

Montague Township School District
475 Route 206 Montague, NJ 07827

Annual Nursing Services Plan 2023-2024
(NJAC 6A:16-2.1 through 2.5)

District contact person: James Andriac, Chief School
Administrator

School Nurse: Allison Worzel RN, BSN

Sept. 13, 2023

Board of Education Approval Date: _____

**I. Description of Basic Nursing Services Provided to All Students
in accordance with N.J.S.A. 18A:40-23 and N.J.A.C 6A:16:2.5,
federal law, Nurse Practice Act of New Jersey and N.J.
Sanitation Code**

The Montague Township School District Board of Education provides nursing health-care services as outlined below:

A. Health Records (N.J.A.C. 8:57-4 through 4.20)

1. Maintain and review student health documents
 - a. State of New Jersey Health History and Appraisal record- A-45
 - b. Immunization record
 - c. Medical history

- d. Conduct and record health screenings (height, weight, hearing, vision, scoliosis and blood pressure as per current NJ statues)
- e. Physical examinations for:
 - i. Athletic pre-participation physical examination
 - ii. New or transfer student
 - iii. Comprehensive child study team evaluation
 - iv. Evaluation of student suspected of being under the influence of alcohol or a controlled dangerous substance
- f. Transference and request of health records i.e. A-45 and current physical exam
- g. Adherence to Family Education Rights and Privacy Act
- 2. Determine student status for admission or retention with unacceptable evidence of immunizations
 - a. State Immunization Reporting yearly
- 3. Conduct tuberculosis testing as directed by the NJ DHSS- gather info, read test results, do annual report
- B. Medications, health care treatments, procedures and care:
 - 1. Administer authorized medications, health care treatments and care as developed by Dr. Autotte
 - 2. Approval of self-administered medications
 - 3. Designate and train annually epinephrine auto injector delegates
 - 4. Designate and train annually glucagon delegates
 - 5. Educate annually all bus drivers who transport diabetic children, in the treatment of hypoglycemia, and emergency procedures
- C. Review and create IHP/IEHP for Do Not Resuscitate (DNR) orders as needed
- D. Provide Health Care
 - 1) Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District-Collaborative Standing Orders, IHP, IEHP, and Medical-Home Practitioner's orders
 - 2) Isolate, exclude and re-admit any student or employee with a communicable disease
 - 3) Report "Reportable Communicable Disease" to County health officer
 - 4) Arrange for transportation and supervision of students in need of emergency health care
 - 5) Notify parents of need for emergency care
 - 6) Administer emergency medications i.e., anaphylaxis (epinephrine), glucagon, insulin or asthma medications
 - 7) Concussion Management
 - 8) Write and update annually student individualized health care plans (IHPs) and individualized emergency health care plan (IEHPs) for student's medical needs and instruction for staff

- 9) Establish, annually review, and implement Standards of Care/Collaborative Standing Orders with Dr. Autotte for deliverance of daily and emergency health care
 - 10) Ensure that there is an accessible and maintained AED in the school building that there are trained AED delegates as stated in Janet's Law
- E. Administer asthma related care
 - a. Obtain training for administration of medication via nebulizer
 - b. Maintain one nebulizer per school
 - c. Require students to have a current "Asthma Action Plan"
 - F. Health history and examinations
 - a. Provide health examination for student's without medical homes
 - b. Maintain Athletic Pre-Participation Physical Examination Form as part of student's health record
 - c. Maintain A-45 immunization records
 - d. Concussion diagnosis, treatment and follow-up records
 - G. Establish and maintain procedures for universal precautions
 - a. Provision of gloves to staff members as necessary
 - b. Blood/body fluid spills to be addressed by custodial staff using appropriate disinfectants
 - c. Containers for disposal of "sharps" kept in health office
 - H. Provide nursing services to nonpublic school located in district- N/A
 - I. Instruct students/teachers/staff
 - a. Blood Borne Pathogens communicable diseases
 - b. Asthma Management
 - c. Anaphylaxis to foods/substances- allergy management
 - d. Diabetes management- glucagon law
 - e. Concussion identification and management
 - f. Sudden Cardiac Death management- AEDs/CPR/Janet's Law
 - g. Hygienic Management Plan
 - h. Immunizations
 - i. Student Physicals/Medical Records/Privacy FERRPA & HIPPA
 - j. Epinephrine Delegates
 - k. AED delegates trained (Janet's Law)
 - l. Medically Fragile Students
 - J. Mandate Distributions of "Fact Sheets"
 - a. Meningitis Fact Sheet to parents of students entering/in 6th grade
 - b. HPV- Human Papilloma Virus Fact sheet
 - c. Sports-related concussion fact sheet to athletes
 - d. Sports-related sudden cardiac death fact sheet to athletes
 - K. Mandated professional development hours
 - L. NJ Family Care program (N.J.S.A.18a:40-34)

- a. Students identified as being uninsured are notified and provided information on the accessibility of the program

M. Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse (RN)

- a. Nursing Diagnosis/Case-finding of actual or potential physical health problems
- b. Provision of nursing care for actual or potential emotional health problems.
- c. Health teaching in health office
- d. Health counseling

II. Summary Nursing Services Required to Address Health Care Needs of Student

Services Required to address specific health needs of individual students with acute care needs, chronic illnesses, special health needs, procedures, administrations of medications, procedures or treatments	Elementary School Grades PreK-8 (topic in amount/year)	
Nursing practice- multiple students treated on a daily basis (first aid, splinting, Ace wrap, etc.)	5400	30 students x 180 days
Dental: tooth avulsion, caries, braces etc.	150	15 per month x 10 months
Health screening Ht, Wt, & BP yearly (all grade levels)	281	K-8, 3 opt out
Visual Acuity screening: K,2,4,6,8	281	K-8, 3 opt out
Auditory screening: K,1,2,3,7	141	K,1,2,3,7
Scoliosis screening biennially 10-14	63	5 th and 7 th grades
Diabetic glucose testing, insulin pump management	3	
Mantoux/PPD testing	0	
Daily Medication Administration	900	5 students x 180 days
PRN medication administration	50	

Nebulizers/inhalers/peak flow measurements	10	
Tube feedings	0	
Urinary Catheterizations	0	
Ventilator care	0	
Referral for vision evaluations	33% of student population	
Referral for hearing evaluations	7 students	
Referral for alcohol and drug use/abuse testing	0	
Referral for pregnancy	0	N/A
Bathroom hygiene	360	2 per day/180 days
Illness assessment	900	5 per day/180 days
Referrals for Body Mass Index	60	20% of student population
Nursing Diagnosis for actual or potential physical health problems	180	8 per month/10 months
Health teaching in Health office	2700	15 per day x 180 days
Attendance	3600	20 per day x 180 days
Review Health Records, documenting health office visits	2700	15 per day x 180 days
Arrange for programs to benefit student body	3	Dental Hygiene, mobile dentist, eye exam
Christmas and Thanksgiving referrals for baskets	15	estimated
MEA Christmas gifts to needy school families	15	estimated
Epi pen delegate training	4	anticipated
State reports	3	Nursing Services Plan, Immunization report, covid report
County Public Health Review of Immunizations	36	estimated
In-services, State Mandated for Staff	6	Communicable disease, asthma, diabetes, epinephrine delegate training/anaphylaxis discussion, blood borne pathogens, Lyme disease

Referrals for NJ Family Care	5	Estimated
Medical Clearance for School Sports (along with school physician)	74 anticipated if return	Sports physical completed, maintaining all state and school required sports forms
Review Asthma Action Plans, IHPs, and IEPs	26	Asthma action (5) IHP 26, IEP (5)
Preschool and Kindergarten Registration	78 anticipated	Estimated based on present year
Parent/Guardian Communication	3600	20 per day x 180 days, medical concerns and parent notification

III. Emergency Management (N.J.A.C. 6A 16-2.1 (b) 2 (iii))

A. Acute Care Management Plan

- a. Emergency Management Kits ("Go-bag", etc. maintained at school for utilization during:
 - b. Cardiac or respiratory distress action plan
 - i. AED's deployment and delegates trained
 - ii. CPR trained school nurse
 - iii. Universal precautions trained staff
 - iv. CPR/AED trained teachers/staff
 - v. EPI pen delegates-trained staff
 - c. Concussion training for staff and management of current in-service-certificated for coaches, PE teachers, nurse

B. IEHPs/IHPs

- a. Epinephrine Auto-Injector/Anaphylaxis Action
 - i. Epinephrine delegates designated and trained annually by the school nurse
 - ii. Epinephrine auto-injectors are available for delegate use at all times and kept in secure, unlocked locations
 - iii. CPR training provided annually
- b. Asthma Action
 - i. Treatment for asthmatic students administered as per the directives of an individualized Asthma Action Plan
 - ii. Nebulizer trained nurse

- c. Environmental allergy
- d. Food allergy
- e. Crohn's disease
- f. Seizure

C. District Crisis Management Plan:

- a. Fire
- b. Shelter-in-place
- c. Lock-down
- d. Evacuation
- e. Kidnapping
- f. Suicide
- g. Child abuse/neglect
- h. Weapons

D. Community Rescue Squad and Emergency paramedic services

- a. In the event advanced medical care, beyond the scope of the school nurse is required:
 - i. 911 will be called eliciting emergency response services
 - ii. When a parent/guardian is unable to accompany a student to the emergency room, a staff member (designated by the building administrator) will accompany the student
 - iii. Montague has a volunteer fire department. The township also utilizes the services of the Blue Ridge Rescue Squad in Branchville, NJ. Montague is serviced by the NJ State Police located in Augusta, NJ and Sussex County Sheriff's Department located in Newton, NJ.

III. Detailed Nursing Assignments Sufficient to Provide Health Services

(N.J.A.C. 6A:16-2.1 (b) 2 (iv), N.J.A.C. 6A:16-2.1 (b) 3, N.J.A.C. 6A:16-2.3)

Montague Township School District	
Grade levels	11
Enrollment numbers as of October 1, 2023	311
Number of students receiving:	
Special Services/IEPs	46
504s	18
RTI	9
IHPs	32
IEHPs	4
Nursing assignments- number of:	

NJAC 6A:9-13.3 Nurse- CSN	Certified School	Pending in program currently
RN	Registered Nurse-	1
	CPR certified	2 and more to come at in-service in December 2023
	AED certified	2 and more to come at in-service in December 2023
trained	Asthma Nebulizer	1
	School Physician	1

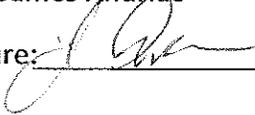
IV. Nursing Services and Additional Medical Services Provided to Nonpublic Schools

A. Non-public nursing services

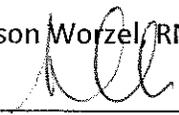
- a. Non-public nursing services are not provided in Montague Township as there are no non-public schools

Nursing Services 2023-2024 Plan Reviewed by:

Name: James Andriac Title: Chief School Administrator

Signature:  Date: 9/6/23

Name: Allison Worzel, RN BSN Title: School Nurse

Signature:  Date: 9/6/2023

Name: Denise Autotte, MD Title: School Physician

Signature:  Date: 9/11/23