

MONTAGUE TOWNSHIP SCHOOL DISTRICT

475 Route 206 Montague, NJ 07827

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John Nittolo

Acting Chief School Administrator

*Confidential District Office Secretary/
Board Secretary*

Erkan Gumustekin

Business Administrator

Melinda Bellis
*District Office Secretary/
Finance Secretary*

Please e-mail your resume and letter of interest to the following e-mail address: hr@montagueschool.org

Include the position you are applying for in the subject line. Posted 5/27/2021

Special Education Teacher

Eligible Candidates must hold the following certifications:

- NJ Teacher of Students With Disabilities with subject area Specialization (ELA/Math) and K-6

QUALIFICATIONS:

Must have experience teaching and working with students with disabilities or challenging behaviors

- Effective instructional practices and strategies
- Ability to analyze and use data to drive instruction
- Experience working with elementary students
- Excellent interpersonal skills, integrity, and good moral character
- Must be a critical thinker, problem solver, and respect others
- Must be computer literate and able to use interactive computer instructional software
- Ability to communicate effectively in English, both orally and in writing, with staff, students, parents, and community
- Compliance with all statutory regulations for securing NJ public school employment is required

Elementary Education Teacher

Eligible Candidates must hold the following certifications:

- New Jersey Teacher of Elementary School Teacher Grades K-6
- New Jersey Teacher of Students with Disabilities Certificate (preferred)

QUALIFICATIONS:

- Experience with Reader's / Writer's Workshop model of instruction preferred.
- Ability to use data analysis to create and deliver targeted instructional goals.
- Knowledge and application of positive behavioral supports to increase student success.
- Understanding of general education practices and NJSLs
- Experience modifying curriculum to meet individual needs of students.
- Skilled use of technology to enhance instruction.
- Strong organizational and communication skills
- Compliance with all statutory regulations for securing NJ public school employment is required

Library/Media Specialist

QUALIFICATIONS -RESPONSIBILITIES:

- Must have a valid New Jersey certification as a School Library Media Specialist
- Applicants with multiple certifications are encouraged to apply
- Familiarity with the use of instructional technology.
- Familiarity with differentiated instruction and the ability to teach all levels of learners.
- Knowledge of effective/creative instructional strategies.
- Excellent written and oral communication skills, flexibility, and ability to collaborate with colleagues both inside and outside their subject area.
- Compliance with all statutory regulations for securing NJ public school employment is required

Main Office Administrative Assistant

QUALIFICATIONS -RESPONSIBILITIES:

- Minimum of high school educational training (college level coursework – a plus)
- Receives and routes incoming calls and correspondence
- Greets all incoming visitors for the purpose of ensuring that guests sign in/out as required
- Strong communication (oral and written) and organizational skills
- knowledge of Google Workspace (docs, sheets, Gmail, calendar)
- knowledge of Microsoft Office (word & excel)
- Knowledge/experience with various online platforms (Student Information Systems)
- Ability to articulate/collaborate with multiple departments
- Ability to multi-task and maintain ongoing confidentiality
- Compliance with all statutory regulations for securing NJ public school employment is required

Bus Driver/Custodian

QUALIFICATIONS -RESPONSIBILITIES:

- High School Diploma
- CDL and experience driving a bus
- Good communication, organizational and supervisory skills
- Building maintenance skills necessary
- Possess such personal qualities as integrity, sense of responsibility and cooperative skills
- Required criminal history background check and proof of U.S. citizenship or legal resident alien status
- Compliance with all statutory regulations for securing NJ public school employment is required