

**Montague Board of Education Meeting
Regular Meeting Minutes
May 15, 2018
6:00 pm**

I. Call to Order

II. Roll Call

	Present	Absent
Glen Plotsky, President	X (Arrived Late)	
Linda Spinapolice, Vice President	X	
Gayle Andriac	X	
Sally Kurtzman		X
Emma Masset		X
Diane Cole	X	
Charles Teufert	X	

Others Present:

Timothy Capone - Chief School Administrator

Tina Palecek – Business Administrator/Board Secretary

III. Flag Salute

IV. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

V. Announcement of Executive Session

VI. BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:03 pm

Motion Charles Teufert 2nd by Gayle Andriac

All in Favor

None Opposed

Motion Carried

Motion to close Executive Session at 8:46 pm

Motion Charles Teufert 2nd by Gayle Andriac

All in Favor

None Opposed

Motion Carried

Motion to reopen Regular Meeting at 8:46 pm

Motion Gayle Andriac 2nd by Charles Teufert

All in Favor

None Opposed

Motion Carried

VII. Approval of Minutes
a. April 17, 2018

Motion: Charles Teufert

Second: Diane Cole

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

VIII. CSA Report

Presentation by Mark Romano, IT Specialist, regarding the new website – the new website is 95% completed and will launch May 25, 2018. The new site allows changes and updates to be done much more easily than the old site. New website will increase communication and be user friendly. Teachers will have Realtime website access.

Mr. Capone reported an action item listed on the agenda will allow Twitter to be used as a communication tool.

Mr. Capone also reported we now have new uniforms for our athletes. The jerseys are reversible for home and away sporting events. The jerseys will be used for multiple sports.

Mr. Capone discussed the ongoing Board discussions regarding pre-school for non-resident students. Mr. Capone communicated he has received a number of non-resident enrollments. He also noted the current policies may need to be modified. He highlighted these changes will not only allow us to expand services, but be a source of revenue.

As discussed at previous meetings, the Montague School property has No Trespassing Signs now posted.

IX. SBA Report

Mrs. Palecek presented more information regarding the budget; the county till has not approved our budget. The county has been questioning our budget. Mr. Capone and Mrs. Palecek did present the budget to the Montague Township Committee.

Mr. Capone added the significant difference between the Charter tuition from 2017-2018 to 2018-2019 of \$206,457.00 in one year for the addition of only five-students.

Mrs. Palecek also explained the transfers on the agenda.

X. Correspondence

None

XI. Liaison Report

a. Non-voting Member Report

None

XII. Public Session

Motion to open public comment at 9:02 pm

Motion Gayle Andriac 2nd by Charles Teufert

All in Favor
None Opposed
Motion Carried

Krista McClusky, Elm Court – several positions were eliminated, she communicated she understands we need to do more with less, questioned how did the Board and Superintendent decide to eliminate the Assistant Principal. She was worried that using Mr. Capone in this role is not a good use of him as a school resource. Mr. Capone should not be working in the weeds; he is needed to guide the school and make good decisions.

George Gelderman, Deerfield – Thank staff during the power-outage today. Mr. Gelderman asked if there is a policy cancelling afterschool activities. Also, where is the Bear Paws new letter?

Motion to close public comment at 9:07 pm

Motion Gayle Andriac 2nd by Charles Teufert

All in Favor
None Opposed
Motion Carried

XIII. Action Items

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the May 15, 2018 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	#A:23616 -A:24065	\$166,772.41
Lunch Program	1677-1679	\$14,304.45

Motion: Charles Teufert

Second: Diane Cole

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following Montague Board of Education Treasurer Report:

March 2018

Motion: Charles Teufert

Second: Diane Cole

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

F-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following Montague Board Secretary Report:

March 2018

Motion: Charles Teufert

Second: Diane Cole

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

F-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following transfers:

From		To
11-110-100-101-000-000	\$41,818.00	11-105-100-101-000-000
10-000-100-561-000-000	\$286,070.00	11-000-100-561-000-000
11-000-100-566-000-000	\$201,783.57	11-000-100-562-000-000
11-000-100-566-000-000	\$71,600.78	11-000-100-561-000-000

Motion: Charles Teufert

Second: Diane Cole

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

F-5 BE IT RESOLVED, at the recommendation of the Superintendent that the Montague Board of Education approve a single parent transportation contract for students 7506818257 and 4933676051 totaling 48 miles each day at the Board approved State Rate for the remainder of the 2017-2018 school year.

Motion: Charles Teufert

Second: Diane Cole

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Rain Date of June 18, 2018 for the 7th and 8th Grade Class Trip to Dorney Park in Allentown, Pennsylvania. Approval includes transportation and admission tickets.

Motion: Gayle Andriac

Second: Linda Spinapolice

Discussion: Mr. Teufert commented that items A12 and A13 should be read as first-reading because they are policy changes.

Gayle Andriac amends her motion to include A1-A11 – Linda Spinapolice also amends her second. Mrs. Cole questioned A10 because that is a policy also.

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the professional development application for Michelle Visco for Decrease Attention-Getting and Tantrum Behaviors: Practical Solutions (Preschool-Second Grade) Seminar at The Wilshire Grand Hotel, Newark, New Jersey on May 10, 2018 including seminar fee of \$259.00 and mileage reimbursement.

Motion: Gayle Andriac Second: Linda Spinapolic

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

A-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the professional development application for Karen Goyette for Judy Freeman’s 34th Annual Winners! Workshop at Birchwood Manor in Whippany, New Jersey on May 18, 2018 including conference fee of \$209.00 and mileage reimbursement.

Motion: Gayle Andriac Second: Linda Spinapolic

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

A-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Chief School Administrator/Principal, Timothy Capone’s attendance at the FLISA Summer Conference on June 23, 2018 in Oklahoma City, Oklahoma. Approval includes conference fee of \$160.00, maximum of \$1,000.00 transportation and lodging.

Motion: Gayle Andriac Second: Linda Spinapolic

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

A-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the 5th grade field trip to P.E.E.C. (Pocono Environmental Education Center), Pennsylvania on June 6, 2018 including transportation as part of the Science curriculum.

Motion: Gayle Andriac Second: Linda Spinapolic

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

A-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve New Teacher Orientation Professional Development Day on September 4, 2018 from 8 am – 4 pm.

Motion: Gayle Andriac Second: Linda Spinapolic

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

A-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the use of Twitter by the Superintendent for school communication.

Motion: Gayle Andriac Second: Linda Spinapolic

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

A-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Full Day Pre-School services to regular education students, charging tuition of \$750.00 a month, for the 2018-2019 school year.

Motion: Gayle Andriac Second: Linda Spinapolic

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

A-9 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Half Day Pre-School services to non-resident regular education students, charging tuition of \$400.00 a month, for the 2018-2019 school year.

Motion: Gayle Andriac Second: Linda Spinapolic

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

TABLED - A-10 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the addition to Board Policy File Code 5111 regarding admission.

Kindergarten

Any child residing in the district may be admitted to kindergarten provided:

The child will have attained the age of 4 years old on or before August 31 of that school year;

Mr. Plotsky requested a motion for A10 to be tabled.

Motion by Gayle Andriac to table				Seconded by Charles Teufert to table				
Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	
NO								
ABSTAIN								
ABSENT			X		X			

A-11 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve November 14, 15, and 16, 2018 and April 3, 4, and 5, 2019 as early dismissal days for the purpose of Parent Teacher Conferences.

Motion: Gayle Andriac Second: Linda Spinapolice

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

Mr. Plotsky requested a motion to vote on A10, A12, and A13 as first readings:

A-10 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the addition to Board Policy File Code 5111 regarding admission.

Kindergarten

Any child residing in the district may be admitted to kindergarten provided:

The child will have attained the age of 4 years old on or before August 31 of that school year

Motion: Gayle Andriac Second: Linda Spinapolice

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X			X	5
NO								
ABSTAIN						X		
ABSENT			X		X			2

A-12BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Field Trip Policy File Code 6153-1

Motion: Gayle Andriac Second: Linda Spinapolice

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X			X	5
NO								
ABSTAIN						X		
ABSENT			X		X			2

A-13 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Excursions Policy File Code 6153-2

Motion: Gayle Andriac Second: Linda Spinapolicce

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X			X	5
NO								
ABSTAIN						X		
ABSENT			X		X			2

P-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve to terminate the employment of employee # MES0000035 effective June 30, 2018.

Motion: Glen Plotsky Second: Gayle Andriac

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

P-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve to terminate the employment of employee #MES0000057 effective June 30, 2018.

Motion: Glen Plotsky Second: Gayle Andriac

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

P-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve to terminate the employment of employee # MES0000001 effective June 30, 2018.

Motion: Glen Plotsky Second: Gayle Andriac

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

P-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve to terminate the employment of employee # MES0000058 effective June 30, 2018.

Motion: Glen Plotsky Second: Gayle Andriac

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

P-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Carol LaStarza for a maximum of 32 days at the current per diem rate.

Motion: Glen Plotsky

Second: Gayle Andriac

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

P-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education accept with regret the retirement letter of MES0000025 effective July 1, 2018.

Motion: Glen Plotsky

Second: Gayle Andriac

Roll Call	GP	GA	SK	LS	EM	DC	CT	Total
YES	X	X		X		X	X	5
NO								
ABSTAIN								
ABSENT			X		X			2

XIV Unfinished Business

- Underground Oil Tank
- Asbestos Tile
- Roof
- Eye Screener
- Auditory Screener
- Front Main Entrance Safety Upgrade
- Budget Goals
 - Pre-K Program/Special Education
 - Transportation
 - Facilities

XV New Business

Mrs. Cole asked about the Bear Paw Newsletter.

XVII Adjournment

Motion Gayle Andriac 2nd by Charles Teufert

All in Favor

None Opposed

Motion Carried

Adjourned at 9:19 pm