

**Montague Board of Education Meeting
Meeting Minutes
August 28, 2017**

I. Call to Order

II. Roll Call

	Present	Absent
Glen Plotsky, President	X	
Diane Cole, Vice President	X	
Gayle Andriac	X	
Sally Kurtzman	X	
Emma Masset	X	
Tacia Johnson		X
Linda Spinapolice	X	

Others Present:

Timothy Capone - Chief School Administrator
Tina Palecek – Business Administrator/Board Secretary

III. Flag Salute

IV. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

V. Announcement of Executive Session

BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:02 pm
Motion Gayle Andriac 2nd Emma Masset
All in Favor
None Opposed
Motion Carried

Motion to close Executive Session at 7:17 pm
Motion Sally Kurtzman 2nd by Gayle Andriac
All in Favor
None Opposed
Motion Carried

Motion to reopen Regular Meeting at 7:18 pm
Motion Linda Spinapolice 2nd by Sally Kurtzman
All in Favor
None Opposed
Motion Carried

VI. Recognition

None

VII. Presentation

None

VIII. Approval of Minutes

None

IX. CSA Report

School Comparison completed for schools within a 25 mile radius of Montague.

Chris Gregory, Assistant Principal, was invited to speak on proposed sports program for fall 2017, Soccer, Flag Football, and Cross Country. Cost would follow MEA contract for coaches and needed equipment.

Calendar of events: Welcome to Kindergarten and Pre-Schools – teachers did a great job.
Teachers will be back on September 5 and 6 for professional development

X. SBA Report

Contract for HT Lyons in packet is new – old contract was rejected because of issues involving the heating issues. New contract is over \$6,100.00 less.

Completed Health and Safety Evaluation - Carbon Monoxide detectors have been installed in accordance with Code.

We are completing boiler permit for new boiler.

Architects came back to walk through the building again to review facility needs.

XI. Correspondence

Correspondence received from Gary Kraemer dated August 14, 2017 relative to invoices and continued service.

Liaison Report

Non-voting Member Report - None

Public Session

Motion to open public comment at 7:37 pm

Motion Emma Masset 2nd by Gayle Andriac

All in Favor

None Opposed

Motion Carried

Art Henn – New Road, How many of Montague’s graduating 8th grade went to High Point? How many buses do we have going to High Point and how many kids are on the buses?

Mr. Capone answered – 72 students and 2 bus routes. Mrs. Palecek reported 24 students went to High Point from graduating class.

Motion to close public comment at 7:39 pm

Motion Emma Masset 2nd by Sally Kurtzman

All in Favor

None Opposed

Motion Carried

XII. Action Items

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, the Montague Board of Education authorize certain actions in connection with a proposed school facilities project

WHEREAS, the Board of Education of the Township of Montague in the County of Sussex, New Jersey (the “Board”), seeks to submit capital projects to the voters consisting of school facility renovations and upgrades consisting of roof replacement, floor replacement; and underground oil tank removal/conversion (collectively, the “Project”); and

WHEREAS, the School District will seek Debt Service Aid with respect to the Project; and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of (i) the Project and (ii) a special election at which a bond referendum authorizing the Project shall be presented to the voters.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTAGUE IN THE COUNTY OF SUSSEX, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board, approves the preparation of Schematic Plans and Educational Specifications by EI Associates in connection with the Project and Board further authorizes and directs EI Associates to submit same to the New Jersey Department of Education and to the Sussex County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the Montague Township Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board approves the Project Application, and EI Associates is hereby directed to submit such application to the New Jersey Department of Education seeking debt service aid for the Project.

Section 4. With respect to the Project, the Board authorizes and directs the Board President, the Superintendent, the and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the Project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, EI Associates and Bond Counsel, Wilentz, Goldman & Spitzer, P.A., as applicable, to take all action required to preserve the opportunity to present the Project to the voters via a bond referendum at a Special School District Election to be held on December 12, 2017.

Section 6. This resolution shall take effect immediately.

Motion: Gayle Andriac

Second: Sally Kurtzman

Mrs. Masset communicated that she does not believe there is enough information to begin this process. She expressed a need for an itemized review of all aspects for costs. Mr. Capone communicated that since he has been here, he has heard multiple conversations regarding the need to fix the facility issues as soon as possible. He also explained how moving forward at this time will provide the Montague School with 41% reimbursement from the State. Need to start now to ensure we can correct the needs of this facility.

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X				4
NO					X	X		2
ABSTAIN								
ABSENT							X	1

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following Intramural Sports and the hiring of the specified coaches for the 2017/2018 School Year.

Soccer Grades 5-8 One (1) Coach – maximum \$775 as per MEA contract

Motion: Diane Cole

Second: Gayle Andriac

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		5
NO								
ABSTAIN								
ABSENT							X	1

A-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following Intramural Sports and the hiring of the specified coaches for the 2017/2018 School Year.

Flag Football Grades 5-8 One (1) Coach – maximum \$775 as per MEA contract

Motion: Gayle Andriac

Second: Diane Cole

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

A-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following Intramural Sports and the hiring of the specified coaches for the 2017/2018 School Year.

Cross Country Grades 5-8 One (1) Coach – maximum \$775 as per MEA contract

Motion: Gayle Andriac

Second: Sally Kurtzman

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

A-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the transportation contract for First Student for bus routes HP1, E1, PJ1, E4, E9 for the 2017-2018 School year, September 2017- June 2018 at \$169,793.44.

Motion: Gayle Andriac

Second: Sally Kurtzman

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

A-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Tuition Contract Agreement for Regular and Special Education students between the Montague Township School and the Sussex Vocational Board of Education for the 2017-2018 School year, September 2017- June 2018 for \$124,488 which equals the estimated cost per pupil of \$2,184.00 (estimated daily enrollment – 57 students).

Motion: Emma Masset

Second: Gayle Andriac

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

A-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the transportation agreement with Stocker Bus Company for routes M1 – High Point Regional High School and E2 – Montague Elementary to begin in September 2017

Motion: Gayle Andriac

Second: Emma Masset

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

A-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the August 28, 2017 bill list attached and listed below:

		ATTACHMENT BA-4
	Check Numbers	Amount
Regular Bill List	#23431-23477	\$139,785.09

Motion: Gayle Andriac

Second: Linda Spinapolicie

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

A-9 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following individuals as substitutes for the 2017-2018 School Year:

Substitute Teachers:

- Danielle Christman (returning)
- Monica Eulo (returning)
- Linda Pytell (returning)
- Evette Manning (new)
- Callie Teufert (new)

Substitute Nurse:

- Lisa Cirello
- Tina Thomas

Motion: Gayle Andriac

Second: Linda Spinapolice

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

CONTRACTED SERVICES

CS-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Vendor Contract between the Montague Township School and the Port Jervis City School District School Nutrition Program for breakfast and lunch for the 2017-2018 School year at \$2.25-breakfast, \$3.75-lunch, and \$4.25-adult. *As modified by the School's attorney paragraphs 2 and 9.*

Motion: Emma Masset, modified

Second: Gayle Andriac, modified

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

CS-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Vendor Contract between the Montague Township School and H.T. Lyons for the 2017-2018 School year, September 2017- June 2018 at \$6,260.00.

Motion: Sally Kurtzman

Second: Linda Spinapolice

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

Financial

FI-1, BE IT RESOLVED, at the recommendation of the Superintendent, the Montague Board of Education approve Special Education Tuition Contract Agreement for Bergen County Special Services Board of Education for student # 9373397816 for the 2017/2018 School Year.

Motion: Gayle Andriac Second: Emma Masset

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

Personnel

PER-1 BE IT RESOLVED, at the recommendation of the Superintendent, the Montague Board of Education approve the hiring of Clancey Lane as a dual certificated teacher of Spanish/Elementary Education Teacher for the 2017/2018 School Year

Motion: Gayle Andriac Second: Emma Masset

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

PER-2 BE IT RESOLVED, at the recommendation of the Superintendent, the Montague Board of Education approve the hiring of Genene C. Meli as the part-time Curriculum Director for a maximum of 50 days at \$360.00 per day.

Motion: Sally Kurtzman Second: Gayle Andriac

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

PER-3 BE IT RESOLVED, at the recommendation of the Superintendent, the Montague Board of Education approve rescinding the employment offer to Candace Stout as a part-time LDTC for the 2017/2018 School Year.

Motion: Gayle Andriac Second: Sally Kurtzman

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

ADMINISTRATIVE

A-1, BE IT RESOLVED, at the recommendation of the Superintendent, the Montague Board of Education approve the evaluation process for the evaluation of the Chief School Administrator/Principal as submitted on August 1, 2017.

Motion: Gayle Andriac

Second: Emma Masset

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES	X	X	X	X	X	X		6
NO								
ABSTAIN								
ABSENT							X	1

A-2, BE IT RESOLVED, at the recommendation of the Superintendent, the Montague Board of Education approve the attendance of the Chief School Administrator/Principal and Board of Education President at the Annual New Jersey School Board Workshop in October 2017.

Motion: Gayle Andriac

Second: Diane Cole

Roll Call	GP	GA	SK	LS	EM	DC	TJ	Total
YES		X	X	X	X	X		5
NO								
ABSTAIN	X							1
ABSENT							X	1

Administration

None

Unfinished Business

Mrs. Spinapolice, Did we ever, or are we ever going to, get all of those minutes that Mr. Lessard was supposed to do? Mrs. Palecek reported that task has now become her responsibility.

New Business

Mr. Capone - regarding the contract with High Point Regional High School, it states there are specific meetings that must occur each month between Montague Administration and High Point Regional Administration. Mr. Capone reached out at the end of July with a recommended schedule to meet with the Curriculum Director, Special Education Director, Principal, and Superintendent; however, Dr. Ripley responded that he could only allocate 30 minutes each month. Mr. Capone had only asked for 1.5 hours with the Superintendent to foster his education and the relationship between the two schools. Mr. Capone, in effort to facilitate a mutually agreeable meeting schedule, offered to go to High Point for the meetings; unfortunately no movement by High Point has been made to increase the meeting times beyond the 30-minutes offered by High Point. This inability to meet for sufficient time each month to discuss students and education has created an impasse.

Adjournment

Motion Gayle Andriac 2nd by Emma Masset

All in favor

None Opposed

Motion Carried