

**Montague Board of Education Meeting  
Meeting Minutes  
July 25, 2016**

**Call to Order**

**Roll Call**

|                   | <b>Present</b> | <b>Absent</b> |
|-------------------|----------------|---------------|
| Tacia Johnson     | X              |               |
| Diane Cole        | X              |               |
| Gayle Andriac     | X              |               |
| Sally Kurtzman    | X              |               |
| Emma Masset       | X              |               |
| Glen Plotsky      | X              |               |
| Linda Spinapolicc | X              |               |

**Others Present:**

- Janice L. Hodge, Chief School Administrator/Principal
- Jan MacKenzie, School Business Administrator/Board Secretary
- Gary Kraemer, Esq., Interim Board Attorney (BY PHONE)
- Daniel Perez, Special Counsel

**Flag Salute**

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and The Middletown Record.

Please note, the school's anti-bullying policy and how it applies to all: Board Members, Administration, Teachers, volunteers, parents, and members of the community. We are all to display behavior for the children of our community, so they can learn by example: not harass, intimidate, or bully others, either in person or writing, inclusive of via social media. It was brought to the attention of the Board and Administration, that just prior to a meeting last year, as well as during the meeting, statements were made on social media by those in attendance at the meeting, which not only included insinuations and threats of violence which were both harassing, intimidating, and of course forms of bullying, but these comments were also supported by others in attendance. Additionally, since last year, there have been ongoing reports of continual harassment, the most recent of which occurred during the last Board meeting. Therefore, as a safety precaution for the Board Members, Administration, public and students, the presence of the Constable has been requested at the meetings until these threats cease to exist.

**Presentations**

- Semi-annual HIB report-Mr. Gregory**
- School Safety report-Mr. Gregory (Power Point handout)**

**Approval of Minutes**

Mrs. Cole wanted it recorded that these were 8 sets of minutes which the board was asked to approve at one time.

Motion to divide minutes for individual approval vote.  
Motion by Mrs. Spinapolice, 2<sup>nd</sup> by Mrs. Kurtzman  
All in favor  
Motion Carried

### **May 23, 2016 Regular Meeting**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Andriac  
Yes: Mrs Kurtzman, Mrs. Andriac, Mrs. Spinapolice, Mr. Plotsky, Ms. Johnson  
Abstain: Mrs. Cole, Mrs. Masset  
Motion Carried

### **May 23, 2016 Executive Meeting**

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Kurtzman  
Yes: Mr. Plotsky, Mrs Kurtzman, Mrs. Andriac, Mrs. Spinapolice, Ms. Johnson  
Abstain: Mrs. Cole, Mrs. Masset  
Motion Carried

### **June 7, 2016 Workshop Meeting**

Motion to accept as amended on page 2 by Mrs. Spinapolice, 2<sup>nd</sup> by Mrs. Kurtzman  
Yes: Mrs. Spinapolice, Mrs Kurtzman, Mrs. Masset  
Abstain: Mrs. Cole, Mr. Plotsky, Mrs. Andriac, Ms. Johnson  
Motion Carried

### **June 7, 2016 Executive Meeting**

Motion by Mrs. Spinapolice, 2<sup>nd</sup> by Mrs. Kurtzman  
Yes: Mrs. Spinapolice, Mrs Kurtzman, Mrs. Masset  
Abstain: Mrs. Cole, Mr. Plotsky, Mrs. Andriac, Ms. Johnson  
Motion Carried

### **June 27, 2016 Regular Meeting**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Spinapolice to accept as amended with reasoning given after votes to table AD 1 – AD 11 and P 3 & P4.

Yes: Mrs. Kurtzman, Mrs. Masset  
Abstain: Mrs. Cole, Mr. Plotsky, Mrs. Andriac, Ms. Johnson, Mrs. Spinapolice  
Motion Carried

### **June 27, 2016 Executive Meeting**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Cole  
Yes: Mrs. Kurtzman, Mrs. Spinapolice, Mrs. Masset, Mrs. Andriac, Ms. Johnson  
Abstain: Mr. Plotsky, Mrs Cole  
Motion Carried

### **July 5, 2016 Workshop Meeting**

Motion by Mrs. Cole, 2<sup>nd</sup> by Mrs. Andriac  
Yes: Mrs. Kurtzman, Mrs. Andriac, Mrs. Spinapolice, Ms. Johnson, Mrs. Masset  
Abstain: Mr. Plotsky, Mrs Cole  
Motion Carried

### **July 5, 2016 Executive Meeting**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Andriac  
Yes: Mrs. Kurtzman, Ms. Johnson, Mrs. Andriac, Mrs. Masset  
Abstain: Mr. Plotsky, Mrs Cole, Mrs. Spinapolice  
Motion Carried

### **Superintendent Report**

Mrs. Hodge thanked Mr. Gregory for his work on safety and security

Summer cleaning and maintenance is progressing on schedule  
Thank you to the custodial staff for their efforts  
August 18<sup>th</sup> will be preschool and kindergarten orientation  
Asking the board president to appoint a board member to the QSAC committee (Ms. Johnson appointed Diane Cole)

### **Board Committee Reports**

Personnel Committee report by Mrs. Kurtzman -2 responses to internal postings for paraprofessional positions; start on Step 7

### **Correspondence**

Review BOE policy regarding recording of BOE meetings  
New by-law #9326 requires written notice prior to a meeting, with no more than 2 people recording – must be a fixed camera.

### **Liaison Updates**

Mrs. Johnson and Board of Education members are trying to informally meet with Kyle Vealey, President of the High Point Regional High School Board of Education and members of their board.

### **Open to Public (Any Items):**

**As a reminder for all, and as per NJSBA, Board of Education meetings are "a meeting in public, not a meeting of the public. Many people, especially parents and community members, misunderstand the nature of a school board meeting. School boards provide leadership for what are typically multi-million dollar corporations. The board has important work to accomplish. And, to do that work, the board needs to be fully engaged around the table. The Open Meetings Act requires that public business be done in public, and that citizens have opportunity to observe, and comment, at every meeting."**

**Additionally, as per NJSA 2C:33-8, 10:4-12, and as adopted by Montague's Board of Education in Bylaw 0167, please remember the public participation shall be governed by the following rules:**

- 1. A participant must be recognized by the presiding officer and must preface - by an announcement of his/her name, place of residence, and group affiliation if appropriate;**
- 2. Each statement by a participant shall be limited to 3 minute duration**
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;**
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board Members individually;**
- 5. The presiding officer may:**

- a. **Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;**
- b. **Request any individual to leave the meeting when that person does not observe reasonable decorum;**
- c. **Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;**
- d. **Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and**
- e. **Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.**

**During this portion of the meeting, the residents are invited to address the Board with any comments or concerns that may be in respect to the operation of their school.**

**Motion to open public comment at 7:15 p.m.**

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Andriac  
All in Favor

Lorie Jeskey – want to clarify mention of contract: step 7 is the bottom of the support staff guide, which is really a schedule

Would be happy to offer a workshop on how salary guides work

Jennifer Olenick – surprised that only 2 resumes were received for science teacher position

Still has 6 specific questions

Where will the pre-k meet?

When a parent has a concern, does it go to the HIB committee for follow-through?

Aid in lieu doesn't require a 20 mile limit

Fighting for children to attend Port Jervis (12 years old); stressful, pathetic

Disappointed with the board – High Point intentionally left out sibling plan and hasn't discussed it

Daughter won't attend High Point

Christine Bisl – thank you to Mr. Gregory for his hard work on the Emergency Response Template

Tasha DeGeorge – how often do we need to make a request for a recording?

It is your right to attend any choice school in New Jersey

John Mannion – the Emergency Response plan is not addressing the panic that would ensue

How will you handle over-emotional children and staff?

The BA/BS claimed that taxes would go down when they went up

New Jersey is the number one state for foreclosures

We have overly-paid administrators who make 3 to 4 times the average salary

John McCallum – the drop off policy for 7<sup>th</sup> and 8<sup>th</sup> grade students should be changed

**Motion to close public comment at 7:33 p.m.**

Motion by Mrs. Andriac, 2<sup>nd</sup> by Mrs. Masset

All in Favor

**Unfinished Business**

**Updated quote on microphones – issue will be put on the next Workshop agenda  
NJSBA Workshop  
RFPs out for auditor, insurance and architect**

**Administration**

**AD 1. Appoint Board Attorney**

**BE IT RESOLVED, that the Board of Education appoints the firm of Dagget & Kraemer, Esq. as Board Attorneys at the rate of \$160 per hour.**

**AD 2. Appoint Treasurer of School Moneys (N.J.S.A. 18A: 17-31)**

**BE IT RESOLVED, that the Board of Education appoints Ms. Michelle LaStarza as Treasurer of School Moneys effective July 1, 2016 through June 30, 2017, at a yearly salary of \$3,300.**

**AD 3. Investment Authorization**

**BE IT RESOLVED, that the School Business Administrator, be designated as the person responsible for any and all Board of Education investments for the 2016-2017 school year.**

**AD 4. REMOVED**

**AD 5. Appoint School Physician**

**BE IT RESOLVED, that the Board of Education appoints Dr. James Porter as School Physician effective July 1, 2016, through June 30, 2017, at a rate of \$50.00 per exam. Review of Annual Nursing Care Plan \$100.00, including concussion policy.**

**AD 6. Appoint Occupational Therapist/Speech Therapist**

**BE IT RESOLVED, that the Board of Education appoints the firm of J & B Occupational Therapy, LLC, as Montague Elementary School Occupational and Speech Therapy Provider effective July 1, 2016, through June 30, 2017, at a rate of \$91 per hour.**

**AD 7. Appoint Physical Therapist**

**BE IT RESOLVED, that the Board of Education appoints Mrs. Donna Conklin as Montague Elementary School Physical Therapist effective July 1, 2016, through June 30, 2017, at a rate of \$73 per hour.**

**AD 8. Appoint Health Benefits Agent**

**BE IT RESOLVED, that the Board of Education appoints Digital Insurance, as Health Benefits Agent of record for the 2016-2017 school year.**

**AD 9. Appoint Water/Septic Operator**

**BE IT RESOLVED, that the Board of Education approve Mr. Bill Grennille as licensed septic system operator and licensed water operator, at the rate of NTE \$175.00 per month and \$ 100.00 per month respectively, for the 2016-2017 school year.**

**AD 10. Health and Environmental Services Agreement**

**BE IT RESOLVED, that the Board of Education approve the Health and Environmental Safety Services Agreement with Educational Services Commission of Morris at an annual rate of \$2,550.00 for the 2016-2017 school year.**

**ATTACHMENT AD 10**

Motion to table AD 1- AD 10 by Mrs. Spinapolice, 2<sup>nd</sup> by Mrs. Andriac  
All in favor to table  
Motion to table carried

**AD 11. BE IT RESOLVED, that the Montague Board of Education approve the July 5, 2016 through August 15, 2016 Special Education for (4517983010) with Lakeland Regional Board of Education at an estimated cost of \$12,999.99 tuition and an additional \$7,519.80 for extraordinary services. Transportation cost is yet to be determined.**

**ATTACHMENT AD 11**

Motion by Mrs. Cole, 2<sup>nd</sup> by Mrs. Masset  
Yes: Mrs. Cole, Mrs. Masset, Mrs. Kurtzman, Mrs. Andriac, Mrs. Spinapolice, Ms. Johnson, Mr. Plotsky,  
Motion Carried

**AD 12. BE IT RESOLVED, that the Montague Board of Education approve the September 1, 2016 through June 30, 2017 School Contract for (4517983010) with State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired at \$1,900.00 for educational services.**

**ATTACHMENT AD 12**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Cole  
Yes: Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolice, Mrs. Andriac, Ms. Johnson, Mr. Plotsky,  
Motion Carried

**AD 13. BE IT RESOLVED, that the Montague Board of Education approve the September 8, 2016 through June 30, 2017 Special Education contract for (7671899359) with Celebrate the Children at an estimated cost of \$70,524 tuition and an additional \$27,000 for extraordinary services. Transportation cost is yet to be determined.**

**ATTACHMENT AD 13**

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Masset  
Yes: Mr. Plotsky, Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolice, Mrs. Andriac, Ms. Johnson

Motion Carried

**AD 14. BE IT RESOLVED, that the Montague Board of Education approve the September 1, 2016 through June 30, 2017 Special Education contract for (1325758905) with Lakeland Andover School at an estimated cost of \$53,100 tuition. Transportation cost is yet to be determined.**

**ATTACHMENT AD 14**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Masset

Yes: Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolic, Mrs. Andriac, Ms. Johnson, Mr. Plotsky,

Motion Carried

**AD 15. BE IT RESOLVED, that the Montague Board of Education approve the July 5, 2016 through July 28, 2016 Special Education contract for (2618794057) with Hamburg Borough Board of Education at an estimated cost of \$2,430.20 tuition. Transportation cost is yet to be determined.**

**ATTACHMENT AD 15**

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Andriac

Yes: Mr. Plotsky, Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolic, Mrs. Andriac, Ms. Johnson

Motion Carried

**AD 16. BE IT RESOLVED, that the Montague Board of Education approve the July 5, 2016 through July 28, 2016 Special Education contract for (5608801458) with Hamburg Borough Board of Education at an estimated cost of \$1,384.60 tuition and an additional \$524.55 for extraordinary services. Transportation cost is yet to be determined.**

**ATTACHMENT AD 16**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Andriac

Yes: Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolic, Mrs. Andriac, Ms. Johnson, Mr. Plotsky,

Motion Carried

**AD 17. BE IT RESOLVED, that the Montague Board of Education approve the September 6, 2016 through June 30, 2017 Special Education contract for (9469614603) with Northern Hills Academy at an estimated cost of \$47,915 tuition and an additional \$25,810 for extraordinary services.. Transportation cost is yet to be determined.**

**ATTACHMENT AD 17**

Motion by Mrs. Spinapolic,, 2<sup>nd</sup> by Mrs. Andriac

Yes: Mrs. Spinapolic, Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Andriac, Ms. Johnson, Mr. Plotsky,

Motion Carried

**AD 18. BE IT RESOLVED, that the Montague Board of Education approve the September 6, 2016 through June 30, 2017 Special Education contract for (2454617903) with Northern Hills Academy at an estimated cost of \$47,915 tuition and an additional \$12,905 for extraordinary services.. Transportation cost is yet to be determined.**

**ATTACHMENT AD 18**

Motion by Mrs. Andriac, 2<sup>nd</sup> by Mr. Plotsky

Yes: Mrs. Andriac, Mr. Plotsky, Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolic, Ms. Johnson

Motion Carried

**AD 19. BE IT RESOLVED, that the Montague Board of Education approve the September 6, 2016 through June 30, 2017 Special Education contract for (6347937694) with Northern**

**Hills Academy at an estimated cost of \$54,338 tuition and an additional \$25,810 for extraordinary services. Transportation cost is yet to be determined.**

**ATTACHMENT AD 19**

Motion by Mrs. Andriac, 2<sup>nd</sup> by Mrs. Spinapolice

Yes: Mrs. Andriac, Mr. Plotsky, Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolice, Ms. Johnson  
Motion Carried

**AD 20. BE IT RESOLVED, that the Montague Board of Education approve the September 6, 2016 through June 30, 2017 Special Education contract for (5514985094) with Northern Hills Academy at an estimated cost of \$47,915 tuition and an additional \$25,810 for extraordinary services. Transportation cost is yet to be determined.**

**ATTACHMENT AD 20**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Spinapolice

Yes: Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolice, Mrs. Andriac, Ms. Johnson, Mr. Plotsky,  
Motion Carried

**AD 21. BE IT RESOLVED, that the Montague Board of Education approve the September 3, 2015 through June 30, 2016 Special Education contract for (7671899359) with Celebrate the Children at an estimated cost of \$69,431 tuition and an additional \$27,000 for extraordinary services. Transportation cost is yet to be determined.**

**ATTACHMENT AD 21**

Motion by Mrs. Andriac, 2<sup>nd</sup> by Mrs. Spinapolice

Yes: Mrs. Andriac, Mr. Plotsky, Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolice, Ms. Johnson  
Motion Carried

**AD 22. BE IT RESOLVED, that the Montague Board of Education approve the Cooperative Pricing Resolution of the Educational Services Commission of New Jersey; pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Educational Services Commission of New Jersey.**

**The Educational Services Commission of New Jersey shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey. This resolution shall take effect immediately upon passage.**

**ATTACHMENT AD 22**

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Cole

Yes: Mr. Plotsky, Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolice, Mrs. Andriac, Ms. Johnson  
Motion Carried

**AD 23. BE IT RESOLVED, that the Montague Board of Education approves the submission of the annual state required full time principal waiver request.**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Spinapolice

Yes: Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolice, Mrs. Andriac, Ms. Johnson, Mr. Plotsky,  
Motion Carried

**AD 24. BE IT RESOLVED, that the Montague Board of Education approve the revised Extended Year Special Education contract, originally approved May 23, 2016, for**

**(2454617903) with Northern Hills Academy at an estimated cost of \$9395 tuition and an additional \$2542.82 for extraordinary services. This revision reflects a reduction of extraordinary services charges, amounting to \$2542.82.**

**ATTACHMENT AD 24**

Motion by Mrs. Andriac, 2<sup>nd</sup> by Mrs. Masset

Yes: Mrs. Andriac, Mr. Plotsky, Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolic, Ms. Johnson

Motion Carried

**Policy**

**PY 1. BE IT RESOLVED, that the Montague Board of Education approve the Policy Manual.**

Motion by Mrs. Cole, 2<sup>nd</sup> by Mrs. Andriac

Yes: Mrs. Cole, Mrs. Andriac, Mr. Plotsky, Mrs. Kurtzman, Mrs. Masset, Mrs. Spinapolic, Ms. Johnson

Motion Carried

**Personnel**

**P 1. BE IT RESOLVED that the Montague Board of Education hire Laura Moroney as Science, K-8 and BSI teacher at salary of \$52,075.00. No benefits at this time.**

**ATTACHMENT P1**

**P 2. BE IT RESOLVED that the Montague Board of Education hire Tracey Edwards as paraprofessional at salary of \$ 20,133.75 with parent-child benefits of \$21,189.00.**

**ATTACHMENT P 2**

**P 3. BE IT RESOLVED that the Montague Board of Education hire Charles Fletcher as paraprofessional at salary of \$20,133.75 with dental benefits of \$1650.00. No medical benefits at this time.**

**ATTACHMENT P 3**

**P 4. BE IT RESOLVED that the Montague Board of Education approve the revised Assistant Principal job description.**

**ATTACHMENT P 4**

**P 5. BE IT RESOLVED that the Montague Board of Education approve the reappointment of the following confidential employees from July 1, 2016 through June 30, 2017:**

| <i>Employee</i>     | <i>Position</i>   | <i>Annual Salary</i> |
|---------------------|---|----------------------|
| Christopher Gregory | Assistant Principal                                       | \$83,395.00          |
| Sharon Reiners      | Administrative Assistant<br>to the Business Administrator | \$62,407.00          |
| Donna Pinzone       | Administrative Assistant<br>to the CSA                    | \$35,735.00          |

**ATTACHMENT P 5**

Motion to table P 1- P5 by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Andriac  
All in favor to table  
Motion to table carried

**Finance/Insurance**

**FI 1. BE IT RESOLVED, that the Montague Board of Education accept the School Treasurer's Financial Report for the month of May 2016 (FY2016).**

**ATTACHMENT FI 1**

Motion by Mrs. Masset, 2<sup>nd</sup> by Mrs. Andriac  
Yes: Mrs. Masset, Mrs. Andriac, Mr. Plotsky, Mrs. Kurtzman, Mrs. Cole, Mrs. Spinapolic, Ms. Johnson  
Motion Carried

**FI 2. BE IT RESOLVED, that the Montague Board of Education accept the Board Secretary's Financial Report for the month of May 2016 (FY2016).**

**ATTACHMENT FI 2**

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Andriac  
Yes: Mr. Plotsky, Mrs. Kurtzman, Mrs. Cole, Mrs. Masset, Mrs. Spinapolic, Mrs. Andriac, Ms. Johnson  
Motion Carried

**FI 3. BE IT RESOLVED, that the Montague Board of Education approve the transfers/budget adjustments as listed for June 30, 2016.**

**ATTACHMENT FI 3**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Andriac  
Yes: Mrs. Kurtzman, Mrs. Masset, Mrs. Andriac, Mr. Plotsky, Mrs. Cole, Mrs. Spinapolic, Ms. Johnson  
Motion Carried

**FI 4. BE IT RESOLVED, that the Montague Board of Education approve the July 25, 2016 Bill List attached and listed below:**

|                   | <u>Check Numbers</u> | <u>Amount</u> |
|-------------------|----------------------|---------------|
| Regular Bill List | 2251022572           | \$ 289,595.36 |
| Student Council   | 316                  | \$ 206.10     |

**ATTACHMENT FI 4**

**FI 5. BE IT RESOLVED, that the Montague Board of Education certifies that pursuant to NJAC 6A: 23-16.10 (c), as of July 25, 2016 the appropriations section of the budget did not reflect any over expenditures in any of the major accounts or funds, and based upon the appropriation balances reflected and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.**

Motion to table FI 4- FI 5 by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Masset  
All in favor to table  
Motion to table carried

**Buildings and Grounds and Transportation**

**BGT 1. BE IT RESOLVED, that the Montague Board of Education approve the following pupil transportation contract and bus route renewals for the 2016/2017 school year between First Student Bus Company, Inc. and the Montague Board of Education in accordance with N.J.S.A. 18A:39-3, and as indicated below:**

| <b>Route/contract #</b> | <b>Renewal/yr</b> | <b>15/16 cost</b> | <b>CPI .57%</b> | <b>16/17 Cost</b> |
|-------------------------|-------------------|-------------------|-----------------|-------------------|
| E1 (2)                  | Ren. 24 '89       | \$ 24,789.35      | \$ 141.29       | \$ 24,930.64      |
| E2 (2)                  | Ren. 24 '89       | 24,789.35         | 141.29          | 24,930.64         |
| E4 (6)                  | Ren. 22 '94       | 39,612.14         | 225.78          | 39,837.92         |
| E9 (6)                  | Ren. 22 '94       | 39,612.14         | 225.78          | 39,837.92         |
| M1 (7)                  | Ren. 17 '99       | 35,478.86         | 202.22          | 35,681.08         |
| M2 (7)                  | Ren. 17 '99       | 35,478.86         | 202.22          | 35,681.08         |
| PJ1 (2)                 | Ren. 24 '89       | 24,789.35         | 141.29          | 24,930.64         |
| PJ2 (2)                 | Ren. 24 '89       | 24,789.35         | 141.29          | 24,930.64         |
| SP1(7)                  | Ren. 17 '99       | 38,404.12         | 218.90          | 38,623.02         |
| HP1(5)                  | Ren. 2 '14        | 39,523.20         | 225.28          | 39,748.48         |
| HP2(8)                  | Ren. 1 '15        | 40,320.00         | 229.82          | 40,549.82         |

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Andriac  
Yes: Mr. Plotsky, Mrs. Andriac  
No: Mrs. Kurtzman, Mrs. Cole, Mrs. Spinapolice, Ms. Johnson  
Abstain: Mrs. Masset  
Motion Failed

**BGT 2. BE IT RESOLVED, that the Montague Board of Education approve the following pupil transportation contract and bus route renewals for the 2016/2017 school year between First Student Bus Company, Inc. and the Montague Board of Education in accordance with N.J.S.A. 18A:39-3, and as indicated below:**

| <b>Route #</b>    | <b>Renewal #</b>  | <b>15/16 Daily</b> | <b>CPI</b>   | <b>15/16 Daily</b> | <b>Total 16/17</b>   |
|-------------------|-------------------|--------------------|--------------|--------------------|----------------------|
| <b>Contract #</b> | <b>&amp; Year</b> |                    | <b>.57 %</b> | <b>Cost</b>        | <b>Cost 180 Days</b> |
| SP1.5             | Ren. 7 '09        | \$ 115.60          | \$ .65       | \$ 116.25          | \$20,925.00          |

Motion to table by Mrs. Masset, 2<sup>nd</sup> by Mrs. Andriac  
All in favor to table  
Motion to table carried

**BGT 3. BE IT RESOLVED, that the Montague Board of Education approve the following pupil transportation contract and bus route renewals for the 2016/2017 school year between Stocker Bus Company, Inc. and the Montague Board of Education in accordance with N.J.S.A. 18A:39-3, and as indicated below:**

| <u>Route/contract #</u> | <u>Renewal/yr</u> | <u>15/16 cost</u> | <u>CPI .57%</u> | <u>16/17 Cost</u> |
|-------------------------|-------------------|-------------------|-----------------|-------------------|
| E-3-1516 (1)            | Ren. 1 '15        | \$ 36,307.00      | \$ 206.94       | \$ 36,513.94      |
| E-7-1516 (1)            | Ren. 1 '15        | 36,307.00         | 206.94          | <u>36,513.94</u>  |
|                         |                   |                   |                 | \$ 73,027.88      |

Motion by Mrs Masset., 2<sup>nd</sup> by Mrs. Kurtzman  
Yes: Mrs. Masset , Mrs. Kurtzman , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice,  
No: Mrs. Cole, Ms. Johnson  
Motion Carried

**BGT 4. BE IT RESOLVED, that the Board of Education approve Aid in Lieu/transportation for all choice and parochial/ private students in the upcoming school year.**

Motion to table by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Andriac  
All in favor to table  
Motion to table carried

**New Business**

**Executive Session**

**BE IT RESOLVED, that the Montague Board of Education recess and proceed to Executive Session to discuss personnel (CSA evaluation) and legal issues (BA/BS agreement, Port Jervis/High Point/Montague, ethics complaints, and ethics grievance).**

Motion to open Executive Session at 8:39 p.m.  
Motion by Mrs. Andriac, 2<sup>nd</sup> by Mrs. Kurtzman  
All in Favor  
Motion Carried

Motion to close Executive Session at 10:54 p.m.  
Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Andriac  
All in Favor  
Motion Carried

Motion to resume Regular Meeting Agenda at 10:54 p.m.  
*Action may or may not be taken.*

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Spinapolice  
All in Favor  
Motion Carried

**AD 1. Appoint Board Attorney**

**BE IT RESOLVED, that the Board of Education appoints the firm of Dagget & Kraemer, Esq. as Board Attorneys at the rate of \$160 per hour.**

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Andriac

Yes: Mrs. Masset , Mrs. Kurtzman , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson  
Motion Carried

**AD 2. Appoint Treasurer of School Moneys (N.J.S.A. 18A: 17-31)**

**BE IT RESOLVED, that the Board of Education appoints Ms. Michelle LaStarza as Treasurer of School Moneys effective July 1, 2016 through June 30, 2017, at a yearly salary of \$3,300.**

Motion by Mrs. Masset, 2<sup>nd</sup> by Mrs. Cole

Yes: Mrs. Masset , Mrs. Kurtzman , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson  
Motion Carried

**AD 3. Investment Authorization**

**BE IT RESOLVED, that the School Business Administrator, be designated as the person responsible for any and all Board of Education investments for the 2016-2017 school year.**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Spinapolice

Yes: Mrs. Kurtzman, Mrs. Masset , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson  
Motion Carried

**AD 4. REMOVED**

**AD 5. Appoint School Physician**

**BE IT RESOLVED, that the Board of Education appoints Dr. James Porter as School Physician effective July 1, 2016, through June 30, 2017, at a rate of \$50.00 per exam. Review of Annual Nursing Care Plan \$100.00, including concussion policy.**

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Masset

Yes: Mr. Plotsky , Mrs. Masset , Mrs. Kurtzman , Mrs. Andriac, Mrs. Spinapolice, Mrs. Cole, Ms. Johnson  
Motion Carried

**AD 6. Appoint Occupational Therapist/Speech Therapist**

**BE IT RESOLVED, that the Board of Education appoints the firm of J & B Occupational Therapy, LLC, as Montague Elementary School Occupational and Speech Therapy Provider effective July 1, 2016, through June 30, 2017, at a rate of \$91 per hour.**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Andriac

Yes: Mrs. Kurtzman, Mrs. Masset , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson  
Motion Carried

**AD 7. Appoint Physical Therapist**

**BE IT RESOLVED, that the Board of Education appoints Mrs. Donna Conklin as Montague Elementary School Physical Therapist effective July 1, 2016, through June 30, 2017, at a rate of \$73 per hour.**

Motion by Mrs. Masset, 2<sup>nd</sup> by Mrs. Cole

Yes: Mrs. Masset , Mrs. Kurtzman , , Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson

No: Mrs. Andriac,

Motion Carried

#### **AD 8. Appoint Health Benefits Agent**

**BE IT RESOLVED, that the Board of Education appoints Digital Insurance, as Health Benefits Agent of record for the 2016-2017 school year.**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Spinapolice

Yes: Mrs. Kurtzman, Mrs. Masset , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson

Motion Carried

#### **AD 9. Appoint Water/Septic Operator**

**BE IT RESOLVED, that the Board of Education approve Mr. Bill Grennille as licensed septic system operator and licensed water operator, at the rate of NTE \$175.00 per month and \$ 100.00 per month respectively, for the 2016-2017 school year.**

Motion by Mrs. Masset, 2<sup>nd</sup> by Mrs. Kurtzman

Yes: Mrs. Masset , Mrs. Kurtzman , , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson

Motion Carried

#### **AD 10. Health and Environmental Services Agreement**

**BE IT RESOLVED, that the Board of Education approve the Health and Environmental Safety Services Agreement with Educational Services Commission of Morris at an annual rate of \$2,550.00 for the 2016-2017 school year.**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mr. Plotsky

Yes: Mrs. Kurtzman, Mrs. Masset , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson

Motion Carried

**P 1. BE IT RESOLVED that the Montague Board of Education hire Laura Moroney as Science, K-8 and BSI teacher at salary of \$52,075.00. No benefits at this time.**

**ATTACHMENT P1**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mr. Plotsky

Yes: Mrs. Masset , Mrs. Kurtzman , , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson

Motion Carried

**P 2. BE IT RESOLVED that the Montague Board of Education hire Tracey Edwards as paraprofessional at salary of \$ 20,133.75 with parent-child benefits of \$21,189.00.**

**ATTACHMENT P 2**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Andriac  
Yes: Mrs. Kurtzman, Mrs. Masset , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice,  
Abstain: Mrs. Cole and Ms. Johnson  
Motion Carried

**P 3. BE IT RESOLVED that the Montague Board of Education hire Charles Fletcher as paraprofessional at salary of \$20,133.75 with dental benefits of \$1650.00. No medical benefits at this time.**

**ATTACHMENT P 3**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mr. Plotsky  
Yes: Mrs. Kurtzman, Mrs. Masset , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Ms. Johnson  
Abstain: Mrs. Cole  
Motion Carried

**P 4. BE IT RESOLVED that the Montague Board of Education approve the revised Assistant Principal job description.**

**ATTACHMENT P 4**

Motion by Mrs. Kurtzman, 2<sup>nd</sup> by Mrs. Spinapolice  
Yes: Mrs. Kurtzman, Mrs. Masset , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson  
Motion Carried

**P 5. BE IT RESOLVED that the Montague Board of Education approve the reappointment of the following confidential employees from July 1, 2016 through June 30, 2017:**

| <i>Employee</i>            | <i>Position</i>   | <i>Annual Salary</i> |
|----------------------------|---|----------------------|
| <b>Christopher Gregory</b> | <b>Assistant Principal</b>                                    | <b>\$83,395.00</b>   |
| <b>Sharon Reiners</b>      | <b>Administrative Assistant to the Business Administrator</b> | <b>\$62,407.00</b>   |
| <b>Donna Pinzone</b>       | <b>Administrative Assistant to the CSA</b>                    | <b>\$35,735.00</b>   |

**ATTACHMENT P 5**

Motion by Mrs. Masset, 2<sup>nd</sup> by Mrs. Kurtzman  
Yes: Mrs. Kurtzman, Mrs. Masset , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Ms. Johnson  
Abstain: Mrs. Cole  
Motion Carried

**FI 4. BE IT RESOLVED, that the Montague Board of Education approve the July 25, 2016 Bill List attached and listed below:**

|                          | <u>Check Numbers</u> | <u>Amount</u>        |
|--------------------------|----------------------|----------------------|
| <b>Regular Bill List</b> | <b>2251022572</b>    | <b>\$ 289,595.36</b> |
| <b>Student Council</b>   | <b>316</b>           | <b>\$ 206.10</b>     |

**ATTACHMENT FI 4**

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Masset  
Yes: Mr. Plotsky , Mrs. Masset , Mrs. Kurtzman , Mrs. Andriac, Ms. Johnson  
Abstain: Mrs. Spinapolice, Mrs. Cole

Motion Carried

**FI 5. BE IT RESOLVED, that the Montague Board of Education pay Port Jervis School District for 2015/16 School Year tuition pursuant to the approved settlement agreement.**

Motion by Mrs. Cole, 2<sup>nd</sup> by Mrs. Andriac

Yes: Mrs. Kurtzman, Mrs. Masset , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson

Motion Carried

**FI 6. BE IT RESOLVED, that the Montague Board of Education certifies that pursuant to NJAC 6A: 23-16.10 (c), as of July 25, 2016 the appropriations section of the budget did not reflect any over expenditures in any of the major accounts or funds, and based upon the appropriation balances reflected and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.**

Motion by Mrs. Spinapolice, 2<sup>nd</sup> by Mrs. Kurtzman

Yes: Mrs. Kurtzman, Mrs. Masset , Mrs. Andriac, Mr. Plotsky , Mrs. Spinapolice, Mrs. Cole, Ms. Johnson

Motion Carried

### **Adjournment**

Motion by Mr. Plotsky, 2<sup>nd</sup> by Mrs. Andriac at 11:15 p.m.

All in Favor

Motion Carried

Respectfully submitted,

Jan MacKenzie,  
Business Administrator/Board Secretary