

**Montague Board of Education Meeting
Regular Meeting
January 25, 2016**

Call to Order

Roll Call

	Present	Absent
Tacia Johnson	X	
Diane Cole	X	
Gayle Andriac	X	
Sally Kurtzman	X	
Emma Masset	X	
Glen Plotsky	X	
Linda Spinapolicc	X	

Others Present:

John W. Waycie, School Business Administrator/Board Secretary
Gary Kraemer, Esq., Interim Board Attorney (7:20pm)

Flag Salute

In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and The Middletown Record.

Please note, the school's anti-bullying policy and how it applies to all; Board Members, Administration, Teachers, volunteers, parents, and members of the community. We are all to display behavior for the children of our community, so they can learn by example: not harass, intimidate, or bully others, either in person or writing, inclusive of via social media. It was brought to the attention of the Board and Administration, that just prior to a meeting last year, as well as during the meeting, statements were made on social media by those in attendance at the meeting, which not only included insinuations and threats of violence which were both harassing, intimidating, and of course forms of bullying, but these comments were also supported by others in attendance. Therefore, as a safety precaution for the Board Members, Administration, public and students, the presence of the Constable has been requested at the meetings until these threats cease to exist.

Presentations:

Third Grade- Native Americans

Mr. William Schroeder, Partner, Nisivoccia & Company LLP, the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2015.

Executive Session

BE IT RESOLVED, that the Montague Board of Education will recess and proceed to Executive Session to interview prospective candidate(s) for School Business Administrator/Board Secretary and then deliberate after interview(s).

Motion to open Executive Session at 6:37 p.m.

Motion by Mrs. Kurtzman, seconded by Mrs. Andriac
All in Favor
Motion Carried

Motion to close Executive Session at 7:58

Motion by Mrs. Andriac, seconded by Mrs. Kurtzman
All in Favor
Motion Carried

Motion to resume Regular Meeting Agenda at 7:58 p.m.

Motion by Mr. Plotsky, seconded by Mrs. Spinapolic
All in Favor
Motion Carried

Approval of Minutes

December 16, 2015 Regular Meeting

Motion by Mrs. Kurtzman, seconded by Mrs. Andriac
All in Favor (except abstentions by Ms. Masset, Mr. Plotsky and Mrs. Spinapolic)
Motion carried

December 16, 2015- Executive Meeting

Motion by Mrs. Andriac, seconded by Mrs. Kurtzman
All in Favor (except abstentions by Ms. Masset, Mr. Plotsky and Mrs. Spinapolic)
Motion Carried

January 6, 2016 Re-organization/Regular Meeting

Motion by Mr. Plotsky, seconded by Mrs. Spinapolic
All in Favor
Motion Carried

January 6, 2016 Executive Meeting

Motion by Mrs. Kurtzman, seconded by Mrs. Spinapolic
All in Favor
Motion Carried

January 12, 2016 Board Retreat

Motion by Mr. Plotsky, seconded by Mrs. Kurtzman

All in Favor

Motion Carried

Superintendent Report Read by Ms. Johnson

Board Committee Reports – Given by Committee Chair

Correspondence None

Liaison updates- None

Open to Public (Any Items):

As a reminder for all, and as per NJSBA, Board of Education meetings are "a meeting in public, not a meeting of the public. Many people especially parents and community members, misunderstand the nature of a school board meeting. School boards provide leadership for what are typically multi-million dollar corporations. The board has important work to accomplish. And, to do that work, the board needs to be fully engaged around the table. The Open Meetings Act requires that public business be done in public, and that citizens have opportunity to observe, and comment, at every meeting."

Additionally, as per NJSA 2C:33-8, 10:4-12, and as adopted by Montague's Board of Education in Bylaw 0167, please remember the public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface - by an announcement of his/her name, place of residence, and group affiliation if appropriate;
2. Each statement by a participant shall be limited to 3 minute duration
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board Members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;

b. Request any individual to leave the meeting when that person does not observe reasonable decorum;

c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;

d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and

e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

During this portion of the meeting, the residents are invited to address the Board with any comments or concerns that may be in respect to the operation of their school.

Motion to open public comment at 8:27 p.m.

Motion Ms. Masset, seconded by Mrs. Andriac

All in Favor

Motion Carried

Mr. Mannion- a crime was committed , should go to Prosecutor's office, Board of Education and administration, roof fixed before, microphones

Motion to close public comment at 8:30 p.m.

Motion by Mr. Plotsky, seconded by Mrs. Andriac

All in Favor

Motion Carried

Committee Action Items - None

Unfinished Business - None

Administration

AD 1. BE IT RESOLVED, that the Montague Board of Education approve the 2015-2016 Special Education Tuition Contract effective January 5, 2016 for a total of 106 billable days with Willowglen Academy for (1609064637) at a cost of \$43,297.

Motion by Mrs. Kurtzman, seconded by Mrs. Spinapolice

After discussion, motion by Mr. Plotsky, seconded by Mrs. Cole to Table AD 1

All in Favor

Motion carried

AD 2. BE IT RESOLVED, that the Montague Board of Education approve the 2015-2016 Special Education Tuition Contract effective January 7, 2016 for a total of 98 billable days with the Lakeland-Andover School for (1325758905) at a cost of \$28,910.

Motion by Mr. Plotsky, seconded by Ms. Masset to Table
All in Favor
Motion Carried

Personnel

P1. BE IT RESOLVED, that the Montague Board of Education approve the travel and related expense reimbursement for the personnel as indicated on the January 25, 2016 travel/reimbursement form.

ATTACHMENT P 1

Motion by Mr. Plotsky, seconded by Mrs. Spinapolic
Vote 7-0
Motion Carried

Finance/Insurance

FI 1. BE IT RESOLVED, that the Montague Board of Education accept the School Treasurer's Financial Report for the month of November 2015 (FY2016).

ATTACHMENT FI 1

Motion by Mr. Plotsky, seconded by Ms. Masset
Vote 7-0
Motion Carried

FI 2. BE IT RESOLVED, that the Montague Board of Education accept the Board Secretary's Financial Report for the month of November 2015 (FY2016).

ATTACHMENT FI 2

Motion by Mrs. Kurtzman, seconded by Mrs. Spinapolic
Vote 7-0
Motion Carried

FI 3. BE IT RESOLVED, that the Montague Board of Education approve the transfers/budget adjustments as listed for January 25, 2016.

ATTACHMENT FI 3

Motion by Mrs. Kurtzman, seconded by Mrs. Cole
Vote 7-0
Motion Carried

FI 4. BE IT RESOLVED, that the Montague Board of Education approve the January 25, 2016 Bill List attached and listed below:

ATTACHMENT FI 4

	<u>Check Numbers</u>	<u>Amount</u>
Regular Bill List	#22001-#22120	\$1,063,760.44
Lunch Program	#1620-#1622	\$15,352.97
Student Council	#312-#313	\$180.63

Motion by Mr. Plotsky, seconded by Mrs. Cole

Vote 7-0 (Except Ck # 22079- Mrs. Spinapolice abstain, check # 22080-Ms. Masset abstain, check #22118-Mr. Plotsky-abstain)

Motion Carried

FI 5. BE IT RESOLVED, that the Montague Board of Education certifies that pursuant to NJAC 6A: 23A-16.10, as of November 30, 2015 the appropriations section of the budget did not reflect any over expenditures in any of the major accounts or funds, and based upon the appropriation balances reflected and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Motion by Mrs. Cole, seconded by Mrs. Kurtzman

Vote 7-0

Motion Carried

FI 6. BE IT RESOLVED, that the Montague Board of Education accept the Comprehensive Annual Financial Report for the Montague Board of Education for the fiscal year ended June 30, 2015, as prepared by Nisivoccia & Company LLP.

Motion by Mrs. Kurtzman, seconded by Mrs. Spinapolice

Vote 7-0

Motion Carried

FI 7. BE IT RESOLVED, that the Montague Board of Education approve the Corrective Action Plan, based on the Report of Audit for the Montague Board of Education for fiscal year end June 30, 2015.

ATTACHMENT FI 7

Motion by Mrs. Kurtzman, seconded by Mr. Plotsky

Vote 7-0

Motion Carried

Building, Grounds and Transportation

BGT 1. BE IT RESOLVED, that the Montague Board of Education approve the contract with Panoramic Window and Door Systems, Inc. at the negotiated price of \$78,300 for the Window Replacement Project in rooms 92, 93, 94, 95, 96 and 97.

Motion by Ms. Masset, seconded by Mrs. Spinapolice
Vote 7-0
Motion Carried

BGT 2. BE IT RESOLVED, that the Montague Board of Education approves of the application for use of school facilities made by Montague Baseball.

<u>GROUP</u>	<u>PURPOSE/ROOM</u>	<u>DATE</u>	<u>TIME</u>
Montague Little League	baseball/gym	2/9-5/9 Mon-Fri **	6PM- 8:30PM

****exceptions 2/15, 3/24-3/31, 4/1 and 4/22**

Motion by Ms. Masset, seconded by Mr. Andriac

After discussion, Motion to amend to also include Montague Softball by Ms. Masset, seconded by Mrs. Andriac

BGT 2 (amended) BGT 2. BE IT RESOLVED, that the Montague Board of Education approves of the application for use of school facilities made by Montague Little league and Montague Softball.

<u>GROUP</u>	<u>PURPOSE/ROOM</u>	<u>DATE</u>	<u>TIME</u>
Montague Little League	baseball/softball	2/9-5/9	6PM-8:30PM
Montague Softball	Gym	Mon-Fri **	

****exceptions 2/15, 3/24-3/31, 4/1 and 4/22**

Motion to approve amended resolution by Ms. Masset, seconded by Mrs. Andriac
All in Favor
Motion Carried

Please Note: This approval is to authorize use of the facilities to a specific group/organization for the purpose indicated above and in no way burdens the Montague School or Board of Education with the responsibility of notification of any cancellations for whatever reason. Notification of cancellation or adjustment to the dates indicated is the sole responsibility of the Group/Organization named above.

Executive Session

BE IT RESOLVED, that the Montague Board of Education will recess and proceed to Executive Session to discuss Port Jervis/ High Point/ Montague send/receive and Personnel matters. Action may or may not be taken.

Motion to open Executive Session at 8:57 p.m.

Motion by Mr. Plotsky, seconded by Mrs. Andriac

All in Favor

Motion Carried

Motion to close Executive Session at 10:44 p.m.

Motion by Mr. Plotsky, seconded by Ms. Masset

All in Favor

Motion Carried

Motion to resume Regular Meeting Agenda at 10:45 p.m.

Motion Mrs. Kurtzman, seconded by Mrs. Spinapolicc

All in Favor

Motion Carried

AD 3. BE IT RESOLVED, that the Montague Board of Education will offer a contract to the candidate for the School Business Administrator/Board Secretary position contingent upon approval by the Sussex County Executive Superintendent.

Motion by Mr. Plotsky, seconded by Mrs. Andriac

All in Favor

Motion Carried

Adjournment

Motion to adjourn by Mr. Kurtzman, seconded by Mrs. Andriac at 10:50 p.m.

All in Favor

Motion Carried