

**Montague Township Board of Education Meeting
Workshop Action Meeting Minutes
June 14, 2023**

1. CALL TO ORDER at 6:30 p.m.

2. ROLL CALL

	Present	Absent
Barbara Holstein, President	x	
Michael Zernhelt, Vice President	x	
Christopher Bell	x	
Paul Brislin	x	
Andree Campbell	x	
Tasha DeGeorge	x	
Jaime Johnson	x	

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting Superintendent	x	_____
Carl Morelli, SBA/BS	x	_____
Joseph Garcia, Esq. – Board Atty.	x	_____

3. FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER

4. MISSION STATEMENT - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. LEGAL NOTICE - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. PRESENTATION - Michelle Visco of the MEA gave a presentation on the Optical Academy Glasses 2 Classes School Vision program

7. ANNOUNCEMENT OF EXECUTIVE SESSION

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:44 p.m.
 Motion Michael Zernhelt 2nd Paul Brislin Voice Vote: All in Favor

Motion to close Executive Session at 8:42 p.m.
 Motion Michael Zernhelt 2nd Christopher Bell Voice Vote: All in Favor

Motion to reopen Regular Meeting at 8:42 p.m.
 Motion Paul Brislin 2nd Andree Campbell Voice Vote: All in Favor

8. CSA REPORT by James Andriac, Acting Superintendent. Read May's students of the month. Last day of school is Monday, June 19th which is a 1:05 p.m. Field day was Friday, June 9, 2023. There was one confirmed HIB finding and disciplinary action was taken. Thanked the PTA for purchasing all field day t-shirts. Coffee truck came to the school as part of the wellness grant for staff. Preschool graduation was Tuesday, June 13, 2023 and Thursday, June 15, 2023 is 8th grade graduation. David Miller is going out to get a quote for the 3M for the entire building around all exterior windows and the vestibule. Mr. D'Amore gave a description of the 3M film. Ms. Campbell asked if we have done any active shooter training? Mr. D'Amore stated that he talked to the Sheriff's dept. And State Police. We want to update the evacuation plan which has us going to Sandyston. Mr. Andriac stated that we have it at the Town Hall or fire department.

9. SBA REPORT - Carl Morelli, SBA

1st Item - Modular Classrooms - On tonight's Agenda under Item F-15 is the agreement for the modular classrooms. These classrooms are needed for the 2023-24 school year while we await our NJDOE approvals for the building expansion which is part of our Long Range Facilities Plan. Our enrollment is steadily increasing and it is imperative that our facility keeps up with this demand. Picture is shown of what the modular would look like. Left and right side classroom each with a bathroom attached. We should have our delivery for August. One of the things discussed is not attaching the modular bathrooms to the septic system because our system is at full capacity. Each bathroom will have a tank outside of the unit and a company will come every 2 weeks automatically.

2nd Item - Long Range Facilities Plan Update - Tomorrow we will be submitting to the NJDOE our modifications for the following projects: curbing, sidewalks, bus lane, parking, LED School Signage and Pole Barn for school storage and maintenance vehicles. As you may recall last month we submitted the Pre-K classroom Addition to the State for Grant approval and we previously submitted for our Electrical Upgrade Project. With tomorrow's submission, we will have 3 different submissions into the state for approval. Once we hear back with an approval from the NJDOE, we will go to bid on these projects.

3rd Item - I submitted the preliminary application documents for the State and Local Cybersecurity Grant program which will help entities such as our school address cybersecurity risks and threats to our information systems. This is a five year program that I believe can be beneficial to our District.

4th Item - Also on tonight's Agenda under F-9 is our renewal of our SFA to SFA agreement with High Point for food services. This renewal contains a 15 cent increase in our cost for breakfast going from \$2.25 to \$2.40 per meal and a 15 cent increase in our cost for lunch going from \$3.75 to \$3.90 per meal. Given the current rate of inflation, it is my opinion that this is a reasonable yearly increase.

10. BOARD PRESIDENT'S REPORT - Barbara Holstein stated that there is no legislative activity on NJASBO initiative to try and get the NJ Legislature to drop the S CDL endorsement requirement. Happy that there is no activity. Congratulations to all of the students of the month. It was her pleasure to speak at PreK Graduation and is looking forward to speaking and attending the 8th Grade Promotion. Regarding reference of the Optical presentation, I would like to see 93 applications for free and reduced lunch.

11. APPROVAL OF MINUTES -

Barbara Holstein made a motion to do a consent agenda vote on the three sets of minutes on agenda. Ms. Johnson asked how does she vote since she was not on the Board for May 10, 2023? Mr. Garcia stated just say yes except for May 10, 2023 which she will abstain

Motion: Christopher Bell 2nd: Tasha DeGeorge

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of May 10, 2023.

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Minutes of the May 22, 2023 ReOrganization Meeting.

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of May 24, 2023.

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	X but abstains for May 10, 2023 minutes only	x	7
NO								
ABSTAIN								
ABSENT								

12. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at 9:00 p.m.
 Motion Andree Campbell 2nd Tasha DeGeorge Voice Vote: All in Favor

Motion to close Public Comment at 9:00 p.m.
 Motion Paul Brislin 2nd Christopher Bell Voice Vote: All in Favor

13. FINANCE AND INSURANCE

Barbara Holstein asked if a motion can be made to do a consent agenda vote for F-1, F-3 through F-15 with F-2 omitted.

Motion by Michael Zernhelt 2nd: Paul Brislin Discussion: Mr. Bell stated that he will be abstaining on F-6 regarding the medical service contract as next year he would like to spend more time looking at what other options may be available and Ms. Holstein agrees with that but since it is a statutory requirement would like to proceed with it tonight.

F-1. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the May 25, 2023 through June 14, 2023 - Bill List attached and listed below:

Fund 10	\$ 30,339.25
Fund 11	\$434,677.59
Fund 12	\$ 3,500.00
Fund 20	\$ 33,225.03
Fund 61	\$ 2,021.26
Grand Total	\$503,763.13

F-3. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Agreement between R&L DataCenters, Inc. and Montague Township School District Board of Education beginning July 1, 2023 and ending June 30, 2024.

F-4. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education renew CDK Systems, Inc. for the 2023-24SY at a cost of \$14,270.00.

F-5. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education renew Realtime Information Technology for the 2023-24SY at a cost of \$15,685.79.

F-6. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Medical Service Contract between Denise L. Autotte, M.D., and the Montague Township Board of Education beginning July 1, 2023 through June 30, 2024 at a cost of \$2,500.00.

F-7. BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve the Contract for Educational Services - ESY 2023 between the Sussex County Educational Services Commission and the Montague Township Board of Education for the following students to attend Northern Hills Academy for the 2023 Extended School Year Program commencing July 5, 2023:

Student ID #	Tuition Amount	Paraprofessional	Add't Therapy	Total
100280	\$10,525.00	\$5,730.00	\$427.00 (1x)	\$16,682.00
12753787	\$10,525.00	N/A	N/A	\$10,525.00
100316	\$10,525.00	\$5,730.00	\$1,281.00 (3x)	\$17,536.00
100390	\$12,010.00	\$5,730.00	N/A	\$17,740.00
13844119	\$12,010.00	\$5,730.00	\$854.00 (1x)	\$18,594.99

F-8. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education renew the Strauss Esmay Associates, LLP, Policy Alert and Support System (PASS) subscription for the 2023-24SY at a cost of \$2,725.00.

F-9. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the submission of the SFA to SFA Vended Meals Contract with the High Point Regional High School BOE for the 2023-24 school year.

F-10. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Agreement for Legal Services - Special Counsel between the Montague Board of Education and the law firm of Comegno Law Group, P.C., effective July 1, 2023 through June 30, 2024 at an hourly rate of \$185.00 per hour.

F-11. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Agreement for Legal Services between the Montague Board of Education and Matthew J. Giacobbe, Esq., of Cleary, Giacobbe, Alfieri, Jacobs, LLC, effective July 1, 2023 through June 30, 2024 at an hourly rate of \$165.00 per hour for all attorneys and \$90.00 per hour for all law clerks and paralegals.

F-12. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Agreement to Provide Professional Services between J and B Therapy, LLC and Montague Elementary School and their rates outlined in the agreement for the period of July 1, 2023 through June 30, 2024

F-13. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following resolution:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.A.C. 6A:23A-14.3(a) permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution; and

WHEREAS, the Montague Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end; and

WHEREAS, the Montague Township Board of Education has determined that up to \$900,000.00 may be available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED by the Montague Township Board of Education that it hereby authorizes the District's School Board Administrator to make this transfer consistent with all applicable laws and regulations.

F-14. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-14.3(b) permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution; and

WHEREAS, the Montague Township Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end; and

WHEREAS, the Montague Township Board of Education has determined that up to \$400,000.00 may be available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED by the Montague Township Board of Education that it hereby authorizes the District's School Board Administrator to make this transfer consistent with all applicable laws and regulations.

F-15. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve a contract with BOXX Modular, Inc., of Exton, PA for a 12 month lease for four (4) classroom modules with restrooms for a cost of \$62,900. for delivery and installation, including ADA ramp and platform between two units, plus \$7,456. per month lease for 12 months. TIPS Awarded Contract #200902.

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	X on everything except abstains for F-6	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

F-2. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education appoint Nisivoccia LLP, as the auditors for the Board whose term of office shall be July 1, 2023 through June 30, 2024. The cost of these services shall be \$33,500.00. -

PAUL BRISLIN MADE A MOTION TO TABLE F-2, SECONDED BY MICHAEL ZERNHELDT. Ms. Holstein stated that based on conversations by the BOE in Executive Session that we ask our BA to start the process of developing a RFP and going out for request for proposal for auditors.

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

F-16. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve a Optical Academy Glasses2Classes School Visions proposal in the amount of \$6,000.00.

Moved: Tasha DeGeorge Seconded: Christopher Bell Discussion: Mr. Bell said it seems like a good idea and Mr. Zernhelt agreed. Ms. Holstein stated that the cost is great and Mr. Zernhelt stated it comes to less than \$20 a student. Ms. Holstein stated that it demonstrates that we are trying to give money back to the community. Ms. Holstein said we can do a press release to the NJ Herald.

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

14. PERSONNEL

Barbara Holstein would like to do a consent agenda for items P-1 and items P3 through P-7. We are omitting P-2 at the time. Motion by Christopher Bell, seconded by Jaime Johnson.

P-1. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve Guidance Counselors, **DARAH PINZONE and KELLY BOYLE**, ten (10) days each per diem for the summer of 2023 at the agreed upon rate per the MEA agreement.

P-3. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve **DANIELLE CHRISTMANN**, as full time Interventionist, Step G/BA, pending background check, for the 2023-2024 school year with a start date of August 29, 2023.

P-4. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve **ANNIE LUTZ**, as full time Maternity Leave Teacher, Step A/BA, pending background check, for the 2023-2024 school year with a start date of August 29, 2023.

P-5. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve **KATHLEEN LYNCH**, as full time School Psychologist, Step C/MA+30 pending background check, for the 2023-2024 school year with a start date of August 29, 2023.

P-6. BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve **LISA HOEHN**, as part-time summer custodian, \$20.00 per hour, pending background check (if needed), with a start date of on or about June 20, 2023 until August 31, 2023.

P-7. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve **ANDREA BAILEY**, as full time paraprofessional, Step E, pending background check (if needed), for the 2023-2024 school year with a start date of August 30, 2023. (Ms. Bailey is being hired with the knowledge that she is not eligible for insurance coverage or the insurance waiver reimbursement).

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

P-2. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve **MICHAEL BUSSOW** as School Business Administrator/Board Secretary, pending background check, effective June 19, 2023 through June 30, 2024 at an annual rate of \$85,000.00, pending County approval.

Barbara Holstein made a motion to table P-2, seconded by Tasha DeGeorge

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

15. BUILDING AND GROUND

BG-1. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Application for Dual Use of Educational Space for dual usage of classrooms for the 2022-23 school year.

Moved: Michael Zernhelt Seconded: Tasha DeGeorge Discussion: Mr. Andriac stated that it's so that you can have other things in the classrooms. Mr. Morelli added that this is also a QSAC requirement and should be submitted to the County every September. It was not presented for approval for the 2022-23SY. Ms. Holstein asked if there was a specific statutory requirement? Mr. Morelli stated that when you put a divider up in a classroom it becomes dual usage and it has to be County approved. Come September if you have any classrooms being used for dual usage it must be submitted to the County for approval. Ms. Holstein stated that this is the first time she has ever heard of this and seems there may be consequences of having to ask for this. Mr. Andriac stated that the purpose of this is so that you are not using the science classroom for something that is unrelated to science where kids can get into chemicals. Ms. Holstein stated that if you are utilizing space wisely it almost seems like they are against it. Mr. Morelli stated that it seems like it is more of a capacity issue. Ms. Holstein is concerned that we are put in a position that someone says you have 30 classrooms, make them dual usage and you don't need to expand your school. Mr. Morelli stated that it is our decision to split the classroom and notify the county to sign off on it.

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

16. ADMINISTRATION

Barbara Holstein made a motion to do a consent agenda for items A-1 through A-5 Motion by Christopher Bell, seconded by Tasha DeGeorge

A-1. BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve the Sussex County Educational Services Commission Agreement for Ancillary Educational Services and rate sheet for the 2023-2024 school year.

A-2. BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve the Agreement between Montague Township School District and Tri-County Behavioral Care, LLC, for referring and providing School Clearance Assessment and Substance Evaluation and Treatment services effective July 1, 2023 through June 30, 2024.

A-3. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Contract for Services between Best Choice Home Care, LLC and the Montague Township School District beginning July 1, 2023 through June 30, 2024.

A-4. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Harassment, Intimidation and Bullying (HIB) Case Findings as reported on May 24, 2023.

A-5. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Heart & Soul program for middle school students with Samatha Frost and Kelly Boyle, as Club Advisors for the 2023-24 school year. This program is similar to Girls on the Run.

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

17. POLICY

PL-1. BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the first reading of the Bylaw, Policy and Regulation Manuals prepared by Strauss Esmay through Alert 228.

Barbara Holstein made a motion to table PL-1, seconded by Paul Brislin. Discussion: Ms. Holstein stated that she spoke with Sandra. There are 4 items that were shared in google docs. It is all of our policies in 4 different PDF files. As Ms. Holstein was reviewing the policies, it was very difficult. One policy is 900 pages. Even though this needed to be on the agenda, the frustration she had forced her to reach out to Sandra with Strauss Esmay. When we were presented with them we were up to date with Alert 228, there is now 2 more alerts 229 and 230. There is a 231 coming at the beginning of July that they are currently working on. Sandra recommended that we table our items tonight and direct them to update where we are at currently. There is no cost for them to do the update. They will send us the new PDFs and will sort the PDF per the letter they send us. This will make it much easier for review. Upon receipt of these categories what we will do is we will create 3 committees which myself and Jim will be *ex officio* members per our 9130 current policy and those committees will take on sections of categories. This is tentative. We cannot have more than 3 so for 1000, 2000 and 9000 Mike and Tasha during the month of July to review policies, 3000, 7000 and 9000 would be Chris and Paul and 4000, 5000 and 6000 (they overlap) and 9000 would be Andree and Jaime. Once we receive the PDFs from Strauss Esmay, Mark will put them into a new share on the google drive to review and then come to committee with any recommendations, changes, etc. Suggests looking at our current policies to compare with Strauss Esmays. Hopefully by the end of August we will have changed fully to Strauss Esmay. Mr. Bell asked if we will

get the entire PDF of policies? Ms. Holstein stated yes. Ms. Holstein is not opposed to doing zoom or telephone committees. They will dissolve as soon as this is done. Each group has 9000s because it is the Critical Reference Manual/Board Governance. Mr. Andriac asked Mr. Garcia if the NJASBO policies are still good. Mr. Garcia stated that a policy is good until you approve a new policy. Ms. Holstein stated that the policies were renewed at the Reorganization Meeting.

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

18. LIAISON REPORTS - No reports but Mr. Andriac wanted to mention that High Point's graduation is Friday, June 16, 2023.

19. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at 9:28 p.m.
 Motion Barbara Holstein 2nd Paul Brislin Voice Vote: All in Favor

Motion to close Public Comment at 9:28 a.m.
 Motion Christopher Bell 2nd Andree Campbell Voice Vote: All in Favor

20. NEW BUSINESS -

Mr. Brislin attended the PreK graduation and is looking forward to attending 8th Grade Graduation and wanted to recognize Ms. Vallis and Ms. McElhaney and Mr. Andriac thanked Ms. Ortiz and congratulated Ms. Bellini on her retirement.

Carl Morelli, SBA submitted his letter of resignation as SBA and Board Secretary effective June 30, 2023. Ms. Holstein asked Mr. Garcia if an action item needs to be done. After review the letter Mr. Garcia stated there are 3 options: 1. Accept the letter of resignation effective June 30, 2023, 2. You could reject the letter or you could do nothing. Mr. Garcia recommends the BOE accept the letter of resignation. Thanked Mr. Morelli for his assistance. Ms. Holstein asked the BOE if they want to go into Executive to discuss or move forward.

Barbara Holstein made a motion to accept the letter of resignation from Mr. Morelli effective June 30, 2023. Seconded by Michael Zernhelt.

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES	x	x	x	x	x	x	x	7
NO								
ABSTAIN								
ABSENT								

Mr. Bell asked if there is any old business and Ms. Holstein said that passed but she can rescind her motion for adjournment and go back to Old Business.

Mr. Bell discussed the different ways they can survey the public regarding the budget. Mr. Zernhelt said that Every Door Direct Mail doesn't work with P.O. Boxes and most of the Country Club itself doesn't have mailboxes and that is a big part of our population. Ms. Holstein stated that we could get the cost to mail to the P.O. Boxes and then do a discounted mailer to the township at large. Mr. Bell asked if we knew the cost. Mark Romano stated that there are about 1,750 households in Montague so at a standard rate of .63 cents it would be about \$1,100 and about \$2,000 with return receipt. This is just a general number. Ms. DeGeorge asked why don't we just register voters. We can get the list from the County. Ms. Holstein said there are about 3,000 registered voters. Ms. DeGeorge asked should be even both sending something to only 200 voters. Why waste the money? Mr. Bell said a survey like this is also educational.

21. ADJOURNMENT

Motion Andree Campbell 2nd Tasha DeGeorge Voice Vote: All in Favor
 Time of Adjournment: 9:40 p.m.

Respectfully submitted,

Carl Morelli

CARL MORELLI,
 Board Secretary