

**Montague Township Board of Education Meeting
Regular Meeting Minutes
September 14, 2020
6:00 pm**

I. Call to Order 6PM

II. Roll Call

	Present	Absent
Dale Bouma	X	
Paul Brislin	X	
Jennifer Caramucci	X	
Danielle Christmann	X	
Billy Underwood	X	
Charles Teufert, Vice President	X	
Glen Plotsky, President	X	

Others Present:

Timothy Capone - Chief School Administrator
Maria Costa – Board Secretary- Remote

III. Flag Salute

IV. The mission of the Montague Township School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

VI. Announcement of Executive Session

VII. BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at 6:01pm
Motion Paul Brislin 2nd Jennifer Caramucci
All in Favor/

Motion to close Executive Session at 7:07pm
Motion Paul Brislin 2nd Dale Bouma All in Favor/Opposed

Motion to reopen Regular Meeting at 7:07pm
Motion Jennifer Caramucci 2nd Danielle Christmann
All in Favor

VIII. CSA Report

- Mr. Capone gave an update about the first day of the virtual classroom.
- Overall, it was a successful opening with focus on what the students' need and providing individualized touch.
- Provided packets with options the board has with bus proposal, HVAC.
- Virtually met with Scott Ripley in reference to documents that Montague did not receive as of yet. Mr. Capone is trying to get updated information on which students are attending High Point in person. Discussed services and transportation cost.
- The board needs to consider the High Point late run bus service.

IX. SBA Report

- None

X. Correspondence

- Mr. Brislin provided an email about the committee.

XI. Approval of Minutes

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the minutes of the August 31, 2020 board meeting.

Discussion

- Mr. Plotsky stated that on Page 5- P4, Mr. Teufert made the motion, Mr. Bouma made the second.
- Mr. Brislin moved to approve the amended minutes. Mr. Bouma seconded.

Moved: Paul Brislin

Seconded: Dale Bouma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

XII. Public Session – Agenda Items

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Motion to open public comment at 7:19pm

Motion Dale Bouma 2nd Jennifer Caramucci

All in Favor

Michelle Visco

- Teacher at the Montague Township School for 15 years.
- Thanked Mr. Capone and the school board. for working with the staff during this difficult time to make a successful school year for the students, parents and staff.

Motion to close public comment at 7:26pm

Motion Danielle Christmann 2nd Billy Underwood

All in Favor

XIII. Action Items

A-1 BE IT RESOLVED, that the Montague Township Board of Education approve a Montague Education Association contract for 2021-2025:

RESOLVED, that the Montague Township Board of Education approves a new contract between the Montague Education Association and the Montague Township Board of Education for the years 2021-2025 (July 1, 2021 through June 30, 2026)

BE IT RESOLVED, that the Board President and the Board Secretary are authorized to execute the contract on behalf of the Montague Township Board of Education.

Moved: Dale Bouma

Seconded: Paul Brislin

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

XIV. Financial Items

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve August 11, 2020 thru September 14, 2020 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	#A:N0814, N0828, N0901	
	A:25740-A:25796	\$714,301.84

Moved: Jennifer Caramucci

Seconded: Charles Teufert

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Board Secretary’s Report (A-148) for the month of July 2020.

Moved: Jennifer Caramucci

Seconded: Charles Teufert

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Treasurer of School Monies Report (A-149) for the month of July 2020.

Moved: Jennifer Caramucci

Seconded: Charles Teufert

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-4- BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-2.11(c) 3, the Board of Education certify that as of July 31,2020, after review of the Secretary’s monthly financial reports for July 31, 2020 (appropriations section), and upon consultation with the appropriate district officials, Montague BOE is in compliance with N.J.A.C 6A:23-2.11 (c) 4 and shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Moved: Jennifer Caramucci

Seconded: Charles Teufert

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of line item transfers effective July 31 ,2020.

Moved: Jennifer Caramucci

Seconded: Charles Teufert

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve to refund the money received in FY 2019-2020 for Before and After Care Program due to Covid-19 school closure. (attachment)

Moved: Jennifer Caramucci

Seconded: Charles Teufert

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following bank account signatories appointment.

Acc.Name	Signor 1	Signor 2	Signor 3	Bank
Summer Savings	Erkan Gumustekin	Aldijana Reckovic	Rene Metzgar	SB One Bank
Trust & Agency	Erkan Gumustekin	Aldijana Reckovic	Rene Metzgar	SB One Bank

Payroll	Erkan Gumustekin	Aldijana Reckovic	Rene Metzgar	SB One Bank
General Fund	Erkan Gumustekin	Glen Plotsky	Rene Metzgar	SB One Bank
Student Council	Erkan Gumustekin	Aldijana Reckovic	Rene Metzgar	SB One Bank
Unemployment	Erkan Gumustekin	Aldijana Reckovic	-	SB One Bank
Lunch Program	Erkan Gumustekin	Aldijana Reckovic	Rene Metzgar	SB One Bank
Capital Reserve	Erkan Gumustekin	Glen Plotsky	Rene Metzgar	SB One Bank
Flexible Spending	Erkan Gumustekin	Rene Metzgar	-	SB One Bank
Dureler Fund	Erkan Gumustekin	Rene Metzgar	-	SB One Bank

Moved: Jennifer Caramucci

Seconded: Charles Teufert

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

F8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approves 2020- 2021 Request for Quotation for student transportation Contract per diem rate with First Student. Total cost is not going to exceed bid threshold \$19,600.

TC1-\$318.40 TC2-\$318.40 HP2- \$330.33

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

P1 – P11 Jennifer Caramucci, Danielle Christmann

Moved: Jennifer Caramucci

Seconded: Danielle Christmann

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

XV. Public Session

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Motion to open public comment at 7:34pm

Motion Dale Bouma 2nd Paul Brislin

All in Favor

Alexa Correa

- Stated she is feeling frustration with this school year’s process.

Kim Hart

- Thanked the board for approving the Montague Education contract

Krista Mikusli

- Stated the community does not want to end the contract with High Point.

Motion to close public comment at 7:46pm

Motion Billy Underwood 2nd Jennifer Caramucci

All in Favor

XVI. Unfinished Business

- Mr. Capone passed out the board goals discussed at the board retreat and approved at the next meeting.
- Mr. Brislin is disputing finalizing the Port Jervis Send Receive Process.
- Discussion
 - The Board discussed the goals.
 - Goal 1- Bring the send/ receive process to an end and finalize the process. Addressing Mrs. Mikulski’s point that there was about a dozen people that wrote a letter specific to Port Jervis and High Point. Mr. Capone is hopeful that we finalize this process and have a decision about the student’s opportunities. From a board perspective being fiscal responsible and providing students as much choice as possible.
 - Mr. Brislin asked if this goal is premature based on the commissioner’s decision and asked should we wait until the commissioner’s decision to decide if this should be a goal
 - Mr. Plotsky clarified that no because we finalized our part of the send/ receive process.
 - Mr. Bouma suggested to add wording to the goal.
 - Mr. Capone suggested adding wording to maximize the number of schools Port Jervis students can attend.
 - Mr. Capone clarified that this action was to give parents the choice.
 - Mr. Capone suggested to change the wording of board goal 1 is Finalize the send/ receive process.
 - Mr. Brislin made a motion to vote on each of the board goals individually. Dale Bouma seconded.

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X		X		5
NO					X		X	2
ABSTAIN								
ABSENT								

Goal 1

Finalize the send/ receive process providing choice for parents.

Moved: Charles Teufert

Seconded: Dale Bouma

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X		X	X		X	X	5
NO		X						1
ABSTAIN					X			1
ABSENT								

Goal 2

Finalize reopening plan.

Moved: Jennifer Caramucci

Seconded: Charles Teufert

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

Goal 3

Finalize all contracts.

Moved: Dale Bouma

Seconded: Jennifer Caramucci

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

Goal 4

Establish Communication Committee.

Moved: Dale Bouma

Seconded: Jennifer Caramucci

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X	X	X	X	7
NO								
ABSTAIN								
ABSENT								

- There is a request to do strategic plan at the next meeting.
- Mr. Capone provided quote for the buses.

Mr. Plotsky made a motion to purchase four buses. Jennifer Caramucci seconded.

➤ Discussion

- Mr. Plotsky explained to pay 90% to a bus company to not run buses. Cancel the contract and go back out for a quote to get part time service. If we purchase the buses, we get control and pay for in one academic year.
- The board discussed these options.

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X		X		X	X	X	5
NO		X						1
ABSTAIN				X				1
ABSENT								

➤ The board discussed options for HVAC.

- Jennifer Caramucci made a motion to adopt a recommendation.
- Mr. Capone asked what is the next step the board wants to take.
- He stated this is a two-piece conversation including the amount of air flow and filtration system.
- Mr. Teufert requested more information, what does it get us for what it costs?

➤ Mr. Plotsky motioned for recommendation, number 1 and Merv 13. Paul Brislin seconded.

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES	X	X	X	X		X	X	6
NO					X			1
ABSTAIN								
ABSENT								

XVII. New Business

- Mr. Capone stated option from Universal Mills to our student population. With this comes the need for more staff to do this. The food would be free, implementation would cost the district. Mr. Capone does not recommend this.

XVIII. Executive Session if necessary:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss legal issues. Action may or may not be taken.

Motion to open Executive Session at 8:49pm
Motion Paul Brislin 2nd Jennifer Caramucci
All in Favor

Motion to close Executive Session at 10:03pm
Motion Dale Bouma 2nd Paul Brislin
All in Favor

Motion to reopen Regular Meeting at 10:03pm
Motion Dale Bouma 2nd Danielle Christmann
All in Favor

XIX. Adjournment

Motion Jennifer Caramucci 2nd Billy Underwood
All in Favor
Time of Adjournment: 10:03pm