

**Montague Township Board of Education Meeting
Regular Action Meeting Agenda
September 10, 2025**

1. **CALL TO ORDER** at _____

2. **ROLL CALL**

	Present	Absent
Christopher Bell		
Paul Brislin, Vice President		
Andree Campbell, President		
Tasha DeGeorge		
Jaime Johnson		
Caitln Statkus		
Michael Zernhelt		

Others Present:

James Andriac - CSA

Michael Bussow, SBA/BS

Joseph Garcia, Esq. – Board Atty.

Dana Berry, Adm. Asst. to Bd. Sec.

Present

Absent

3. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**

4. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. **PRESENTATION BY HENRY OSSI OF DMR FOR NEW CONSTRUCTION**

7. **ANNOUNCEMENT OF EXECUTIVE SESSION**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to close Executive Session at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to reopen Regular Meeting at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

8. **CSA REPORT**

9. **SBA REPORT**

10. **BOARD PRESIDENT'S REPORT**

11. **CORRESPONDENCE, if any**

12. APPROVAL OF MINUTES

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of August 13, 2025 and the Special Meeting Minutes of August 26, 2025..

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Johnson	Statkus	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

13. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at _____ p.m.

Motion _____ 2nd _____

All in Favor_____/Opposed _____

Motion to close Public Comment at _____ p.m.

Motion _____ 2nd _____

All in Favor_____/Opposed _____

14. FINANCE AND INSURANCE

Motion to approve Resolutions F-1 through F-3 as listed below:

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Johnson	Statkus	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the August 14, 2025 through September 10, 2025 - Bill's List listed below:

Fund 10	\$ 3,429.61
Fund 11	\$319,125.19
Fund 20	\$320,073.59
Fund 30	\$348,648.98
Grand Total	\$991,277.37

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the Board Secretary's Report and the Treasurer of School Monies Report for the Month of **July 2025** pursuant to N.J.A.C. 6A:23A-16.10(C)3 and 4.

F-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the transfer report of July 31, 2025.

15. PERSONNEL

Motion to approve Resolutions P-1 through P-8 as listed below:

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Johnson	Statkus	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the Leave of Absence Request (maternity leave) for Employee #10870728 utilizing sick and personal days & FMLA beginning October 6, 2025 and returning on or about March 2, 2026. Said employee will be responsible to pay for health insurance benefits for any unpaid time utilized.

P-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve **SAMANTHA BRAUCHLE** as a substitute teacher, at the sub rate of \$115.00/day, pending receipt of her substitute certificate from the NJDOE, criminal history and background check and proper employment paperwork, for the 2025-26 school year.

P-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve **PENELOPE HEWITT**, as a substitute teacher, at the sub rate of \$115.00/day, for the 2025-26 school year.

P-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve **IVETTE MANNING**, as a part-time Paraprofessional, at Step C, effective September 16, 2025 through June 30, 2026.

P-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve **EMILY BRAVO**, as a part-time Paraprofessional, at Step C, pending receipt of criminal history and background check and proper employment paperwork, effective on or about September 22, 2025 through June 30, 2026.

P-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve **HALEY HALL**, as a part-time Paraprofessional, at Step C, pending receipt of criminal history and background check and proper employment paperwork, effective on or about September 22, 2025 through June 30, 2026.

P-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve **JOHN GWIAZDOWSKI**, as a substitute custodian, at \$20 per hour, pending receipt of criminal history and background check and proper employment paperwork, for the 2025-2026 school year.

P-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the salary adjustment for part-time teacher Carol Speck from three-sevenths to four periods a day, Step I/MA+30, effective August 26, 2025 through June 30, 2026.

16. POLICIES

PL-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the second and final reading of Strauss Esmay Policy #5111 - Eligibility of Resident/Non-Resident Students.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Johnson	Statkus	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

17. BUILDING AND GROUNDS

BG-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township of Education approve the Montague PTA's request for use of district facilities on the following dates:

DATE	LOCATION & TIME	PURPOSE OF USE	# OF PEOPLE EXPECTED
Sept. 15, 2025	Cafeteria - 6:30PM to 8:30PM	General Meeting	15-20
Sept. 26, 2025	5 Parking Spaces - 1PM to 7PM	Mum sale dropoff & pickup date	N/A

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Johnson	Statkus	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

18. ADMINISTRATION

Motion to approve Resolutions A-1 through A-8 as listed below:

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Johnson	Statkus	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, the Montague Township Board of Education approve the Interlocal Shared Service Agreement between High Point Regional High School Board of Education and the Montague Board of Education regarding Nurse services dated September 23, 2025.

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, the Montague Township Board of Education approve **Alicia Citro, Vice Principal, Michael D'Amore, Security Guard, Darah Pinzone, School Counselor, Megan Stewart, School Counselor, Melinda Linder, School Psychologist, Samantha Frost, Social Worker and Lorie Jeskey, Teacher**, as the School Threat Assessment Team.

A-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the District and Board goals for the 2025-2026 school year.

A-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education, approve the Montague Township School District - Annual Nursing Services Plan 2025-2026 (N.J.S.A. 6A:16-2.1 through 2.5).

A-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the return bus fee of \$75.00 for any student returned to the school if no one is at the bus stop or for any student who is not picked up at school at the designated dismissal time for the 2025-2026 school year.

A-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education, approve to increase the security guard sub rate to \$30.00 per hour.

A-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education, approve to increase the sub nurse rate to \$230.00 per day.

A-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following field trips:

GRADE/CLASS	TEACHER	DESTINATION	COST
Intro to Digital Photography	Neamand	Luna Parc	No Cost
4th Grade	Runne/Palazzo/Shade	Medieval Times	\$1,792.08
MD Class	Jeskey	GAIT Equine Assisted Services	\$1,050.00 (7 visits)

19. PUBLIC SESSION

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Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

20. UNFINISHED BUSINESS

21. NEW BUSINESS

22. EXECUTIVE SESSION, IF NECESSARY:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

23. ADJOURNMENT

Motion _____ 2nd _____ All in Favor/Opposed _____ Time of Adjournment: _____

Next board meeting: October 8, 2025 @ 6:30 p.m.