

**Montague Township Board of Education Meeting  
Regular Action Meeting Agenda  
May 14, 2025  
6:30 p.m.**

**1. CALL TO ORDER at \_\_\_\_\_**

**2. ROLL CALL**

	Present	Absent
Christopher Bell		
Paul Brislin, Vice President		
Andree Campbell, President		
Tasha DeGeorge		
Jaime Johnson		
Caitln Statkus		
Michael Zernhelt		

Others Present:

	<u>Present</u>	<u>Absent</u>
James Andriac, Superintendent	_____	_____
Michael Bussow, SBA/BS	_____	_____
Joseph Garcia, Esq., Board Atty.	_____	_____
Dana Berry, Asst. to Bd. Sec.	_____	_____

**3. FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**

**4. MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

**5. LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

**6. PRESENTATION** - Choir Bell performance

**7. ANNOUNCEMENT OF EXECUTIVE SESSION**

**BE IT RESOLVED**, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at \_\_\_\_\_p.m. Motion \_\_\_\_\_ 2nd \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_

Motion to close Executive Session at \_\_\_\_\_p.m. Motion \_\_\_\_\_ 2nd \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_

Motion to reopen Regular Meeting at \_\_\_\_\_p.m. Motion \_\_\_\_\_ 2nd \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_

**8. CSA REPORT**

**9. SBA REPORT**

**10. BOARD PRESIDENT'S REPORT**

## 11. CORRESPONDENCE, if any

## 12. APPROVAL OF MINUTES

**BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of April 30, 2025.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Johnson	Statkus	Zernhelt	Total
YES								
NO								
ABSTAIN								
RECUSE								
ABSENT								

## 13. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

Motion to close Public Comment at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

## 14. FINANCE

**Motion to approve Resolutions F-1 through F-8 as listed below:**

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Johnson	Statkus	Zernhelt	Total
YES								
NO								
ABSTAIN								
RECUSE								

**F-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the May 1, 2025 through May 14, 2025 - Bill List below:

Fund 10	\$ 18,476.00
Fund 11	\$399,407.61
Fund 12	\$ 16,125.00
Fund 20	\$ 4,648.18
Fund 30	\$408,828.30
Fund 60	\$ 15,957.70
Grand Total	\$863,442.79

**F-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the Board Secretary's Report and the Treasurer of School Monies Report for the Month of **March 2025** pursuant to N.J.A.C. 6A:23A-16.10(C)3 and 4.

**F-3 BE IT RESOLVED**, at the recommendation of the Acting Superintendent that the Montague Township Board of Education approve the transfers adjustments from March 1, 2025 to March 31, 2025.

**F-4 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the submission of the Application for Extraordinary Special Education Aid (EXAID) application for fiscal year 2024-2025 and acceptance of the grant award.

**F-5 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the revised Contract for Educational Services for Student #100280 reflecting a change in classification.

**F-6 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the Shared Services Agreement for Curriculum Writing and Consultation Services between the Frankford Township School District and the Montague Township School District commencing July 1, 2025 through June 30, 2026 for the amount of \$25,000.

**F-7 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the Service Agreement for the provision of Flex Grant Consulting Services between Millennium Strategies and Montague Township School District for a twelve (12) month period commencing on June 1, 2025 with an annual cost of \$4,000.00 and an additional cost of \$150.00 per hour for the use of Millennium Strategies Project Support Services when requested by the School District and mutually agreed to by the Consultant.

**F-8 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve to retain Ardito & Company, LLC to provide auditing services necessary for the audit ending June 30, 2025 in conjunction with the engagement letter submitted on May 8, 2025. The cost for their services is \$31,869.00.

## 15. PERSONNEL

**Motion to approve Resolutions P-1 through P-13 listed below:**

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Johnson	Statkus	Zernhelt	Total
YES								
NO								
ABSTAIN								
RECUSE								

**P-1 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2025-2026 school year and that contracts to employ be issued to the listed staff members:

### ***ADMINISTRATIVE & NON-ADMINISTRATIVE STAFF (Individual Contracts)***

#### **Name & Position**

Angel Bellis, Administrative Assistant

Dana Berry, Administrative Assistant to the Board Secretary/Human Resources/NJ Smart & Realtime Student Data Manager

James Cicalese, Transportation Supervisor

Alicia Citro, Vice Principal/Director of Early Childhood Education

Danielle Conklin, CSA Confidential Secretary/Food Service Coordinator/Public Relations

Tracy Greco, Cafeteria Manager

David Miller, Director of School Facilities

Rene Metzgar, Treasurer of School Monies

Mark Romano, Director of Technology/Project Manager

Melinda Tanzola, Administrative Assistant to School Business Administrator/Human Resources

**P-2 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2025-2026 school year and that contracts to employ be issued to the listed staff members:

***TEACHERS (Collective Agreement) - TENURED***

**Name & Position**

Jennifer Battikha, Elementary School Teacher

Carl Ferriere, Elementary School Teacher with Mathematics Specialization in Grades 5-8

Lorie Jeskey, Elementary School Teacher/Teacher of English/Teacher of the Handicapped

Clancey Lane, Elementary School Teacher Grades K-6/Elementary School with Subject Matter Specialization: World Language/Spanish in Grades 5-8

Korinn Loriz, Teacher of Preschool through Grade 3/Teacher of Students with Disabilities

Melissa Neamand, Teacher of Art/Elementary School Teacher Grades K-6

Brenten Runne, Elementary School Teacher Grades K-6/Reading Specialist

Rachel Sikora, Teacher of Agriculture and Biological Science

Chandler Smith, Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Devyn Smith, Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Jody Taylor, Teacher of Music

Debra Vigorito, Elementary School Teacher

**P-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2025-2026 school year and that contracts to employ be issued to the listed staff members:

***TEACHERS (Collective Agreement) - NON-TENURED***

**Name & Position**

Stacey Blasdell, Elementary School Teacher/Teacher of the Handicapped

Maria Bongo, Speech Therapist

Danielle Christimann, Elementary School Teacher Grades K-8

Jessica Coppolino, School Library Media Specialist/Teacher of English

Taylor DeMarco, Occupational Therapist

Lawrence Doto, Elementary School Teacher in Grades K - 6/Students with Disabilities

Samantha Frost, School Social Worker/McKinney-Vento Liaison

Carol Geisel, Teacher of Preschool through Grade 3

Laura Gloss, Teacher of Preschool through Grade 3

Taylor Grant, Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Katelyn Hendrickson, BCBA (shared)

Molloy Jacobs, Teacher of Health and Physical Education

Melanie Linder, Psychologist

Annie Lutz, Elementary School Teacher Grades K-6

Kerry McCormick, Elementary School Teacher Grades K-6

Kelsey Miley, Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Elizabeth Palazzo, Elementary School Teacher in Grades K-6/Teacher of Students with Disabilities

Jessica Pierce, LDTC

Darah Pinzone, School Counselor

Jennifer Seminerio, Teacher of Preschool through Grade 3

Kayte Snyder, Elementary School Teacher in Grades K-6/Students with Disabilities/Middle School with Subject-Matter Specialization: Mathematics in Grades 5 - 8

Michael Spina, Elementary School Teacher Grades K-6/Elementary School with Subject Matter Specialization: Language Arts/Literacy Specialization in Grades 5 - 8

Megan Stewart, School Counselor

Elizabeth Svede, Elementary School Teacher in Grades K - 6/Students with Disabilities

Scott Tanner, Teacher of Health and Physical Education

Emily Tattersall, Elementary School Teacher Grades K-6

Katlyn Vallis, Teacher of Preschool through Grade 3

Emily Weiss, Elementary School Teacher in Grades K-6

Alexandria Zeim, Elementary School Teacher Grades K-6

**P-4 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2025-2026 school year and that contracts to employ be issued to the listed staff members:

***SECURITY & NURSE (Collective Agreement)***

Michael D'Amore, Security Guard and School Safety Specialist

Allison Worzel, School Nurse

**P-5 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2025-2026 school year and that contracts to employ be issued to the listed staff members:

***PRESCHOOL PARAPROFESSIONALS (Collective Agreement): PEA Grant***

Andrea Conklin

Aileen Donovan

Meghan Putera

Carolina Young

**P-6 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2025-2026 school year and that contracts to employ be issued to the listed staff members:

***NON-PRESCHOOL PARAPROFESSIONALS (Collective Agreement)***

Andrea Bailey  
Jessica Blake  
Heather Braunius  
Darren Herera  
Tracy Edwards  
Kristen Fazzio  
Sade Rolle (Part-time)  
Martha Lucia Salinas (Part-time)  
Kaisha Schenk  
Kimberly Sharry (Part-time)  
Margaret Szala  
Jacqueline Zinzi

**P-7 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2025-2026 school year and that contracts to employ be issued to the listed staff members:

***CUSTODIANS (Collective Agreement)***

Daniel Dawson  
Tabatha Lynn-Hall  
Hao La  
Jason Saavedra

**P-8 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2025-2026 school year and that contracts to employ be issued to the listed staff members:

***BUS DRIVERS (Collective Agreement)***

Lyndsey Brigham  
Gary Dennison  
Kathleen Donovan  
Tara Fansler  
Ida Hickey  
Shelley Martin

**P-9 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2025-2026 school year and that contracts to employ be issued to the listed staff members:

***BUS AIDES (Collective Agreement)***

Andrea Bailey  
Jessica Blake  
Heather Brauinis (as needed)  
Andrea Conklin (as needed)  
Aileen Donovan  
Kristen Fazzio  
Meghan Putera  
Martha Lucia Salinas (Part-time)  
Margaret Szala (as needed)  
Jacqueline Zinzi (as needed)

**P-10 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2025-2026 school year and that contracts to employ be issued to the listed staff members:

**CAFETERIA STAFF (Collective Agreement)**

Kitty Wurst, Lunch Aide (Part-time)

**P-11 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve **MARISSA IRIZZARY**, as a substitute teacher, at the sub rate of \$115.00/day, pending substitute certification and criminal history and background check, for the 2024-2025 school year.

**P-12 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education accept the resignation of Employee **#10870621** effective June 30, 2025.

**P-13 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve **JACQUELINE MESSINA**, as a full-time Special Education teacher, Step D/BA, pending criminal history and background check, for the 2025-26SY effective on or about August 26, 2025 through June 30, 2026.

**16. ADMINISTRATION**

**Motion to approve Resolutions A-1 through A-5 listed below**

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	DeGeorge	Johnson	Statkus	Zernhelt	Total
YES								
NO								
ABSTAIN								
RECUSE								

**A-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve **JAMES ANDRIAC, Superintendent**, as the Affirmative Action Officer for the 2025-2026 school year.

**A-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following Affirmative Action Team for the 2025-2026 school year: **James Andriac, AAO, Alicia Citro, Vice Principal, Darah Pinzone, Guidance Counselor and Dana Berry, Administrative Assistant.**

**A-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education authorize the Affirmative Action team to conduct a needs assessment and develop a Comprehensive Equity Plan for 2025-2026 through 2027-2028.

**A-4 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the submission of the Empowering Educators: The 2025 Teacher Climate and Culture Innovation grant application prepared by Lorie Jeskey and accept the funds if awarded in the amount of approximately \$41,000.00.

**A-5 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the submission of the Funding for Optimal Comprehensive Universal Screeners (FOCUS) grant.

**17. PUBLIC SESSION**

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at \_\_\_\_\_ Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_  
Motion to close Public Comment at \_\_\_\_\_ Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_

**18. UNFINISHED BUSINESS**

**19. NEW BUSINESS**

**20. EXECUTIVE SESSION, IF NECESSARY:**

**BE IT RESOLVED**, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at \_\_\_\_\_ Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_  
Motion to close Executive Session at \_\_\_\_\_ Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_  
Motion to reopen Regular Meeting at \_\_\_\_\_ Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_

**21. ADJOURNMENT**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_ Time of Adjournment: \_\_\_\_\_

Next Meeting - Wednesday, June 11, 2025 at 6:30 p.m.