

**Montague Township Board of Education Meeting
Regular Action Meeting Agenda
February 14, 2024
6:30 p.m.**

1. **CALL TO ORDER** at _____

2. **ROLL CALL**

	Present	Absent
Barbara Holstein, President		
Michael Zernhelt, Vice President		
Christopher Bell		
Paul Brislin		
Andree Campbell		
Tasha DeGeorge		
Jaime Johnson		

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting Superintendent	_____	_____
Michael Bussow, SBA/BS	_____	_____
Joseph Garcia, Esq. – Board Atty.	_____	_____

3. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**

4. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. **ANNOUNCEMENT OF EXECUTIVE SESSION**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to close Executive Session at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to reopen Regular Meeting at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

7. **CSA REPORT**

- School events
- Security
- HIB, if any

8. SBA REPORT

9. BOARD PRESIDENT’S REPORT

10. CORRESPONDENCE, if any

11. APPROVAL OF MINUTES

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of January 10, 2024.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Special Meeting Minutes and the Executive Minutes of January 24, 2024.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

12. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

13. FINANCE

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the January 11, 2024 through February 14, 2024, - Bill List below:

Fund 10	\$ 52,950.51
Fund 11	\$ 931,082.45
Fund 12	\$ 7,500.00
Fund 20	\$ 127,906.94
Fund 60	\$ 16,120.05
Fund 95	\$ 299.74
Grand Total	\$1,135,859.69

Moved:	Seconded:			Discussion:				Total
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Board Secretary’s Report and the Treasurer of School Monies Report for the Month of December 2023 pursuant to N.J.A.C. 6A:23A-16.10(C)3 and 4.

Moved:	Seconded:			Discussion:				Total
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Board Secretary’s Report and the Treasurer of School Monies Report for the Month of January 2024 pursuant to N.J.A.C. 6A:23A-16.10(C)3 and 4.

Moved:	Seconded:			Discussion:				Total
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent that the Montague Township Board of Education approve the transfers adjustments as of February 9, 2024, (see attached).

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the acceptance of the Preschool Facilities Expansion Grant Number 23E00483 for FY2023 in the amount of \$1,366,560.00.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-6 BE IT RESOLVED, at the recommendation of the Acting Superintendent that the Montague Township Board of Education approve the acceptance of the Late Liquidation CRRSA ESSER II Grant Number 21E00306 for FY2021 in the amount of \$341,283.00.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-7 BE IT RESOLVED, at the recommendation of the Acting Superintendent that the Montague Township Board of Education approve the Master Therapy Services Agreement between Performance Pediatrics, P.C. and Montague Township School District effective February 1, 2024 until June 30, 2024.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

14. PERSONNEL

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **ALYSSA ALLEN** as full time Preschool Teacher, Step B/BA (prorated), pending background check, for the 2023-2024 school year with a start date of on or about April 8, 2024.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **PENELOPE HEWITT** as a substitute teacher, pending background check, for the 2023-2024 school year.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

15. BUILDINGS AND GROUNDS

BG-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve DMR Architect’s Proposal #M2023-24 dated February 8, 2024 to build a **4-classroom addition** to the existing school to increase the capacity for the Pre-K School Program for approximately 60 students. The footprint of the addition will be approximately 5,200 square feet . The fee for architectural and engineering services for the completion of services described in the agreement is \$313,530.00.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BG-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following requests for Use of Facilities or Grounds for the following:

NAME	USE/PURPOSE	ROOMS	DATE	TIME
Jennifer Seminerio, Master PreK Teacher & Project Self Sufficiency	Raising Resilient Children Community Workshop	Gym, Cafeteria & Bathrooms	Monday March 18, 2023	5PM to 7:30PM
MEA	Annual PRIDE Event - Family Square Dancing	Gym, Cafeteria & Bathrooms	Friday March 22, 2024	4PM to 8:30PM

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BG-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the **Montague PTA's** requests for Use of Facilities or Grounds for the following:

USE/PURPOSE	ROOMS	DATE	TIME
PTA Meeting (makeup)	Cafeteria & Bathroom	Tues., Feb. 20 2024	6:30PM to 9:30PM
Family Fitness Night	Gym, Cafeteria & Bathrooms	Fri., Feb. 23, 2024	5:30PM to 8:00PM
Tricky Tray (pending receipt of proof of gaming license)	Hallways, Gym, Cafeteria & Bathrooms	Fri., May 31, 2024 for setup	4PM to 10PM
		Sat., June 1, 2024 for event	7AM to 9PM

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

16. ADMINISTRATION

A-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Harassment, Intimidation and Bullying (HIB) case Findings as reported on December 15, 2023.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve to change the originally scheduled March 13, 2024 meeting to Wednesday, March 6, 2024 at 7:00 p.m whereby the Board will be adopting the tentative budget.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following field trips:

DATE	GRADE	LOCATION	COST
April 12, 2024	STEM Team	High Point Regional High School - 2nd Annual STEM League Challenge	N/A
April 30, 2024	6th Grade	Pequest Natural Resource Education Center	\$50.00 plus cost of transportation
May 24, 2024	4th Grade	Liberty Science Center	\$906.00 plus cost of transportation
May 29, 2024	8th Grade	Liberty Island/Ellis Island	\$308.00 plus cost of transportation

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the STEAM Museum Assembly presented by Mobile Ed Productions, Inc., on Friday, May 17, 2024. (Assembly will be paid through a STEM grant).

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve Visions Federal Credit Union to meet with the staff at the school to discuss their financial products and services they offer.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

17. LIAISON REPORTS

- High Point - Tasha DeGeorge
- Montague PTA - Michael Zernhelt
- Sussex County Charter/Tech School - Andree Campbell
- School Board Association - Barbara Holstein

18. PUBLIC SESSION

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Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

19. UNFINISHED BUSINESS

20. NEW BUSINESS

21. EXECUTIVE SESSION, IF NECESSARY:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

22. ADJOURNMENT

Motion ____ 2nd ____ All in Favor/Opposed ____ Time of Adjournment: ____

Next Meeting - March 6, 2024 at 7:00 p.m. - Approval of Tentative Budget