

**Montague Township Board of Education Meeting
Regular Action Meeting Agenda
October 25, 2023
6:30 p.m.**

1. **CALL TO ORDER** at _____

2. **ROLL CALL**

| | Present | Absent |
|----------------------------------|---------|--------|
| Barbara Holstein, President | | |
| Michael Zernhelt, Vice President | | |
| Christopher Bell | | |
| Paul Brislin | | |
| Andree Campbell | | |
| Tasha DeGeorge | | |
| Jaime Johnson | | |

| | | |
|---------------------------------------|----------------|---------------|
| Others Present: | <u>Present</u> | <u>Absent</u> |
| James Andriac - Acting Superintendent | _____ | _____ |
| Michael Bussow, SBA/BS | _____ | _____ |
| Joseph Garcia, Esq. – Board Atty. | _____ | _____ |

3. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**

4. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. **ANNOUNCEMENT OF EXECUTIVE SESSION**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

7. **CSA REPORT**

- HIB
- School events
- NJSLA Presentation

8. SBA REPORT

9. BOARD PRESIDENT’S REPORT

10. CORRESPONDENCE, if any

11. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

12. FINANCE

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the October 12, 2023 through October 25, 2023 - Bill List below:

| | |
|-------------|--------------|
| Fund 10 | \$ 11,998.39 |
| Fund 11 | \$377,030.44 |
| Fund 12 | \$ 9,000.00 |
| Fund 20 | \$ 64,773.56 |
| Fund 60 | \$ 1,575.00 |
| Grand Total | \$464,377.39 |

Moved:

Seconded:

Discussion:

| Roll Call | Bell | Brislin | Campbell | DeGeorge | Holstein | Johnson | Zernhelt | Total |
|----------------|------|---------|----------|----------|----------|---------|----------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

13. PERSONNEL

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **Employee ID #10870639** request for intermittent unpaid leave of absence in accordance with the New Jersey Leave Act (NJFLA) and the Family and Medical Leave Act (FMLA).

| Moved: | Seconded: | | | Discussion: | | | | |
|------------------|------------------|---------|----------|--------------------|----------|---------|----------|-------|
| Roll Call | Bell | Brislin | Campbell | DeGeorge | Holstein | Johnson | Zernhelt | Total |
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education accept, with regret, the resignation of **Employee ID #10870625** effective November 10, 2023.

| Moved: | Seconded: | | | Discussion: | | | | |
|------------------|------------------|---------|----------|--------------------|----------|---------|----------|-------|
| Roll Call | Bell | Brislin | Campbell | DeGeorge | Holstein | Johnson | Zernhelt | Total |
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

P-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education rescind the start date of on or about November 2, 2023 from P-3 of the September 13, 2023 agenda for **STACEY BLASDELL**, full time Interventionist, Step O/MA (prorated), for the 2023-2024 school year and approve a new start date of **October 23, 2023**.

| Moved: | Seconded: | | | Discussion: | | | | |
|------------------|------------------|---------|----------|--------------------|----------|---------|----------|-------|
| Roll Call | Bell | Brislin | Campbell | DeGeorge | Holstein | Johnson | Zernhelt | Total |
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

P-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **MOLLOY JACOBS**, as Soccer Club Advisor with a \$1,000 stipend per the MEA Agreement for the 2023-24 school year.

| Moved: | Seconded: | | | Discussion: | | | | |
|------------------|------------------|---------|----------|--------------------|----------|---------|----------|-------|
| Roll Call | Bell | Brislin | Campbell | DeGeorge | Holstein | Johnson | Zernhelt | Total |
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

P-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **SEAN HALL** as a substitute custodian, pending background check, at the rate of \$20.00 per hour for the 2023-2024 school year.

| Moved: | Seconded: | | | Discussion: | | | | |
|------------------|------------------|---------|----------|--------------------|----------|---------|----------|-------|
| Roll Call | Bell | Brislin | Campbell | DeGeorge | Holstein | Johnson | Zernhelt | Total |
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

14. POLICIES

PL-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the second reading and adoption of the attached Strauss Esmay bylaws, regulations and policies. (Hard copies are available for review at the school).

| Moved: | Seconded: | | | Discussion: | | | | |
|------------------|------------------|---------|----------|--------------------|----------|---------|----------|-------|
| Roll Call | Bell | Brislin | Campbell | DeGeorge | Holstein | Johnson | Zernhelt | Total |
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

A-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve **SAMANTHA FROST, School Social Worker** as a member of the School Threat Assessment Team.

| Moved: | Seconded: | | | Discussion: | | | | |
|-----------|-----------|---------|----------|-------------|----------|---------|----------|-------|
| Roll Call | Bell | Brislin | Campbell | DeGeorge | Holstein | Johnson | Zernhelt | Total |
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

A-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **DAVID MILLER, Director of School Facilities**, to attend the Integrated Pest Management Training session at Warren County Vo-Tech on Friday, October 27, 2023. *(Integrated Pest Management (IPM) training sessions are offered for school IPM Coordinators and other school personnel with administrative responsibilities that accord with the IPM law. IPM Coordinators receive certification of attendance to fulfill the MANDATORY training requirement as stated in the NJDEP Pesticide Control Program regulations at N.J.A.C. 7:30-13.3)*

| Moved: | Seconded: | | | Discussion: | | | | |
|-----------|-----------|---------|----------|-------------|----------|---------|----------|-------|
| Roll Call | Bell | Brislin | Campbell | DeGeorge | Holstein | Johnson | Zernhelt | Total |
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

A-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve the request of Instructor Rachel Van Gorden and four (4) middle school students to attend the FFA Competition at Rutgers University on Thursday, November 16, 2023. (The cost is \$44.00 plus cost of transportation).

| Moved: | Seconded: | | | Discussion: | | | | |
|-----------|-----------|---------|----------|-------------|----------|---------|----------|-------|
| Roll Call | Bell | Brislin | Campbell | DeGeorge | Holstein | Johnson | Zernhelt | Total |
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

17. LIAISON REPORTS

- High Point - Andree Campbell
- Montague PTA - Mr. Andriac
- Sussex County Charter/Tech School - Andree Campbell
- School Board Association - Barbara Holstein

18. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

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Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

19. UNFINISHED BUSINESS

20. NEW BUSINESS

21. EXECUTIVE SESSION, IF NECESSARY:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

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Motion to close Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

22. ADJOURNMENT

Motion ____ 2nd ____ All in Favor/Opposed ____ Time of Adjournment: ____