

**Montague Township Board of Education Meeting
Workshop Action Meeting Agenda
May 10, 2023 - 6:30 p.m.**

1. **CALL TO ORDER** at _____

2. **ROLL CALL**

	Present	Absent
Barbara Holstein, President		
Paul Brislin, Vice President		
Christopher Bell		
Andree Campbell		
Danielle Christmann		
Tasha DeGeorge		
Michael Zernhelt		

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting CSA	_____	_____
Carl Morelli, SBA/BS	_____	_____
Joseph Garcia, Esq.	_____	_____

3. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**

4. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. **ANNOUNCEMENT OF EXECUTIVE SESSION**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

7. **CSA REPORT**

- HIB
- School events
- Security

8. SBA REPORT

9. BOARD PRESIDENT’S REPORT

10. CORRESPONDENCE, if any

11. APPROVAL OF MINUTES

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of April 5, 2023.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of April 26, 2023.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

12. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

13. FINANCE

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Board Secretary’s Report and the Treasurer of the School’s Monies Report for the month of March 2023. They are both in agreement.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the April 27, 2023 through May 10, 2023 - Bill List listed below:

Fund 10	\$ 11,960.98
Fund 11	\$367,386.58
Fund 20	\$ 31,845.41
Fund 61	\$ 1,961.50
Grand Total	\$413,154.47

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

14. PERSONNEL

P-1 BE IT RESOLVED, that the Montague Township Board of Education approve James Andriac as the Principal for the 2023-2024 school year and as Acting Chief School Administrator for the period of July 1, 2023 to September 30, 2023, per the approval by the County Superintendent and subject to approval of the Commissioner.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2023-2024 school year:

ADMINISTRATIVE & NON-ADMINISTRATIVE STAFF (Individual Contracts)

Priscilla Ortiz, Vice Principal

Mark Romano, IT Specialist/Project Manager

David Miller, Director of School Facilities

Michael D’Amore, Security Guard and School Safety Specialist

James Cicalese, Transportation Coordinator

Melinda Tanzola, Administrative Assistant to School Business Administrator/Human Resources

Dana Berry, Administrative Assistant to the Board Secretary/HR/NJ Smart & Realtime Student Data Manager

Danielle Conklin, CSA Confidential Secretary/Food Service Coordinator/Public Relations

Lynn Frost, Administrative Assistant

Angel Bellis, Administrative Assistant

Rene Metzgar, Treasurer of School Monies

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2023-2024 school year:

TEACHERS (Collective Agreement) - TENURED

Name & Position

Jennifer Battikha, Elementary School Teacher

Carl Ferriere, Elementary School Teacher/Elementary School Teacher with Mathematics Specialization in Grades 5-8

Chandler Howard (Smith), Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Lorie Jeskey, Elementary School Teacher/Teacher of English/Teacher of the Handicapped

Clancey Lane, Elementary School Teacher Grades K-6/Elementary School with Subject Matter Specialization:World Language/Spanish in Grades 5-8

Brenten Runne, Elementary School Teacher Grades K-6/Reading Specialist

Jody Taylor, Teacher of Music

Debra Vigorito, Elementary School Teacher

Michelle Visco, Elementary School Teacher

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2023-2024 school year:

TEACHERS (Collective Agreement) - NON-TENURED

Name & Position

Taylor Barbagallo, Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Bonnie Sue Bastin, Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Mary Blizzard, Speech/Language Pathologist

Ashley Bongiorno, Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Kelly Boyle, School Counselor

Kelsey Cole, Occupational Therapist

Jessica Coppolino, School Library Media Specialist/Teacher of English

Megan Fazzio, Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Samantha Frost, School Social Worker

Carol Geisel, Teacher of Preschool through Grade 4/Elementary School Teacher Grades K-6

Devyn Harrell, Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Michael Harris, Elementary School Teacher

Kelsey Hashagen, Elementary School Teacher Grades 1-6/Teacher of Students with Disabilities

Sheridan Kapuscinski, Elementary School Teacher Grades K-6/Teacher of Students with Disabilities

Korinn Loriz, Teacher of Preschool through Grade 3/Teacher of Students with Disabilities

Melissa Martinique, Teacher of Preschool through Grade 3/Elementary School Teacher Grades K-6/Teacher of Reading/Teacher of Students with Disabilities

Kerry McCormick, Elementary School Teacher Grades K-6

Melissa Neamand, Teacher of Art/Elementary School Teacher Grades K-6

Elizabeth Palazzo, Elementary School Teacher in Grades K-6/Teacher of Students with Disabilities

Darah Pinzone, School Counselor

Emily Schiabor, Elementary School Teacher Grades K-6/Elementary School with Subject Matter Specialization: Social Studies in Grades 5-8/Teacher of Students with Disabilities

Michael Spina, Elementary School Teacher Grades K-6/ Elementary School with Subject Matter Specialization: ELA in Grades 5-8

Scott Tanner, Teacher of Health and Physical Education

Emily Tattersall, Elementary School Teacher Grades K-6

Michele Ferentinos Tagliabue, Teacher of Students with Disabilities/Elementary School with Subject Matter Specialization: Language Arts/Literacy Specialization in Grades 5-8/Speech Language Specialist

Katlyn Vallis, Teacher Preschool through Grade 3

Rachel VanGorden, Teacher of Biological Science/Teacher of Agriculture

Jennifer Vankirk, Learning Disabilities Teacher Consultant

Emily Weiss, Elementary School Teacher in Grades K-6

Allison Worzel, School Nurse

Alexandria Zeim, Elementary School Teacher Grades K-6

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2023-2024 school year:

PRESCHOOL PARAPROFESSIONALS (Collective Agreement): PEA Grant

Heather Beheran
 Andrea Conklin
 Aileen Donovan
 Kristen Fazzio
 Meghan Putera

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-6 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2023-2024 school year:

NON-PRESCHOOL PARAPROFESSIONALS (Collective Agreement)

Jessica Blake
 Tracy Edwards
 Amberlis Martinez
 Jacqueline Zinzi
 Andrea Bailey P/T
 Heather Braunius P/T
 Kaisha Schenk P/T

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-7 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2023-2024 school year:

CUSTODIANS (Collective Agreement)

Tabatha Lynn-Hall
 Hao La
 Daniel Dawson
 Jason Saavedra

Moved:	Seconded:			Discussion:				Total
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-8 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following reappointments for the 2023-2024 school year:

BUS DRIVERS (Collective Agreement)

Lyndsey Brigham
 Gary Dennison
 Kathleen Donovan
 Ida Hickey

Moved:	Seconded:			Discussion:				Total
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-9 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following reappointment for the 2023-2024 school year:

CAFETERIA STAFF (Collective Agreement)

Tracy Greco, Cafeteria Manager
 Kitty Wurst, Lunch Aide

Moved:	Seconded:			Discussion:				Total
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-10 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following substitutes for the 2023-2024 school year:

- Christopher Grennille
- Lisa Hoehn
- Ivette Manning
- Sabrina Morgan
- Michael Bussow (Substitute Custodian)
- Lisa Cirello (Substitute Nurse)

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

15. BUILDINGS AND GROUNDS

BG-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve Weatherproofing Technologies, Inc., Quote #5049331 in the amount of \$27,942.76 for the installation of additional gutters, downspouts, extenders and other metals.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BG-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the proposal BRG Corporation Ed Data Bid #10882 in the amount of \$28,917.00 for the aluminum window repair - upgrade balances and hardware on lower sash only to be paid from the CRRSA-ESSER II grant.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

16. ADMINISTRATION

A-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the Tuition Contract for Educational Services between the Sussex County Educational Services Commission (Northern Hills Academy) and Board of Education of Montague Township for Student ID#13958990 with a start date of April 17, 2023 with a full tuition cost of \$52,375.00 (prorated) for the 2022-2023 school year (½ month April 2023 - \$2,618.75; May & June - \$5,237.50 per month).

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve Friday, June 9, 2023 (Field Day) as an early dismissal with June 12, 2023 (Field Day rain date) being approved as an early dismissal contingent upon Field Day not being held on June 9, 2023 in the event it rains.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve Thursday, June 15, 2023, Friday, June 16, 2023 and Monday, June 19, 2023 as early dismissals.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the 2023-2024 school year calendar.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

17. LIAISON REPORTS

- High Point - Tasha DeGeorge
- Montague PTA - Danielle Christmann
- Sussex County Charter/Tech School - Andree Campbell
- School Board Association

18. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

19. UNFINISHED BUSINESS

20. NEW BUSINESS

21. EXECUTIVE SESSION, IF NECESSARY:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ Motion ____ 2 ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

22. ADJOURNMENT

Motion ____ 2nd ____ All in Favor/Opposed ____

Time of Adjournment: ____