

**Montague Township Board of Education Meeting
Regular Action Meeting Agenda
February 22, 2023
6:30 p.m.**

1. **CALL TO ORDER** at _____
2. **OATH OF OFFICE** - The Board Secretary shall administer the oath of office to the newly elected Board member, Christopher Bell
3. **ROLL CALL**

	Present	Absent
Barbara Holstein, President		
Paul Brislin, Vice President		
Christopher Bell		
Andree Campbell		
Danielle Christmann		
Tasha DeGeorge		
Michael Zernhelt		

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting CSA	_____	_____
Carl Morelli, SBA/BS	_____	_____
Joseph Garcia, Esq.	_____	_____

4. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**
5. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.
6. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.
7. **ANNOUNCEMENT OF EXECUTIVE SESSION**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

8. CSA REPORT

- On going school events
- Student of the month
- School Security Drills

9. SBA REPORT

10. BOARD PRESIDENT’S REPORT

- NJSBA webinar held on February 15, 2023 - The CSA Evaluation - Provides training on CSA evaluation

11. CORRESPONDENCE, if any

12. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

13. FINANCE AND INSURANCE

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Board Secretary’s Report and the Treasurer of the School’s Monies Report for the month of January 2023. They are both in agreement.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the acceptance of the Emergency Connectivity Fund (ECF) grant in the amount of \$42,564.00 which will be used to purchase new chromebooks.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

14. PERSONNEL

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve the following job descriptions:

- Special Education Teacher
- Preschool Teacher
- Program Coordinator

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve **MEGAN McELHANEY**, as Program Coordinator, without any increase to salary, for the 2022-2023 school year.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

15. BUILDINGS AND GROUNDS

BG-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education authorize DMR Architects to prepare and submit to the New Jersey Department of Education documentation for Grant Funding for the Classroom Addition, Site Work, Site Signage, and Maintenance Garage Project at the Montague Township School.

WHEREAS, the Montague Township Board of Education recognizes that Governor Murphy signed P.L 2022, c.18 on June 30, 2022, that the State of New Jersey, Department of Education, is accepting applications for grant funding for school facilities projects in regular operating districts (ROD).

WHEREAS, the Montague Township Board of Education acknowledges that the required documentation must be submitted to New Jersey Department of Education to apply for Grant Funding for the Classroom Addition, Site Work, Site Signage, and Maintenance Garage Project at Montague Township School, which is consistent with the current approved LRFP.

WHEREAS, the Montague Board of Education acknowledges that the local matching funds for the balance of the project will be funded out of the Capital Reserve.

NOW THEREFORE, BE IT RESOLVED, that the Montague Township Board of Education authorizes DMR Architects to prepare and submit the New Jersey Department of Education documentation for Grant Funding for the Classroom Addition, Site Work, Site Signage, and Maintenance Garage Project at the Montague Township School.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BG-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education authorize DMR Architects to prepare and submit the New Jersey Department of Education documentation for Grant Funding for the Electrical Service Upgrades Project at The Montague Township School.

WHEREAS, the Montague Township Board of Education recognizes that Governor Murphy signed P.L 2022, c.18 on June 30, 2022, that the State of New Jersey, Department of Education, is accepting applications for grant funding for school facilities projects in regular operating districts (ROD).

WHEREAS, The Montague Township Board of Education acknowledges that the required documentation must be submitted to New Jersey Department of Education to apply for Grant Funding for the Electrical Service Upgrades Project at Montague Township School, which is consistent with the current approved LRFP.

WHEREAS, The Montague Board of Education acknowledges that the local matching funds for the balance of the project will be funded out of the Capital Reserve.

NOW THEREFORE BE IT RESOLVED, that the Montague Township Board of Education authorizes DMR Architects to prepare and submit the New Jersey Department of Education documentation for Grant Funding for the Electrical Service Upgrades Project at The Montague Township School.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BG-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve Preschool’s Request for Use of Facilities or Grounds for the following: Cafeteria, gymnasium and bathroom on Friday, March 10, 2023, 4:00 p.m. to 8:30 p.m. for their PreK Prom (with a snow date of March 24, 2023 - 4PM to 8:30PM).

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BG-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Montague Little League’s Request for Use of Facilities or Grounds for the following: Gymnasium usage for baseball clinics commencing February 27, 2023 until April 14, 2023 from 6PM to 8PM (week night(s) to be determined).

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

16. ADMINISTRATION

A-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education accept the annual audit prepared by Nisivoccia for the physical year ending June 30, 2022 and approve the Corrective Action Plan (CAP) prepared by Carl Morelli, SBA/BS.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Harassment, Intimidation and Bullying (HIB) Case Findings as reported on February 8, 2023.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve a Special Education Medicaid Initiative FY 2024 (SEMI) participation waiver.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following field trips:

DATE	GRADE	LOCATION	COST
April 21, 2023	6th Grade	Pequest Trout Hatchery	\$50 plus cost of transportation
April 28, 2023	8th Grade	Great Adventure	\$2,643.72 plus cost of transportation
May 30, 2023	7th Grade	Waterloo Village	\$255.00 plus cost of transportation

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

17. LIAISON REPORTS

- High Point - Tasha DeGeorge
- Montague PTA - Danielle Christmann
- Sussex County Charter/Tech School - Andree Campbell
- School Board Association

18. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

19. UNFINISHED BUSINESS

20. NEW BUSINESS

21. EXECUTIVE SESSION, IF NECESSARY:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at _____ Motion _____ 2 _____ All in Favor/Opposed _____

Motion to close Executive Session at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to reopen Regular Meeting at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

22. ADJOURNMENT

Motion _____ 2nd _____ All in Favor/Opposed _____ Time of Adjournment: _____