

**Montague Township Board of Education Meeting
Workshop Action Meeting Agenda
December 13, 2023
6:30 p.m.**

1. **CALL TO ORDER** at _____

2. **ROLL CALL**

	Present	Absent
Barbara Holstein, President		
Michael Zernhelt, Vice President		
Christopher Bell		
Paul Brislin		
Andree Campbell		
Tasha DeGeorge		
Jaime Johnson		

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting Superintendent	_____	_____
Michael Bussow, SBA/BS	_____	_____
Joseph Garcia, Esq. – Board Atty.	_____	_____

3. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**

4. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. **PRESENTATION - DESCRIPTIVE WRITING PRESENTATION BY MS. WEISS'S 3RD GRADE CLASS**

7. **ANNOUNCEMENT OF EXECUTIVE SESSION**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

8. **CSA REPORT**

- HIB, if any
- School events
- Teacher & Educational Services Professional of the Year Announcement

9. SBA REPORT

10. BOARD PRESIDENT'S REPORT

11. CORRESPONDENCE, if any

12. APPROVAL OF MINUTES

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of November 8, 2023.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of November 29, 2023.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

13. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

14. FINANCE

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the November 30, 2023 through December 13, 2023 - Bill List below:

Fund 10	\$ 43,491.42
Fund 11	\$513,839.36
Fund 20	\$ 49,135.92
Fund 60	\$ 23,744.88
Fund 61	\$ 3,735.88
Grand Total	\$633,947.46

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Board Secretary's Report and the Treasurer of School Monies Report for the Month of October 2023 pursuant to N.J.A.C. 6A:23A-16.10(C)3 and 4.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent that the Montague Township Board of Education approve the transfers adjustments as of November 30, 2023 (see attached).

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve David Miller, Director of School Facilities, to attend the 2024 NJSBGA 26th Annual Conference/Expo at Harrah’s Waterfront Conference Center from March 17, 2024 through March 20, 2024 with a total cost of \$815.89. (Registration fee \$325.00, hotel cost \$300.00, mileage cost and tolls \$190.89).

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Contract for Services 2023-2024 between Michael Cedeno & Luis Cedeno/Prestige Education Consultants LLC and Montague Township Public Schools to provide Independent Child Study Evaluations at the rates outlined in said agreement.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-6 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the submission of application for the School Security Grant and assure the availability of local funds in case the total estimated costs of the proposed work exceed the school district’s grant allowance.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

15. PERSONNEL

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **LORIE JESKEY** and **RACHEL VAN GORDEN** as Monty’s Cafe Advisors for the 2023-2024 school year with a stipend of \$1,000 each.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve tuition reimbursement to Employee #10870670 in the amount of \$4,932.90.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent that the Montague Township Board of Education approve **CHRISTINA LOCASCIO** as full time preschool through grade 3 teacher, Step A/BA, pending background check and NJ Certification for the 2023-24 school year with a start date of on or about January 8, 2024.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **JENNIFER SEMINERIO** as Preschool Master Teacher, Step E/MA, for the 2023-2024 school year effective January 2, 2024 .

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **KATLYN VALLIS** as full time Preschool through Grade 3 Teacher, Step B/BA, for the 2023-2024 school year effective January 2, 2024.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

16. BUILDING AND GROUNDS

BG-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following Request for Use of Facilities or Grounds for the following:

REQUESTED BY:	EVENT	ROOMS	DATE	TIME
7th & 8th Grade	Snow Brawl - Staff vs. Students	Gymnasium	Wed., Dec. 20, 2023	6:00PM
MEA	Optical Academy	Gymnasium	Tues., Jan. 24, 2024	7:30AM to 2:00PM
Dana Berry & Melinda Tanzola	Family Cornhole Event	Gym & Bathroom	Fri., Feb. 16, 2024	6PM to 9PM
Dana Berry & Melinda Tanzola	Family Movie Night	Gym & Bathroom	Fri., March 8, 2024	7PM to 9PM

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BG-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the submission of the Montague Township School Stormwater Management Plan and associated fee of \$1,025.00 payable to the Upper Delaware Conservation District.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BG-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the **Montague PTA's** Request for Use of Facilities or Grounds for the following:

USE/PURPOSE	ROOMS	DATE	TIME
Fitness Class & Healthy Refreshments	Gym, Cafeteria & Bathrooms	Friday, Jan. 12, 2024	5:30PM to 8:00PM Includes setup and clean up
General Meeting	Cafeteria & Bathroom	Tuesday, Jan. 30, 2024	6:30PM to 8:00PM
Sweetheart Dance	Gym, Cafeteria & Bathroom	Friday, Feb. 9, 2024	4PM to 9:30PM (includes set up & clean up)

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

17. ADMINISTRATION

A-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following January 2024 to December 2024 Board of Education hybrid meeting schedule:

WORKSHOP ACTION MEETINGS	REGULAR BOE MEETINGS
January 10, 2024	January 24, 2024
February 7, 2024	February 21, 2024
March 13, 2024 (Approval of Tentative Budget) (Tentative)	March 27, 2024 (Public Budget Hearing) (Tentative)
April 10, 2024	April 24, 2024
May 1, 2024 - Reorganization Meeting (Tentative)	
May 8, 2024	May 22, 2024
June 12, 2024	June 26, 2024
July 10, 2024	July 24, 2024
August 14, 2024	August 28, 2024
September 11, 2024	September 25, 2024
October 9, 2024	October 23, 2024
November 13, 2024	

	Moved:	Seconded:	Discussion:					
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

LIAISON REPORTS

- High Point - Tasha DeGeorge
- Montague PTA - Michael Zernhelt
- Sussex County Charter/Tech School - Andree Campbell
- School Board Association - Barbara Holstein

18. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

19. UNFINISHED BUSINESS

20. NEW BUSINESS

21. EXECUTIVE SESSION, IF NECESSARY:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

22. ADJOURNMENT

Motion _____ 2nd _____ All in Favor/Opposed _____ Time of Adjournment: _____