

**Montague Township Board of Education Meeting
Regular Action Meeting Agenda
April 26, 2023
6:30 p.m.**

1. **CALL TO ORDER** at _____

2. **ROLL CALL**

	Present	Absent
Barbara Holstein, President		
Paul Brislin, Vice President		
Christopher Bell		
Andree Campbell		
Danielle Christmann		
Tasha DeGeorge		
Michael Zernhelt		

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting CSA	_____	_____
Carl Morelli, SBA/BS	_____	_____
Joseph Garcia, Esq.	_____	_____

3. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**

4. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. **ANNOUNCEMENT OF EXECUTIVE SESSION**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at _____ p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to close Executive Session at _____ p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to reopen Regular Meeting at _____ p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

7. **CSA REPORT**

- HIB report
- Security/Safety Drills
- On going school events

8. SBA REPORT

9. BOARD PRESIDENT'S REPORT

10. CORRESPONDENCE - April 5, 2023 letter from NJ School Boards Association regarding increase in dues

11. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

12. FINANCE

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the April 6, 2023 through April 26, 2023 - Bill List listed below:

Fund 10	\$ 31,647.87
Fund 11	\$545,374.92
Fund 12	\$ 12,500.00
Fund 20	\$ 32,241.33
Fund 61	\$ 1,045.50
Grand Total	\$622,809.62

	Moved:		Seconded:		Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the acceptance of the ESEA Consolidated FORMULA Grant in the amount of **\$117,317.00** for the 2022-23 school year:

Grant Breakdown:

Title I-A - \$95,537
 Title II-A - \$11,780
 Title IV Part A - \$10,000

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the completion of an application and receipt of a Safety Grant Award:

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Montague Township School District, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that: 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2023 fiscal year in the amount of \$2,000.00 for the purposes set forth in their safety grant application; and, 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve to join and participate in The Interlocal Purchasing System (TIPS) which is a National Cooperative Purchasing Program offered by Region VIII Education Service Center. There is no cost to join.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

13. PERSONNEL

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve **MICHAEL BUSSOW**, as part-time summer custodian, Step F, pending background check (if needed), with a start date of on or about June 20, 2023 until August 31, 2023.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve **CHRISTOPHER GRENNILLE**, as substitute teacher, pending background check (if needed), for the 2022-2023 school year.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve **HEATHER D'AMORE MASELLI**, as substitute teacher, pending background check, for the 2022-2023 school year.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve **RENE CHAKMAKIAN**, as full time Special Education Teacher, Step O/MA+30, pending background check, for the 2023-2024 school year with a start date of August 29, 2023.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve **MOLLOY JACOBS**, as full time Health and Physical Education Teacher, Step A/BA, pending background check, for the 2023-2024 school year with a start date of August 29, 2023.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-6 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **DANIEL DAWSON**, as 12 month full time custodian, Step G, pending background check, for the 2022-2023 school year, with a start date of on or about May 15, 2023.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

14. BUILDINGS AND GROUNDS

BG-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the approve PTA's request for Use of Facilities for the following: Saturday, June 10, 2023 - 11AM to 6PM - gymnasium, cafeteria and bathroom usage for their end of year event (this is just in case it rains the day of the event otherwise it will be held outside which was approved at April 6, 2023 meeting).

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BG-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve James Window Tinting Estimate #1126 in the amount of \$3,400.00 for the installation of solar control window film on the gymnasium upper windows.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

BG-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve C&M Door Controls, Inc., quote in the amount of \$5,300.00 for the installation of a classroom door and a door for the faculty/staff professional area.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

15. ADMINISTRATION

A-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following field trips:

1. 2nd Grade to Claws and Paws Wild Animal Park on May 10, 2023 at a cost of \$465.00 (transportation provided).
2. Kindergarten to Camp Linwood MacDonald - YMCA on June 6, 2023 at a cost of \$646.00 (transportation provided).

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

16. POLICY

PL-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the second reading and adoption of Policy #5512 - Harassment, Intimidation or Bullying.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

17. LIAISON REPORTS

- High Point - Andree Campbell
- Montague PTA - Danielle Christmann
- Sussex County Charter/Tech School - Andree Campbell
- School Board Association

18. PUBLIC SESSION

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Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

19. UNFINISHED BUSINESS

20. NEW BUSINESS

21. EXECUTIVE SESSION, IF NECESSARY:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

22. ADJOURNMENT

Motion ____ 2nd ____ All in Favor/Opposed ____ Time of Adjournment: ____