

**Montague Township Board of Education Meeting
Regular Meeting Agenda
December 14, 2022
6:30 p.m.**

1. **CALL TO ORDER** at _____

2. **ROLL CALL**

	Present	Absent
Barbara Holstein, President		
Paul Brislin, Vice President		
Andree Campbell		
Danielle Christmann		
Tasha DeGeorge		
Michael Zernhelt		

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting CSA	_____	_____
Carl Morelli, SBA/BS	_____	_____
Joseph Garcia, Esq.	_____	_____
John Comengo, Esq. (via zoom)	_____	_____

3. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**

4. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. **PRESENTATIONS**

- **Montague Spotlight: Highlighting the Positives by Brent Runne and Megan McElhaney**
- **Performance by the Bell Choir**

7. **ANNOUNCEMENT OF EXECUTIVE SESSION FOR ONE LEGAL ITEM ONLY**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at _____ p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to close Executive Session at _____ p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to reopen Regular Meeting at _____ p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

8. Presentation of Long Range Facilities Plan Presentation by DMR Architects

9. ANNOUNCEMENT OF EXECUTIVE SESSION FOR AGENDA ITEMS/LEGAL/PERSONAL QUESTIONS (if needed)

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

10. CSA REPORT

11. SBA REPORT

12. BOARD PRESIDENT'S REPORT

13. CORRESPONDENCE, if any

14. APPROVAL OF MINUTES

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of November 9, 2022.

Moved:	Seconded:			Discussion:			
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Regular Meeting Minutes and the Executive Minutes of the November 30, 2022 Special Meeting.

Moved:	Seconded:			Discussion:			
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

15. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

16. FINANCE AND INSURANCE

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the November 10, 2022 through December 14, 2022 - Bill List is listed below:

Fund 10	\$ 75,317.60
Fund 11	\$ 887,652.56
Fund 12	\$ 6,748.00
Fund 20	\$ 60,118.15
Fund 60	\$ 3,436.66
Fund 61	\$ 2,060.00
Grand Total	\$1,035,333.57

Moved:

Seconded:

Discussion:

Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

17. PERSONNEL

P-1 BE IT RESOLVED, that the Montague Township Board of Education approve **JAMES ANDRIAC**, as the Principal and Acting Superintendent for the period of January 1, 2023 to June 30, 2023 at an annual salary of \$135,000, per approval by the County Superintendent and subject to approval of the Commissioner.

Moved:		Seconded:			Discussion:		
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education accepts the early retirement of **EMPLOYEE #5372309**, effective January 31, 2023.

Moved:		Seconded:			Discussion:		
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

P-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education appoint **MICHAEL D'AMORE** as the School Safety Specialist, without any increase to salary, for the 2022-2023 school year.

Moved:		Seconded:			Discussion:		
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

P-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education, approve to extend the Contract of **EMILY TATTERSALL**, Teacher, until June 30, 2023. (Her current contract ends February 28, 2023).

Moved:		Seconded:			Discussion:		
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

P-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **TRACY EDWARDS** as TREP\$ club advisor with a \$1,000 stipend per the MEA Agreement for the 2022-23 school year.

Moved:		Seconded:			Discussion:		
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

P-6 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the creation of the Archery Club.

Moved:		Seconded:			Discussion:		
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

18. BUILDINGS AND GROUNDS

BG-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent that the Montague Township Board of Education approve the following resolution:

RESOLUTION REGARDING LONG RANGE FACILITY PLAN SUBMISSION FOR THE MONTAGUE TOWNSHIP SCHOOL DISTRICT TO THE NEW JERSEY DEPARTMENT OF EDUCATION

WHEREAS, the Montague Township School District recognizes the New Jersey Department of Education requirement to address five-year reporting requirements for their Long Range Facility Plan per the Educational Facilities Construction and Financing Act, P.L. 2000, c. 72 (C.18A:7G-4) amended by P.L. 2007, c. 137; and

WHEREAS, the Montague Township School District hired DMR Architects to fulfill Long Range Facility Plan reporting requirements as mentioned above;

NOW THEREFORE, BE IT RESOLVED that, in accordance with New Jersey Department of Education requirements, Montague Township School District approves the submission of the Montague Township School District Long Range Facility Plan to the New Jersey Department of Education for a ‘Major’ amendment to satisfy five-year reporting requirements.

Moved:		Seconded:			Discussion:		
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

BG-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the PTA's Request for Use of Facilities or Grounds for the following: Cafeteria, gymnasium and bathroom on Friday, February 10, 2023, 4:00 p.m. to 10:00 p.m. for their Sweetheart Dance for grades PreK-4 (with a snow date of February 24, 2023 - 4PM to 10PM).

Moved:		Seconded:		Discussion:			
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

BG-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the MEA's Request for Use of Facilities or Grounds for the following: Gymnasium and bathroom on Friday, March 31, 2023, 4:00 p.m. to 9:00 p.m. for their MEA PRIDE Carnival event.

Moved:		Seconded:		Discussion:			
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

19. TRANSPORTATION

T-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education accept the Montague Township School - School Bus Emergency Evacuation Drill Report for dated November 17, 2022 for Route #s: M1, M2, M3, M4 & M5 documenting the following information:

Time of Drill	Location	People Overseeing Drill	Other Info
9:00 a.m.	Front of building along sidewalk	James Andriac, Danielle Conklin, Michael D'Amore & Sussex County Sheriff Dept.	All grades: PreK-8th - Rear door evacuation drill - 1st evacuation drill of the 2022-23SY

Moved:		Seconded:		Discussion:			
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

20. ADMINISTRATION

A-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the ten (10) year Sending/Receiving Agreement with High Point Regional Board of Education and the Montague Township Board of Education commencing with the 2022-2023 school year and running through the 2031-2032 school year.

Moved:

Seconded:

Discussion:

Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

A-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following January 2023 to December 2023 Board of Education hybrid meeting schedule.

WORKSHOP MEETINGS (Action may be taken if needed)	REGULAR BOE MEETINGS
January 10, 2023	January 24, 2023
February 8, 2023	February 22, 2023
March 8, 2023 (Approval of Tentative Budget) (Tentative)	March 22, 2023 Public Budget Hearing (Tentative)
April 5, 2023	April 26, 2023
May 4, 2023 (Reorganization Meeting)	May 24, 2023
June 14, 2023	June 28, 2023
July 12, 2023	July 26, 2023
August 9, 2023	August 23, 2023
September 13, 2023	September 27, 2023
October 11, 2023	October 25, 2023
November 8, 2023	November 29, 2023
December 13, 2023	

Moved:	Seconded:			Discussion:			
Roll Call	Brislin	Campbell	Christmann	DeGeorge	Holstein	Zernhelt	Total
YES							
NO							
ABSTAIN							
ABSENT							

21. LIAISON REPORTS

- High Point - Tasha DeGeorge
- Montague PTA - Danielle Christmann
- Sussex County Charter/Tech School - Andree Campbell
- School Board Association

22. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

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Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

23. UNFINISHED BUSINESS

24. NEW BUSINESS

25. EXECUTIVE SESSION, IF NECESSARY:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Executive Session at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

26. ADJOURNMENT

Motion ____ 2nd ____ All in Favor/Opposed ____ Time of Adjournment: ____