

**Montague Township Board of Education Meeting
Regular Meeting Agenda
March 22, 2021
6:30 pm**

I. Call to Order

II. Roll Call

	Present	Absent
Denise Bogle, Vice President		
Dale Bouma		
Paul Brislin		
Danielle Christmann		
Barbara Holstein, President		
Glen Plotsky		
Jennifer VanNess		

Others Present:

Timothy Capone - Chief School Administrator
Aldijana Reckovic - Board Secretary

III. Flag Salute

IV. The mission of the Montague Township School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

VI. Announcement of Executive Session

VII. BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and conduct board attorney interviews. Action may or may not be taken.

Motion to open Executive Session at ____

Motion ____ 2nd ____

All in Favor/Opposed

Motion to close Executive Session at ____

Motion ____ 2nd ____ All in Favor/Opposed

Motion to reopen Regular Meeting at ____

Motion ___ 2nd ___ All in Favor/Opposed

VIII. CSA Report

IX. SBA Report

- Budget Presentation

X. Correspondence

XI. Approval of Minutes

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the regular minutes and executive minutes of March 1, 2021 and March 8, 2021.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Christmann	Holstein	Plotsky	VanNess	Total
YES								
NO								
ABSTAIN								
ABSENT								

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the executive minutes of February 8, 2021.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Christmann	Holstein	Plotsky	VanNess	Total
YES								
NO								
ABSTAIN								
ABSENT								

XII. Public Session – Agenda Items

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this

evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Motion to open public comment at ____ pm
 Motion _____ 2nd _____ All in Favor/Opposed

Motion to close public comment at ____ pm
 Motion _____ 2nd _____ All in Favor/Opposed

F-1 BE IT RESOLVED that the Montague Board of Education approve final 2021-2022 fiscal year school budget and approve the final submission of the 2021/2022 fiscal year school budget to the Sussex County Executive Superintendent of Schools for approval as follows:

<u>EXPENDITURES</u>		<u>REVENUE</u>	
		<u>General Fund</u>	
General Current Expense	\$ 9,107,848.00	Local Tax Levy	\$ 6,672,446.00
		Tuition Reserve	\$ 132,659.00
Capital Outlay	\$ 2,275,585.00	Fund Balance	\$ 74,642.00
Capital Outlay			
Equipment	\$ 35,750.00	Federal Impact Aid	\$ 153,367.00
		Maintenance Interest	\$ 120.00
Special Revenue Fund	\$ 1,461,437.00	Capital Reserve Interest	\$ 700.00
		Capital Reserve	
		Withdrawal	\$ 2,275,585.00
		State Aid	\$ 2,109,664.00
		Total General Fund:	\$ 11,419,183.00
Total Expenditures	<u>\$ 12,880,620.00</u>		
		<u>Special Revenue Fund</u>	\$ 1,461,437.00
		Total Revenue	\$ 12,880,620.00

BE IT RESOLVED that Montague Board of Education authorize the utilization of Unassigned Fund Balance as of June 30, 2020, in the amount of \$74,642 to the 2021/2022 fiscal year budget,

BE IT RESOLVED that Montague Board of Education authorize the utilization of Partial Federal Impact Aid in the amount of \$153,367.00 to the 2021/2022 fiscal year budget,

BE IT RESOLVED that Montague Board of Education authorize the utilization of Tuition Reserve in the amount of \$132,659.00 to the 2021/2022 fiscal year budget,

BE IT FURTHER RESOLVED that the following GENERAL FUND tax levy be approved to support the 2021-2022 budgets: General Fund Tax Levy \$6,672,446.00

BE IT FURTHER RESOLVED that Montague Board of Education Approves the following capital project for the 2021-2022 school year.

HVAC: \$1,600,000.00
 PARKING LOT: \$486,700.00
 INTERIOR LIGHTING: \$510,200.00
 ARCHITECTURAL /ENGINEERING SERVICES: \$117,800

Capital Reserve Account Withdrawal

BE IT FURTHER RESOLVED that Montague Board of Education requests the approval of a capital reserve withdrawal in the amount of \$2,275,585. The District intends to utilize these funds for the HVAC, Parking lot, Interior Lighting and Architectural /engineering

BE IT FURTHER RESOLVED that Montague Board of Education requests the approval for the utilize the CRRSA- ESSER II: \$439,115 grant to offset some of the HVAC project cost.

WHEREAS the Montague Board of Education policy NJAC 6A:23A -7.3, provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021-2022 school year.

NOW, THEREFORE BE IT RESOLVED that the Montague Board of Education hereby establishes the school district travel maximum for the 2021/2022 school year at the sum of \$15,000,00 and **BE IT RESOLVED** that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Christmann	Holstein	Plotsky	VanNess	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the submission of Coronavirus Response and Supplemental Appropriations Act of 2021 (CRRSA)- Elementary and Secondary School Emergency Relief Fund (ESSER II) grant application for **Project Period:** 3/13/2020 - 9/30/2023 and acceptance of the grant award.

CRRSA- ESSER II: \$439,115
 Learning Acceleration: \$28,180
 Mental Health: \$45,000

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Christmann	Holstein	Plotsky	VanNess	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-3 BE IT RESOLVED, at the recommendation of the Superintendent that Montague Board of Education requests the approval of a capital reserve withdrawal in the amount of \$135,000.00 for the 2020-2021 school year. The District intends to utilize these find to pay Parette Somjen Architects, LLC to design, submit, prepare bidding documents, solicit for bids, and perform contract administration services related to the HVAC Upgrades at Montague Township School.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Christmann	Holstein	Plotsky	VanNess	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve March 2,2021 thru March 22 ,2021 - Bill List attached and listed below:

Fund 10	\$74,793.01
Fund 11	\$456,437.04
Fund20	\$24,383.00
Fund 60	\$1,346.00
Grand Total	\$556,959.05

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Christmann	Holstein	Plotsky	VanNess	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Board Secretary's Report (A-148) for the month of January 2021.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Christmann	Holstein	Plotsky	VanNess	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the Treasurer of School Monies Report (A-149) for the month of January 2021.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Christmann	Holstein	Plotsky	VanNess	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-7 BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-2.11(c) 3, the Board of Education certify that as of January 31, 2021, after review of the Secretary’s monthly financial reports for January 31, 2021 (appropriations section), and upon consultation with the appropriate district officials, Montague BOE is in compliance with N.J.A.C 6A:23-2.11 (c) 4 and shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Christmann	Holstein	Plotsky	VanNess	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of line-item transfers effective January 31, 2021.

Moved:

Seconded:

Roll Call	Bogle	Bouma	Brislin	Christmann	Holstein	Plotsky	VanNess	Total
YES								
NO								
ABSTAIN								
ABSENT								

XIII. Public Session

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Motion to open public comment at

Motion ___ 2nd ___

All in Favor/Opposed

Motion to close public comment at ___pm

Motion _____ 2nd _____ All in Favor/Opposed

XVI. Unfinished Business

XVII. New Business

XVIII. Executive Session if necessary:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ___pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to close Executive Session at ___pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to reopen Regular Meeting at ___pm

Motion _____ 2nd _____ All in Favor/Opposed

XIX. Adjournment Motion _____

2nd _____ All in Favor/Opposed

Time of Adjournment: _____