

**Montague Township Board of Education Meeting
Regular Meeting Agenda
December 6, 2021
6:30 pm**

1. **CALL TO ORDER** at _____

2. **ROLL CALL**

| | Present | Absent |
|------------------------------|---------|--------|
| Barbara Holstein, President | | |
| Denise Bogle, Vice President | | |
| Dale Bouma | | |
| Paul Brislin | | |
| Danielle Christmann | | |
| Krista Mikulski | | |
| Glen Plotsky | | |

| | | |
|---------------------------------|---------|---------------|
| Others Present: | Present | <u>Absent</u> |
| John Nittolo- Acting CSA | _____ | _____ |
| Carolyn Joseph – Interim SBA/BS | _____ | _____ |
| Joseph Garcia – Board Attorney | _____ | _____ |
| _____ | _____ | _____ |

3. **FLAG SALUTE**

4. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. **ANNOUNCEMENT OF EXECUTIVE SESSION**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at _____ p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to close Executive Session at _____ p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to reopen Regular Meeting at _____ p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

7. **CSA REPORT - HIB Report**

8. **SBA REPORT**

9. **BOARD OF THE WHOLE COMMITTEE DISCUSSIONS**

10. **CORRESPONDENCE**

11. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion open public comment at _____p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to close public comment at _____p.m. Motion _____ 2nd _____ All in Favor/Opposed _____

12. PERSONNEL

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the following updated job descriptions:

School Business Administrator/Board Secretary
BA/BS Administrative Assistant

Moved: **Seconded:** **Discussion:**

| Roll Call | Bogle | Bouma | Brislin | Christmann | Mikulski | Plotsky | Holstein | Total |
|----------------|-------|-------|---------|------------|----------|---------|----------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve **LYNDSEY BRIGHAM**, as part time/substitute bus driver, Step A - \$17.50 per hour, pending background check (if needed) for the 2021-2022 school year.

Moved: **Seconded:** **Discussion:**

| Roll Call | Bogle | Bouma | Brislin | Christmann | Mikulski | Plotsky | Holstein | Total |
|----------------|-------|-------|---------|------------|----------|---------|----------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

P-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education approve the resignation of Carolyn B. Joseph, Interim SBA/BS, effective January 27, 2022.

Moved: **Seconded:** **Discussion:**

| Roll Call | Bogle | Bouma | Brislin | Christmann | Mikulski | Plotsky | Holstein | Total |
|----------------|-------|-------|---------|------------|----------|---------|----------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

13. FINANCE

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Montague Township Board of Education to participate in the NJSBA Cooperative Pricing Agreement (NJSBA ACES CPS #E8801).

Moved:

Seconded:

Discussion:

| Roll Call | Bogle | Bouma | Brislin | Christmann | Mikulski | Plotsky | Holstein | Total |
|----------------|-------|-------|---------|------------|----------|---------|----------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following checks to be voided:

General Fund (4 checks)

Ck. #25641 - \$215.50
Ck. #25789 - \$84.00
Ck. #25999 - \$1,574.10
Ck. #26324 - \$500.00

Student Council (1 check)

Ck. #319 - \$51.89

Moved:

Seconded:

Discussion:

| Roll Call | Bogle | Bouma | Brislin | Christmann | Mikulski | Plotsky | Holstein | Total |
|----------------|-------|-------|---------|------------|----------|---------|----------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Board of Education accept Jan Pro's Pricing Agreement for janitorial services, January 1, 2022 - June 30, 2022.

Moved:

Seconded:

Discussion:

| Roll Call | Bogle | Bouma | Brislin | Christmann | Mikulski | Plotsky | Holstein | Total |
|----------------|-------|-------|---------|------------|----------|---------|----------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

14. BUILDING AND GROUNDS

B-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Student Council’s request for Use of Facilities for the following: Gym, cafeteria and bathroom usage for a Valentine’s Dance on Friday, February 11, 2022 from 7PM to 9PM with a snow date of Friday, February 18, 2022. The rooms will need to be reserved from 4:00PM to 9:30PM to allow for set up and clean up.

Moved:

Seconded:

Discussion:

| Roll Call | Bogle | Bouma | Brislin | Christmann | Mikulski | Plotsky | Holstein | Total |
|----------------|-------|-------|---------|------------|----------|---------|----------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

B-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the MEA’ s request for Use of Facilities for the following:

Friday, January 14, 2022 - Time (tbd) - Gym, cafeteria and bathroom usage for bingo night

Thursday, March 10, 2022 - Time (tbd) - Gym, cafeteria and bathroom usage for paint night

Gymnasium usage for POUND fitness class with Kat Curreri - Every other Tuesday at 4:00PM

Moved:

Seconded:

Discussion:

| Roll Call | Bogle | Bouma | Brislin | Christmann | Mikulski | Plotsky | Holstein | Total |
|----------------|-------|-------|---------|------------|----------|---------|----------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

15. PUBLIC SESSION

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

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Motion to close public comment at _____p.m. Motion ____ 2nd____ All in Favor/Opposed _____

16. UNFINISHED BUSINESS - Revised HVAC information (Handouts and discussion)

17. NEW BUSINESS

18. EXECUTIVE SESSION, IF NECESSARY:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

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Motion to close Executive Session at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to reopen Regular Meeting at ____ p.m. Motion ____ 2nd ____ All in Favor/Opposed ____

19. ADJOURNMENT

Motion ____ 2nd ____ All in Favor/Opposed ____ Time of Adjournment: ____ p.m.