

**Montague Township Board of Education Meeting
Regular Meeting Agenda
May 13, 2020
8:00 pm**

I. Call to Order

II. Roll Call

	Present	Absent
Dale Bouma		
Paul Brislin		
Jennifer Caramucci		
Danielle Christmann		
Billy Underwood		
Charles Teufert, Vice President		
Glen Plotsky, President		

Others Present:

Timothy Capone - Chief School Administrator
Maria Costa – Board Secretary

III. Flag Salute

IV. The mission of the Montague Township School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and on the Montague Township School District Website.

VI. Announcement of Executive Session

VII. BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____pm
Motion ____ 2nd ____ All in Favor/Opposed

Motion to close Executive Session at ____pm
Motion ____ 2nd ____ All in Favor/Opposed

Motion to reopen Regular Meeting at ____pm

Motion _____ 2nd _____ All in Favor/Opposed

VIII. CSA Report

IX. SBA Report

X. Correspondence

XI. Approval of Minutes

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the minutes of the May 5, 2020 board meeting.

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

XII. Public Session – Agenda Items Only

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Motion to open public comment at ____ pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to close public comment at ____ pm

Motion _____ 2nd _____ All in Favor/Opposed

XIII. Action Items

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the renovation plans of the Montague Township School District Office by Parette Somjen Architects and authorize solicitation of bids.

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, that the Montague Board of Education approve a 1st reading of School Policy 9322 (Public and Executive Sessions, Virtual).

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the District’s program of virtual or remote instruction to meet the 180 school day requirement, which was previously submitted to the Department of Education on March 13, 2020, and implemented since the District’s closure on March 16, 2020

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

XIV. Financial Items

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve April 14, 2020 thru May 11, 2020 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	#A:N0415-N0504	
	A:25572-A:25592	\$742,351.36
Lunch Program	F: N1722	\$15,678.25

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the attached SUSSEX REGIONAL TRANSPORTATION COOPERATIVE – RESOLUTION FOR PARTICIPATION IN JOINT AGREEMENT for Athlete / Field Trip transportation for 2020-2021 school year, at a four percent (4%) administration fee.

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the attached SUSSEX REGIONAL TRANSPORTATION COOPERATIVE – RESOLUTION FOR PARTICIPATION IN JOINT AGREEMENT for Special Education transportation for 2020-2021 school year, at a four percent (4%) administration fee.

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve an Agreement to provide Professional Services in accordance with the 2020 / 2021 fiscal year agreement at the following rates:

Service	Rate
Occupational, and/or Speech Therapy	\$93.00/hour
Physical Therapy	\$93.00/hour
Educational Support Services (LDTC)	\$93.00/hour
Psychologist Services	\$93.00/hour
as provided by BCBA/Behavioral Supervisor	\$93.00/hour (3 hours/ week minimum)
Behavioral Plans & Functional Behavior Assessments#	\$93.00/hour
Behavioral Support Services as provided by a Behaviorist	\$93.00/hour
Reading Specialist	\$82.50/hour
Home Instruction	\$65.00/hour
Social Work Services	\$82.50/hour
*ABA Paraprofessional Services	\$35.00/hour
*Paraprofessional Services	\$28.00/hour
Teacher of the Deaf Services	\$135.00/hour
Administrative Fee 1%	

*Includes, but is not limited to, evaluations for Occupational Therapy, Physical Therapy, Speech Therapy, Educational Assessments, and Psychological Evaluations. Each evaluation includes but is not limited to: student record review, staff/teacher interview and consultation, parent interview, student observation, direct administration of assessments, therapist observation, completed report (with goals and objectives, as applicable). This charge is applicable regardless of whether the professional has regularly scheduled time for other student contact.

#Behavioral Plans are not to exceed ten (10) hours per plan; Functional Behavior Assessments are not to exceed eighteen (18) hours per assessment

Notice of Contract Award

The Board of Education of the Township of Montague in the County of Sussex, New Jersey (the “Board”) has awarded an Agreement to Provide Professional Services pursuant to N.J.S.A. 18A:18A-5. The Board retained the J and B Therapy, LLC to provide professional services in accordance with the 2020/2021 fiscal year agreement. The amount charged for these services shall be determined in accordance with the agreement on file with the Board Secretary. This Contract will be in effect until either party gives written notice to the other of termination in accordance with the Agreement or until.

This Contract and the Resolution authorizing it are available for public inspection in the offices of the Board Secretary.

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								

NO								
ABSTAIN								
ABSENT								

F-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education accept the proposal (AERO-0325-20) submitted by AERO ENVIRONMENTAL SERVICE, INC. to perform the following asbestos inspection & designated person services during the next 12-month period:

- A. Perform One (1) Semi-Annual Period Asbestos Surveillance Inspection -July 2020 **\$ 550**
- B. Perform One (1) Semi-Annual Period Asbestos Surveillance Inspection-January 2021 **\$ 550**
- TOTAL** **\$1100**

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-6 WHEREAS, N.J.S.A. 18A:28-9 provides that a board of education may “reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils or of change in the administrative or supervisory organization of the district or for other good cause;”

WHEREAS, for reasons of economy, and position and staffing restructuring in light of current District operational needs and student enrollment the following existing full time employee (“FTE”) positions are recommended for abolishment: Director of Curriculum, Instruction, and Assessment/Director of Early Childhood Education

WHEREAS, based foregoing and information provided by the Superintendent, the Board finds it advisable to reduce the total number of positions in the District for the 2020-2021 school year through a reduction in force;

IT IS HEREBY RESOLVED by the Board of Education as follows:

That (1) Director of Curriculum, Instruction, and Assessment/Director of Early Childhood Education

1. positions are hereby eliminated as a result of a reduction in force;
2. That affected employees will promptly receive appropriate notification of their respective employment status; and
3. That the Superintendent or his/her designee is authorized to provide the necessary notification to affected employees.

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								

NO								
ABSTAIN								
ABSENT								

P-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following reappointments for the 2020/2021 school year:

ADMINISTRATION & NON-UNION SUPPORT STAFF (Individual Contracts)

Name Position

Erkan Gumustekin School Business Administrator
 Rene Metzgar Treasurer of School Monies
 Genee Meli Supervisor of Instruction (Max. 60 Days Per Year)
 Alvinna Mheiny Confidential Secretary to the Business Administrator
 Aldijana Reckovic Confidential Main Office Secretary/Nutrition Coordinator
 Mark Romano IT Specialist/Project Manager
 Maria Costa Confidential District Office Secretary/Board Secretary
 Darrell Stewart Transportation/Facilities/Custodial Manager
 James Andriac Director of Student Activities/Social Studies Teacher/Elementary School Teacher

TEACHERS (Collective Agreement) - TENURED

Name Position

Linda Willeford Elementary School Teacher
 Taffy Banghart Elementary School Teacher
 Dawn Marion Elementary School Teacher
 Debra Vigorito Elementary School Teacher
 Jody Taylor Teacher of Music
 Nancy Wright Teacher of Health and Physical Education/Elementary School Teacher
 Lorie Jeskey Special Education Teacher/Elementary School Teacher
 Jennifer Battikha Elementary School Teacher
 Carl Ferriere Teacher of Mathematics/Elementary School Teacher
 Michelle Visco Elementary School Teacher
 Brenten Runne Elementary School Teacher
 Stacey Blasdell Special Education Teacher/Elementary School Teacher
 Denise Bellini Elementary School Teacher
 Leslie Coolong Teacher of English/Special Education Teacher

TEACHERS (Collective Agreement) - NON TENURED

Name Position

Clancey Lane Teacher of Spanish/ Elementary School Teacher
 Kelly Edsall School Psychologist
 Rebecca Dann Science, Technology, Engineering and Math Teacher/ Special Education Teacher
 Danielle LaStarza School Guidance Counselor/School Social Worker
 Marta Baez Teacher of Health and Physical Education/Teacher of Science
 Chandler Howard Special Education Teacher/Elementary School Teacher
 Christina DeCola Speech Therapist
 Rebecca Lehmkuhl Science, Technology, Engineering and Math Teacher/Special Education Teacher/Social Studies Teacher

Melissa Neamand Teacher of Art/Elementary School Teacher
 Melissa Martinique Preschool Teacher
 Kayla Paolillo School Nurse
 Megan McElhanev Preschool Master Teacher
 Rachel Van Gorden Teacher of Agriculture/ Science, Technology, Engineering and Math Teacher
 Jamie Sivertsen Special Education Teacher/Elementary School Teacher
 Anna Dawson Special Education Teacher/Elementary School Teacher

CUSTODIANS / BUS DRIVERS (Collective Agreement)

Name Position

Penny Snook Full-Time bus Driver/Custodian
 Karen Moriarty Part Time Bus Driver/Custodian

Cafeteria Staff (Collective Agreement)

Name Position

Tracy Greco Part Time Cafeteria

PARAPROFESSIONALS (Collective Agreement)

Name Position

Kim Hart Paraprofessional
 Victoria Razumov Paraprofessional
 Juliet Myers Paraprofessional
 Allysa Donadio Paraprofessional
 Andrea Conklin Paraprofessional
 Megan Putera Paraprofessional

Moved:

Seconded:

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

XV. Public Session

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Motion to open public comment at ____pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to close public comment at ____pm

Motion _____ 2nd _____ All in Favor/Opposed

XVI. Unfinished Business

XVII. New Business

XVIII. Executive Session if necessary:

BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to close Executive Session at ____pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to reopen Regular Meeting at ____pm

Motion _____ 2nd _____ All in Favor/Opposed

XIX. Adjournment

Motion _____ 2nd _____ All in Favor/Oppose

Time of Adjournment: _____