

**Montague Township Board of Education Meeting
Regular Meeting Agenda
February 24, 2020
6:00 pm**

I. Call to Order

II. Roll Call

| | Present | Absent |
|---------------------------------|----------------|---------------|
| Dale Bouma | | |
| Paul Brislin | | |
| Jennifer Caramucci | | |
| Danielle Christmann | | |
| Billy Underwood | | |
| Charles Teufert, Vice President | | |
| Glen Plotsky, President | | |

Others Present:

Timothy Capone - Chief School Administrator
Maria Costa – Board Secretary

III. Flag Salute

IV. The mission of the Montague Township School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

VI. Announcement of Executive Session

VII. BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____pm
Motion ____ 2nd ____ All in Favor/Opposed

Motion to close Executive Session at ____pm
Motion ____ 2nd ____ All in Favor/Opposed

Motion to reopen Regular Meeting at ____pm

Motion _____ 2nd _____ All in Favor/Opposed

VIII. CSA Report

IX. SBA Report

X. Correspondence

XI. Approval of Minutes

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the minutes of the February 10, 2020 board meeting.

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

XII. Public Session – Agenda Items

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Motion to open public comment at ____ pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to close public comment at ____ pm

Motion _____ 2nd _____ All in Favor/Opposed

XIII. Action Items

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following field trips.

| Field Trip | Date | Attendees | Location | Cost |
|---|---------------|--------------------------------------|------------------|---|
| Kindergarten Sussex County Fair Ground | May 20, 2020 | 29 Students 3 Adults 5 Parents | Branchville, NJ | Total: \$116.00 Adults are Free |
| 5 th Grade Lake Hopatcong “Floating Classroom” | June 8, 2020 | 34 Students 2 Adults | Landing, NJ | Total: \$648.00 |
| 6 th Grade Yogi Berra STEM Pitch | June 10, 2020 | 18 Students 2 Adults | Little Falls, NJ | Lunch Space Fee: \$35.00 Total: \$215.00 |

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education appoint Darrell Stewart District Indoor Air Quality Program designated coordinator.

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

A-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education appoint Darrell Stewart District Hazard Communication Program designated coordinator.

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |

| | | | | | | | | |
|---------------|--|--|--|--|--|--|--|--|
| ABSENT | | | | | | | | |
|---------------|--|--|--|--|--|--|--|--|

XIV. Financial Items

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve February 11, 2020 thru February 24, 2020 - Bill List attached and listed below:

| | | |
|-------------------|-----------------|--------------|
| | Check Numbers | Amount |
| Regular Bill List | #A:N0214, N0224 | |
| | A:25468-A:25498 | \$263,782.98 |
| Lunch Program | F: N0225 | \$70.65 |

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|----------------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the Board Secretary’s Report (A-148) for the month of January 2020.

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|----------------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the Treasurer of School Monies Report (A-149) for the month of January 2020.

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|----------------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-4 BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-2.11(c) 3, the Board of Education certify that as of January 31, 2020, after review of the Secretary’s monthly financial reports for January 31, 2020 (appropriations section), and upon consultation with the appropriate district officials, Montague Township BOE is in compliance with N.J.A.C 6A:23-2.11 (c) 4 and shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education request the Executive County Superintendent to approve the attached 2019-2020 Monthly Transfers Worksheet – Detail of Transfers through January 31, 2020.

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the following list of line item transfers effective January 31,2020.

| Source Account | Target Account | Amount |
|------------------------|------------------------|--------------|
| 11-000-100-566-000-000 | 10-000-100-561-000-000 | \$107,472.00 |
| 11-000-216-320-000-000 | 11-000-216-100-000-000 | \$5,970.10 |
| 11-000--262-100-000-00 | 11-000-262-420-000-000 | \$21,363.62 |
| 11-000-270-518-000-000 | 11-000-270-503-000-000 | \$7,797.00 |
| 11-000-230-820-000-000 | 11-000-230-331-000-000 | \$12,730.62 |
| 11-000-230-890-000-000 | 11-000-230-331-000-000 | \$4,030.00 |
| 11-000-230-590-000-000 | 11-000-230-331-000-000 | \$375.29 |
| 11-000-270-518-000-000 | 11-000-230-331-000-000 | \$18,801.29 |
| 11-000-221-600-000-000 | 11-000-221-102-000-000 | \$1,383.75 |
| | | \$179,923.67 |

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve Alere eScreen/Abbott Labs, through the Newton Urgent Care FMCSA Consortium, to provide alcohol and drug testing services for school bus drivers as per NJ Department of Transportation requirements at \$50/test and an annual consortium fee not to exceed \$100 for the 2019-20 school year.

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve the agreement for Ancillary Educational Services between Montague Township School District and Sussex County Educational Services Commission for the 2019-2020 School Year Child Study Team Services and Itinerant Public School Services as needed at member rates.

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-9 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education motion to rescind recommendation F-6 from the January 7th 2020 Montague Township Board of Education Meeting to enter into 36-month agreement with CenturyLink (Q-00909285) (attached) for internet and phone due to FCC E-rate Category 1 eligibly restrictions.

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|
|-----------|-------|---------|-----------|------------|-----------|---------|---------|-------|

| | | | | | | | | |
|----------------|--|--|--|--|--|--|--|--|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

F-10 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Township Board of Education approve entering into a renewed 36-month FCC E-rate Category 1 eligible agreement with CenturyLink (470#200013334) (attached) for internet and phone to replace the current contract that is set to expire on February 22nd, 2020. This agreement will save the district approximately **\$30,971.70** over the next 3 years.

Below notes the specifications and terms of the agreement.

New Agreement:

Fiber Internet speed: 500 mbps **5 times are current internet speed**

Phone service: IQ SIP Trunk **5,000 minutes included**

Phone service 4 POTs lines for Fire alarm, building alarm, fax and phone system backup

| | | | | | | | |
|------------------------------------|--|--|--|--|--|--|--------------------|
| Total Savings after 3 Years | | | | | | | \$30,971.70 |
|------------------------------------|--|--|--|--|--|--|--------------------|

| CenturyLink New Contract | Months | Cost Monthly | Yearly Cost | E-rate 70% Discount | Total Cost Per Year Phone - Internet | Total Cost over 36 Months |
|---------------------------------|---------------|---------------------|--------------------|----------------------------|---|----------------------------------|
| Internet 500 Mbps | 12 | \$1,252.65 | \$15,031.80 | \$10,522.26 | \$4,509.54 | |
| Phone IQ SIP Trunk | 12 | \$200.98 | \$2,411.76 | N/A | \$2,411.76 | |
| Total | | \$1,453.63 | \$17,443.56 | | \$6,921.30 | \$20,763.90 |

Current Agreement:

Fiber Internet speed: 100 mbps

Phone Service: 12 POTs lines (No minutes included. Usage charges apply.)

| CenturyLink Current Contract | Months | Cost Monthly | Yearly Cost | E-rate 70% Discount | Total Cost Per Year Phone - Internet | Total Cost over 36 Months |
|-------------------------------------|---------------|---------------------|--------------------|----------------------------|---|----------------------------------|
| Internet 100 Mbps | 12 | \$1,807.00 | \$21,684.00 | \$15,178.80 | \$6,505.20 | |
| Phone 12 POTS Lines + Usage | 12 | \$895.00 | \$10,740.00 | N/A | \$10,740.00 | |
| Total | | \$2,702.00 | \$32,424.00 | | \$17,245.20 | \$51,735.60 |

Moved:

Seconded:

| Roll Call | Bouma | Brislin | Caramucci | Christmann | Underwood | Teufert | Plotsky | Total |
|------------------|--------------|----------------|------------------|-------------------|------------------|----------------|----------------|--------------|
| YES | | | | | | | | |
| NO | | | | | | | | |
| ABSTAIN | | | | | | | | |
| ABSENT | | | | | | | | |

XV. Public Session

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.

Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.

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Motion to open public comment at ____ pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to close public comment at ____ pm

Motion _____ 2nd _____ All in Favor/Opposed

XVI. Unfinished Business

XVII. New Business

XVIII. Executive Session if necessary:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to close Executive Session at ____ pm

Motion _____ 2nd _____ All in Favor/Opposed

Motion to reopen Regular Meeting at ____ pm

Motion _____ 2nd _____ All in Favor/Opposed

XIX. Adjournment

Motion _____ 2nd _____ All in Favor/Oppose

Time of Adjournment: _____