

**Montague Township Board of Education Meeting  
Regular Meeting Agenda  
August 10, 2020  
6:00 pm**

**I. Call to Order**

**II. Roll Call**

	<b>Present</b>	<b>Absent</b>
Dale Bouma		
Paul Brislin		
Jennifer Caramucci		
Danielle Christmann		
Billy Underwood		
Charles Teufert, Vice President		
Glen Plotsky, President		

Others Present:

Timothy Capone - Chief School Administrator  
Maria Costa – Board Secretary- Remote

**III. Flag Salute**

**IV. The mission of the Montague Township School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.**

**V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.**

**VI. Hearing on Contract of Superintendent of Schools**

**The Board, pursuant to N.J.S.A. 10:4-12(b), the “Open Public Meetings Act,” shall not publicly discuss personnel matters and shall not respond to comments made by members of the public. Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public.**

**VII. Announcement of Executive Session**

**VIII. BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.**

Motion to open Executive Session at \_\_\_\_pm  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

Motion to close Executive Session at \_\_\_\_pm  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

Motion to reopen Regular Meeting at \_\_\_\_pm  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**IX. CSA Report**

**X. SBA Report**

**XI. Correspondence**

**XII. Approval of Minutes**

**BE IT RESOLVED,** at the recommendation of the Superintendent, that the Montague Township Board of Education approve the minutes of the July 20, 2020 board meeting.

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**XIII. Public Session – Agenda Items**

**Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.**

**Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.**

**The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this**

evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**Motion to open public comment at \_\_\_\_ pm**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**Motion to close public comment at \_\_\_\_ pm**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**XIV. Financial Items**

**F-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Township Board of Education approve July 21, 2020 thru August 10, 2020 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	#A:N0730, N0805	
	#A:25702-25739	\$258,396.52

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the Board Secretary’s Report (A-148) for the month of June 2020.

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the Board Secretary’s Report (A-149) for the month of June 2020.

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-4 BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-2.11(c) 3, the Board of Education certify that as of June 30,2020, after review of the Secretary’s monthly financial reports for June 30, 2020 (appropriations section), and upon consultation with the appropriate district officials, Montague BOE is in compliance with N.J.A.C 6A:23-2.11 (c) 4 and shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-5 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education request the Executive County Superintendent to approve the attached 2019-2020 Monthly Transfers Worksheet – Detail of Transfers through June 30, 2020.

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-6 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of line item transfers effective June 30, 2020.

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total

<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**F-7 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the 2020-2021 Food Service Agreement between Port Jervis City School District and Montague Township School District.

**Moved:**

**Seconded:**

<b>Roll Call</b>	<b>Bouma</b>	<b>Brislin</b>	<b>Caramucci</b>	<b>Christmann</b>	<b>Underwood</b>	<b>Teufert</b>	<b>Plotsky</b>	<b>Total</b>
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**F-8 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the following nutrition program breakfast, lunch, and milk prices for the 2020-2021 School Year:

<b>Item</b>	<b>Full Price</b>
<b>Breakfast</b>	<b>\$2.15</b>
<b>Lunch</b>	<b>\$3.80</b>
<b>Half pint milk</b>	<b>\$0.50</b>

**Moved:**

**Seconded:**

<b>Roll Call</b>	<b>Bouma</b>	<b>Brislin</b>	<b>Caramucci</b>	<b>Christmann</b>	<b>Underwood</b>	<b>Teufert</b>	<b>Plotsky</b>	<b>Total</b>
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**F-9 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase and installation of iPads and JAMF software management (listed below) to enhance the learning capabilities of the Montague Township School District’s Preschool Program. The cost (\$27,572.40) of the purchased items would be covered by the funds received from the Preschool grant.

- 50 - 10.2" iPad WiFi 128GB
- 50 – AppleCare + for Schools
- 2 – Lock Charge iC 30 Storage Carts
- 50 - JAMF School management software for macOS, iOS and tvOS lifetime
- Customer Contract Number: ESCNJ 18/19-67 Educational Services Commission of New Jersey (ESCNJ)
- Apple Corporate Contract Number: 1062153

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-10 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase and installation Promethean ActivPanels 86 inch (listed below) to enhance the learning capabilities of the Montague Township School District’s Preschool Program. The cost (\$26,764.000) of the purchased items would be covered by the funds received from the Preschool grant.

- 4 Promethean AP7-B86-NA-1
- 4 PRM-CBOX Promethean Chromebox
- Contract Hunterdon County E.S.C BID # HCESC-CAT-19-06
- Quote 91878675

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-11 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase of Chromebook accidental damage / loss insurance (listed below) to cover possible damages incurred to Chromebooks owned by the Montague Township School District. The cost (\$6,750.00) of the purchased items would be covered by the funds received from the CAREs act grant.

- 250 - Units Covers: Accidental Damage / Loss

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**P-1 BE IT RESOLVED,** that the Montague Board of Education approve the amended and extended employment contract between Timothy C. Capone, Superintendent of Schools, and the Montague Township Board of Education for the period of July 1, 2020 to June 30, 2025, as presented in executive session.

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**XV. Action Items**

**BE IT RESOLVED,** that the Montague Township Board of Education approve a 1<sup>st</sup> reading of 2230 Control and Communication Channels and Systems. (see attached)

**Moved:**

**Seconded:**

Roll Call	Bouma	Brislin	Caramucci	Christmann	Underwood	Teufert	Plotsky	Total
YES								
NO								
ABSTAIN								
ABSENT								

**XVI. Public Session**

**Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.**

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**Motion to open public comment at \_\_\_\_pm**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**Motion to close public comment at \_\_\_\_pm**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**XVII. Unfinished Business**

**XVIII. New Business**

**XIX. Executive Session if necessary:**

**BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.**

Motion to open Executive Session at \_\_\_\_pm

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

Motion to close Executive Session at \_\_\_\_pm

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

Motion to reopen Regular Meeting at \_\_\_\_pm

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**XX. Adjournment**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Oppose

Time of Adjournment: \_\_\_\_\_