

**Montague Board of Education Meeting
Regular Meeting Agenda
March 21, 2019
6:00 pm**

I. Call to Order

II. Roll Call

	Present	Absent
Gayle Andriac		
Jennifer Caramucci		
Diane Cole		
Sally Kurtzman		
Glen Plotsky, President		
Linda Spinapolice, Vice President		
Charles Teufert		

Others Present:

Timothy Capone - Chief School Administrator
George Hagl – Interim Business Administrator/Board Secretary

III. Flag Salute

IV. The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

VI. Announcement of Executive Session

VII. BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to close Executive Session at ____pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to reopen Regular Meeting at ____pm
Motion _____ 2nd _____ All in Favor/Opposed

VIII. CSA Report

IX. SBA Report

X. Correspondence

XI. Approval of Minutes

XII. Public Session

Motion to open public comment at ____pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to close public comment at ____pm
Motion _____ 2nd _____ All in Favor/Opposed

XIII. Action Items

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the first reading of the Use of Physical Restraint Policy.

5142.2 - Physical Restraint Policy
5142.2 – Physical Restraint Regulation

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the adoption of Handle with Care as the method of physical restraint when deemed necessary.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education appoint Erkan Gumustekin, Assistant Business Administrator as the Entity Administrator for SAM registration purposes.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the March 6, 2019 thru March 21, 2019 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	#A:N0306-N0315 A:24750-A:24776	\$ 326,900.30
Lunch Program	1696-1697	\$ 219.93

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, that the Montague Board of Education approve the submission of the 2019/2020 fiscal year school budget to the Sussex County Executive Superintendent of Schools for approval as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ XX,XXX,XXX	\$ XX,XXX,XXX
Total Special Revenue Fund	\$ XXX,XXX	\$X
Total Debt Service Fund	\$ X,XXX	\$ X,XXX
Totals	\$ XX,XXX,XXX	\$ XX,XXX,XXX

BE IT RESOLVED, that Montague Board of Education authorize the utilization of Unassigned Fund Balance as of June 30, 2018, in the amount of \$346,973 to the 2019/2020 fiscal year budget, and

BE IT ADDITIONALLY RESOLVED, that Montague Board of Education confirms the establishment of its 2019/2020 public budget hearing on Tuesday, May 7, 2019. The annual public budget hearing shall be conducted in the Montague School Multi-Propose Room, 475 Route 206, Montague, New Jersey, commencing at 6:00 PM.

BE IT FURTHER RESOLVED that the Montague Board of Education authorize advertising said public budget hearing in the New Jersey Herald, in accordance with the form suggested by the State Department of Education and according to law.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-3 WHEREAS, the Montague Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Montague Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Montague Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$**XX,XXX** for all staff and board members.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-4 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of line item transfers through January 31, 2019.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

XIV Unfinished Business

XV New Business

XVI Executive Session if necessary:

BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____ pm
 Motion _____ 2nd _____ All in Favor/Opposed

Motion to close Executive Session at ____ pm
 Motion _____ 2nd _____ All in Favor/Opposed

Motion to reopen Regular Meeting at ____ pm
 Motion _____ 2nd _____ All in Favor/Opposed

XVII Adjournment

Motion _____ 2nd _____ All in Favor/Oppose

Time of Adjournment: _____