

**Montague Board of Education Meeting  
Regular Meeting Agenda  
June 18, 2019  
6:00 pm**

**I. Call to Order**

**II. Roll Call**

	<b>Present</b>	<b>Absent</b>
Gayle Andriac		
Jennifer Caramucci		
Diane Cole		
Sally Kurtzman		
Glen Plotsky, President		
Linda Spinapolice, Vice President		
Charles Teufert		

Others Present:

Timothy Capone - Chief School Administrator  
George Hagl – Interim Business Administrator/Board Secretary

**III. Flag Salute**

**IV. The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.**

**V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.**

**VI. Announcement of Executive Session**

**VII. BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.**

Motion to open Executive Session at \_\_\_\_\_pm  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

Motion to close Executive Session at \_\_\_\_pm  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

Motion to reopen Regular Meeting at \_\_\_\_pm  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**VIII. CSA Report**

**IX. SBA Report**

**X. Correspondence**

**XI. Approval of Minutes**

**BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the minutes of June 4, 2019.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicie	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

**XII. Public Session**

**Public comment is invited on all matters pertaining to the school district. All participants shall be permitted three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate.**

**Board meetings are a meeting of the Board conducted in public, NOT a meeting of the public conducted in the presence of the Board.**

**The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this**

**evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.**

**Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.**

**Motion to open public comment at \_\_\_\_ pm**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**Motion to close public comment at \_\_\_\_ pm**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor/Opposed

**XIII. Action Items**

**F-1 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the June 5, 2019 thru June 18, 2019 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	A:24932-A:24979	\$ 542,937.50
	A:N0607-A:N0614	
Lunch Program	N1707-N1709	\$ 5,774.90

**Moved by:**

**Seconded by:**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**F-2 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of line item transfers effective May 2019.

**Moved by:**

**Seconded by:**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-3 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the Board Secretary’s Report (A-148) for the month of May 2019.

**Moved by:**

**Seconded by:**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-4 BE IT RESOLVED**, at the recommended of the Superintendent of School that the Montague Board of Education certify that for a period from July 1, 2018 through May 31, 2019 after a review of the Secretary’s Monthly (A-148) report appropriations section, and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Moved by:**

**Seconded by:**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-5 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the Treasurer of School Monies Report (A-149) for the month of May 2019.

**Moved by:**

**Seconded by:**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-6 BE IT RESOLVED**, at the recommendation of the Superintendent of School that the Montague Board of Education certify for the period from July 1, 2018 through May 31, 2019, after review of the Treasurer’s Monthly report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23.2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Moved by:**

**Seconded by:**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-7 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of out-of-district regular & special education placements as of June 18, 2019.

**Moved by:**

**Seconded by:**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-8 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education rescind its motion of June 4, 2019 as follows:

***F-16 BE IT RESOLVED***, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase of the following items under **STATE CONTRACT NO.: WN23AGW.**

Quantity	Description	Unit Price	Total
3	Dell Compact USB-C Charging Cart	\$1,543.18	\$4,629.54
45	Dell Chrome 5190 – Touch Screen	\$250.01	\$11,250.45
45	Google Chrome OS Management Console License, Education	\$25.27	\$1,137.15
	<b>TOTAL</b>		<b>\$17,017.14</b>

**Note: ESEA- Title I shall fund this purchase in the amount of \$16,639.18**

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-9 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve the purchase of the following items under **STATE CONTRACT NO.: WN23AGW.**

Quantity	Description	Unit Price	Total
3	<b>Dell Compact USB-C Charging Cart</b>	<b>\$1,737.77</b>	<b>\$5,213.31</b>
45	Dell Chrome 5190 – Touch Screen	\$250.01	\$11,250.45
45	Google Chrome OS Management Console License, Education	\$25.27	\$1,137.15
	<b>TOTAL</b>		<b>\$17,600.91</b>

**Note: ESEA- Title I shall fund this purchase in the amount of \$16,639.18**

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-10 BE IT RESOLVED**, It is recommended by the Superintendent of Schools that the Board of Education approve the following resolution:

WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montague Board of Education wishes to deposit anticipated current year surplus into a **Capital Reserve** account at year end, and

WHEREAS, the Montague Board of Education has determined that up to \$350,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Montague Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Moved by:**

**Seconded by:**

<b>Roll Call</b>	<b>Andriac</b>	<b>Caramucci</b>	<b>Cole</b>	<b>Kurtzman</b>	<b>Plotsky</b>	<b>Spinapolicc</b>	<b>Teufert</b>	<b>Total</b>
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**F-11 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve Denise L. Autotte, MD to provide medical services in accordance with the 2019 / 2020 fiscal year Medical Service Contract in the amount of \$2,500.

**Notice of Contract Award**

The Board of Education of the Township of Montague in the County of Sussex, New Jersey (the “Board”) has awarded a Contract for professional services pursuant to N.J.S.A. 18A:18A-5. The Board retained Denise L Autotte, MD to provide specialized medical services in accordance with the 2019 /2020 fiscal year Medical Services Contract. The contract will be on file with the Board Secretary. This Contract will be in effect from July 1, 2019 through June 30, 2020 at an annual rate of \$2,500.

This Contract and the Resolution authorizing it are available for public inspection in the offices of the Board Secretary.

**Moved by:**

**Seconded by:**

<b>Roll Call</b>	<b>Andriac</b>	<b>Caramucci</b>	<b>Cole</b>	<b>Kurtzman</b>	<b>Plotsky</b>	<b>Spinapolicc</b>	<b>Teufert</b>	<b>Total</b>
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**F-12 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve an Agreement to provide Professional Services in accordance with the 2019 / 2020 fiscal year agreement at the following rates:

<b>Service</b>	<b>Rate</b>
Occupational, and/or Speech Therapy	\$93.00/hour
Physical Therapy	\$93.00/hour
Educational Support Services (LDTC)	\$93.00/hour
Psychologist Services	\$93.00/hour
Evaluations*	\$405.00/evaluation
Behavioral Support Services as provided by BCBA/Behavioral Supervisor (3 hours/week minimum)	\$93.00/hour
Behavioral Plans & Functional Behavior Assessments#	\$93.00/hour
Behavioral Support Services as provided by a Behaviorist	\$93.00/hour
Reading Specialist	\$82.50/hour
Home Instruction	\$65.00/hour
Social Work Services	\$82.50/hour
*ABA Paraprofessional Services	\$35.00/hour
*Paraprofessional Services	\$28.00/hour
Teacher of the Deaf Services	\$135.00/hour
Administrative Fee 1%	

\*Includes, but is not limited to, evaluations for Occupational Therapy, Physical Therapy, Speech Therapy, Educational Assessments, and Psychological Evaluations. Each evaluation includes but is not limited to: student record review, staff/teacher interview and consultation, parent interview, student observation, direct administration of assessments, therapist observation, completed report (with goals and objectives, as applicable). This charge is applicable regardless of whether the professional has regularly scheduled time for other student contact. #Behavioral Plans are not to exceed ten (10) hours per plan; Functional Behavior Assessments are not to exceed eighteen (18) hours per assessment

### **Notice of Contract Award**

The Board of Education of the Township of Montague in the County of Sussex, New Jersey (the "Board") has awarded an Agreement to Provide Professional Services pursuant to N.J.S.A. 18A:18A-5. The Board retained the J and B Therapy, LLC to provide professional services in accordance with the 2019 /2020 fiscal year agreement. The amount charged for these services shall be determined in accordance with the agreement on file with the Board Secretary. This Contract will be in effect until either party gives written notice to the other of termination in accordance with the Agreement or until.

This Contract and the Resolution authorizing it are available for public inspection in the offices of the Board Secretary.



**Moved by:**

**Seconded by:**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**F-13 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve an Agreement for Legal Services – Solicitor with Comegno Law Group, P.C. in accordance with the 2019 / 2020 fiscal year Agreement at an hourly rate of \$180.00 per hour.

**Notice of Contract Award**

The Board of Education of the Township of Montague in the County of Sussex, New Jersey (the “Board”) has awarded an Agreement for Legal Services – Solicitor with Comegno Law Group, P.C. pursuant to N.J.S.A. 18A:18A-5. The Board retained the Comegno Law Group, P.C. to provide legal services in accordance with the 2019 /2020 fiscal year Agreement for Legal Services - Solicitor. The amount charged for these services shall be \$180.00 per hour in accordance with the agreement on file with the Board Secretary. This Agreement will be in effect from July 1, 2019 through June 30, 2020.

This Contract and the Resolution authorizing it are available for public inspection in the offices of the Board Secretary.

**Moved by:**

**Seconded by:**

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**F-14 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve an Agreement for Legal Services – Solicitor with Comegno Law Group, P.C. in accordance with the 2019 / 2020 fiscal year Agreement at an hourly rate of \$180.00 per hour.

**F-14 BE IT RESOLVED**, at the recommendation of the Superintendent, that the Montague Board of Education approve a quote obtained by OneDigital Health and Benefits for our districts employee dental coverage underwritten by Delta Dental in accordance with the following one-year renewal rates:

Coverage Type	Current Year	One Year Renewal
Employee	\$41.67	\$40.61
Employee + One	\$80.66	\$78.63
Family	\$136.95	\$133.54

**Notice of Contract Award**

The Board of Education of the Township of Montague in the County of Sussex, New Jersey (the “Board”) has accepted proposal obtained by OneDigital Health and Benefits for our districts employee dental coverage underwritten by Delta Dental. pursuant to N.J.S.A. 18A:18A-5. The agreement is on file with the Board Secretary. This Agreement will be in effect from July 1, 2019 through June 30, 2020.

This Contract and the Resolution authorizing it are available for public inspection in the offices of the Board Secretary.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

**XIV Unfinished Business**

**XV New Business**

**XVI Executive Session if necessary:**

**BE IT RESOLVED**, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at \_\_\_\_pm  
Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed

Motion to close Executive Session at \_\_\_\_pm  
Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed

Motion to reopen Regular Meeting at \_\_\_\_pm  
Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed

**XVII Adjournment**

Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Oppose  
Time of Adjournment: \_\_\_\_\_