

**Montague Board of Education Meeting
Regular Meeting Agenda
April 16, 2019
6:00 pm**

I. Call to Order

II. Roll Call

	Present	Absent
Gayle Andriac		
Jennifer Caramucci		
Diane Cole		
Sally Kurtzman		
Glen Plotsky, President		
Linda Spinapolice, Vice President		
Charles Teufert		

Others Present:

Timothy Capone - Chief School Administrator
George Hagl – Interim Business Administrator/Board Secretary

III. Flag Salute

IV. The mission of the Montague School District is to provide the best educational experience and opportunities resources allow, in order to realize the potential of every child.

V. In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Times Herald Record.

VI. Announcement of Executive Session

VII. BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at ____pm
 Motion _____ 2nd _____ All in Favor/Opposed

Motion to close Executive Session at ____pm
 Motion _____ 2nd _____ All in Favor/Opposed

Motion to reopen Regular Meeting at ____pm
 Motion _____ 2nd _____ All in Favor/Opposed

VIII. CSA Report

IX. SBA Report

- Filing of 2019 Personal/Relative and Financial Disclosure Statements

X. Correspondence

- Email from NJSBA dated April 8, 2019 regarding Leadership Weekend Training.

XI. Approval of Minutes

BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the minutes of March 5, and March 21, 2019.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

XII. Public Session

Motion to open public comment at ____pm
 Motion _____ 2nd _____ All in Favor/Opposed

Motion to close public comment at ____ pm
Motion _____ 2nd _____ All in Favor/Opposed

XIII. Action Items

A-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the second reading of the Use of Physical Restraint Policy.

5142.2 - Physical Restraint Policy
5142.2 – Physical Restraint Regulation

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education designate Erkan Gumustekin as the district Public Agency Compliance Officer (P.A.C.O.).

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-3 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve Extended School Year for Preschool through 6th grade beginning July 8, 2019 and ending August 1, 2019, from 8:00 am – 12:00 pm, Monday through Thursday.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-1 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the March 22, 2019 thru April 16, 2019 - Bill List attached and listed below:

	Check Numbers	Amount
Regular Bill List	#A:N0330-N0413 A:24778-A:24834	\$ 797,896.29
Lunch Program	1698-1701	\$ 12,709.93

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of line item transfers for February and March 2019.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-3 BE IT RESOLVED, that the Montague Board of Education approve the submission of the 2019/2020 fiscal year school budget to the Sussex County Executive Superintendent of Schools for approval as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ XX,XXX,XXX	\$ XX,XXX,XXX
Total Special Revenue Fund	\$ XXX,XXX	\$X
Total Debt Service Fund	\$ X,XXX	\$ X,XXX
Totals	\$ XX,XXX,XXX	\$ XX,XXX,XXX

BE IT RESOLVED, that Montague Board of Education authorize the utilization of Unassigned Fund Balance as of June 30, 2018, in the amount of **\$XXX,XXX** to the 2019/2020 fiscal year budget, and

BE IT ADDITIONALLY RESOLVED, that Montague Board of Education confirms the establishment of its 2019/2020 public budget hearing on Tuesday, May 7, 2019. The annual public budget hearing shall be conducted in the Montague School Multi-Purpose Room, 475 Route 206, Montague, New Jersey, commencing at 6:00 PM.

BE IT FURTHER RESOLVED that the Montague Board of Education authorize advertising said public budget hearing in the New Jersey Herald, in accordance with the form suggested by the State Department of Education and according to law.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-4 WHEREAS, the Montague Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Montague Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Montague Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$46,897 for all staff and board members.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-5 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following scholarship awards in the amount of \$50.00 each:

- Dureler Scholarship for Math Award
- Dureler Scholarship for Science Award
- Merusi Youngman Scholarship for Physical Education

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-6 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following workshop attendance:

Workshop	Attendee	Date	Location	Cost
GPS for Visionary Leadership	Glen Plotsky	May 3 – 5, 2019	Princeton, NJ	Registration & Lodging Funded by NJSBA Grant Plus: Mileage / Tolls in accordance with OMB guidelines

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the following workshop attendance:

Workshop	Attendee	Date	Location	Cost
Collaborative Workshop for Annual School Plans	Paola Marino	May 6, 2019	Morris-Union Jointure, Providence, NJ	Free registration Plus: Mileage / Tolls in accordance with OMB guidelines

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-8 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education accept the proposal (AERO-5019-19) submitted by AERO ENVIRONMENTAL SERVICE, INC. to perform the following asbestos inspection & designated person services during the next 12-month period:

A. Perform One (1) Three Year reinspection	\$ 750
B. Perform One (1) Semi-Annual Period Asbestos Surveillance Inspection	<u>\$ 750</u>
TOTAL	\$1,500

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-9 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education rescind its motion of March 5, 2019 as follows:

“F-7 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approve the attached list of Category 1 (Internet and Phone) and Category 2 (WiFi and Switch Upgrades) bid through E-Rate.”

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolice	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-10 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approves the following resolution:

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE (CONTRACTING UNIT)
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on April 16, 2019 the governing body of the Montague Board of Education, County of Sussex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Montague Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the **CHIEF EXECUTIVE OFFICER** is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-11 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approves the attached Cooperative Pricing Agreement with the Hunterdon County Educational Services Commission.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-12 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approves the purchase of the following items from Keyboard Consultants, Inc. through a bid (**HCESC-COT-1906**) awarded by the Hunterdon County Educational Services Commission:

Qty.	Description	Unit Price	Total
4	Promethean AP6-8A-4K (4)	\$6,152.00	\$24,608.00
4	Install and setup	\$ 575.00	\$ 2,300.00
4	1 APL5YROSS 5 year on site support (4)	\$ 296.00	\$ 1,184.00
	TOTAL		\$28,092.00

Fund Source: Title I Carry Over

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolicc	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-13 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education approves the purchase of the following items from Dell, Inc. under **STATE Contract #89967 and Contract Code WN23AGW**:

Qty.	Description	Unit Price	Total
85	210-AOCC Dell Chromebook 5190	\$ 222.89	\$18,945.65
85	Google Chrome OS Management Console	\$ 25.27	\$ 2,147.95
TOTAL			\$21,093.60

Fund Source: Title I

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-14 BE IT RESOLVED, at the recommendation of the Superintendent, that the Montague Board of Education request the Sussex County Department of Education to approve the appropriation of \$133,765 from unbudgeted Extraordinary Aid receipts (revenue account 10-3131) and \$167,391.07 unbudgeted Impact Aid receipts (revenue account 10-4100) to increase our 2018/2019 fiscal year budget. The purpose of the allocation is to cover operational expenses in the 2018/2019 fiscal year budget.

Moved by:

Seconded by:

Roll Call	Andriac	Caramucci	Cole	Kurtzman	Plotsky	Spinapolic	Teufert	Total
YES								
NO								
ABSTAIN								
ABSENT								

XIV Unfinished Business

XV New Business

XVI Executive Session if necessary:

BE IT RESOLVED, that the Montague Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at _____pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to close Executive Session at _____pm
Motion _____ 2nd _____ All in Favor/Opposed

Motion to reopen Regular Meeting at _____pm
Motion _____ 2nd _____ All in Favor/Opposed

XVII Adjournment

Motion _____ 2nd _____ All in Favor/Oppose
Time of Adjournment: _____