

Montague Township School District
475 Route 206 Montague, NJ 07827

Annual Nursing Services Plan 2021-2022
(NJAC 6A:16-2.1 through 2.5)

District contact person: Mr. John Nittolo, Chief School Administrator
School Nurse: Danielle Mott RN, BSN

Board of Education Approval Date: _____

I. Description of Basic Nursing Services Provided to All Students in accordance with N.J.S.A. 18A:40-23 and N.J.A.C 6A:16:2.5, federal law, Nurse Practice Act of New Jersey and N.J. Sanitation Code

The Montague Township School District Board of Education provides nursing health-care services as outlined below:

A. Health Records (N.J.A.C. 8:57-4 through 4.20)

1. Maintain and review student health documents
 - a. State of New Jersey Health History and Appraisal record (A-45)
 - b. Immunization record
 - c. Medical history
 - d. Conduct and record health screenings (height, weight, hearing, vision, scoliosis, dental in preschool and blood pressure as per current NJ statutes)
 - e. Physical examinations for:
 - i. Athletic pre-participation physical examination
 - ii. New or transfer student
 - iii. Comprehensive child study team evaluation
 - iv. Evaluation of student suspected of being under the influence of alcohol or a controlled dangerous substance
 - f. Transference and request of health records i.e. A-45 and current physical exam
 - g. Adherence to Family Education Rights and Privacy Act
2. Determine student status for admission or retention with unacceptable evidence of immunizations
 - a. State Immunization Reporting yearly
3. Conduct tuberculosis testing as directed by the NJ DHSS- gather info, read test results, do annual report Medications, health care treatments, procedures and care:
 1. Administer authorized medications, health care treatments and care as developed by Dr. Autotte
 2. Approval of self-administered medications
 3. Designate and train annually epinephrine auto injector delegates
 4. Designate and train annually glucagon delegates

5. Educate annually all bus drivers who transport diabetic children, in the treatment of hypoglycemia, and emergency procedures
- C. Review and create IHP/IEHP for Do Not Resuscitate (DNR) orders as needed
- D. Provide Health Care
 - 1) Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP, and Medical Home Practitioner's orders
 - 2) Isolate, exclude and re-admit any student or employee with a communicable disease
 - 3) Report "Reportable Communicable Disease" to County health officer
 - 4) Arrange for transportation and supervision of students in need of emergency health care
 - 5) Notify parents of need for emergency care
 - 6) Administer emergency medications i.e., anaphylaxis (epinephrine), glucagon, insulin or asthma medications
 - 7) Concussion Management
 - 8) Write and update annually student individualized health care plans (IHPs) and individualized emergency health care plan (IEHPs) for student's medical needs and instruction for staff
 - 9) Establish, annually review and implement Standards of Care/Collaborative Standing Orders with Dr. Autotte for deliverance of daily and emergency health care
 - 10) Ensure that there is an accessible and maintained AED in the school building that there are trained AED delegates as stated in Janet's Law
- E. Administer asthma related care
 - a. Obtain training for administration of medication via nebulizer
 - b. Maintain one nebulizer per school
 - c. Require students to have a current "Asthma Action Plan"
- F. Health history and examinations
 - a. Provide health examination for student's without medical homes
 - b. Maintain Athletic Pre-Participation Physical Examination Form as part of student's health record
 - c. Maintain A-45 immunization records
 - d. Concussion diagnosis, treatment and follow-up records
- G. Establish and maintain procedures for universal precautions
 - a. Provision of gloves to staff members as necessary

- b. Blood/body fluid spills to be addressed by custodial staff using appropriate disinfectants
 - c. Containers for disposal of “sharps” kept in health office
- H. Provide nursing services to nonpublic school located in district- N/A
- i. Instruct students/teachers/staff
 - a. Blood Borne Pathogens communicable diseases
 - b. Asthma Management
 - c. Anaphylaxis to foods/substances- allergy management
 - d. Diabetes management- glucagon law
 - e. Concussion identification and management
 - f. Sudden Cardiac Death management- AEDs/CPR/Janet’s Law
 - g. Hygienic Management Plan
 - h. Immunizations
 - i. Student Physicals/Medical Records/Privacy FERRPA & HIPPA
 - j. Epinephrine Delegates
 - k. AED delegates trained (Janet’s Law)
 - J. Mandate Distributions of “Fact Sheets”
 - a. Meningitis Fact Sheet to parents of students entering/in 6th grade
 - b. HPV- Human Papilloma Virus Fact sheet
 - c. Sports-related concussion fact sheet to athletes
 - d. Sports-related sudden cardiac death fact sheet to athletes
 - K. Mandated professional development hours
 - L. NJ Family Care program (N.J.S.A.18a:40-34)
 - a. Students identified as being uninsured are notified and provided information on the accessibility of the program
 - M. Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse (RN)
 - a. Nursing Diagnosis/Case-finding of actual or potential physical health problems
 - b. Provision of nursing care for actual or potential emotional health problems.
 - c. Health teaching in health office
 - d. Health counseling

N. COVID protocols

- a. Exemptions to school due to positive test result
- b. Identify and notify close contacts
- c. Educate family/staff
- d. Report to DOH
- e. Maintain vaccination records
- f. Weekly testing for unvaccinated staff
- g. Testing for symptomatic and close contact students in school with parental consent

II. Summary Nursing Services Required to Address Health Care Needs of Student

Services Required to address specific health needs of individual students with acute care needs, chronic illnesses, special health needs, procedures, administrations of medications, procedures or treatments	Elementary School Grades PreK-8 (topic in amount/year)	
Nursing practice- multiple students treated on a daily basis (first aid, splinting, Ace wrap, etc.)	3720	15 students x 180 days
Dental: tooth avulsion, caries, braces etc.	30	3 per month x 10 months
Health screening Ht, Wt, & BP yearly (all grade levels)	278	preK-8, 3 opt out

Visual Acuity screening: preK, K,1,2,4,6,8	192		preK-8, 3 opt out
Auditory screening: preK K,1,2,3,7	190		preK, K,1,2,3,7
Scoliosis screening biennially 10-14	49		5 th and 7 th grades
Diabetic glucose testing, insulin pump management	1		
Mantoux/PPD testing	15		New employees
Daily Medication Administration	360		2 x 180 days
PRN medication administration	10		
Nebulizers/inhalers/peak flow measurements	6		
Tube feedings	0		
Urinary Catheterizations	0		
Ventilator care	0		
Referral for vision evaluations	3		
Referral for hearing evaluations	0		
Referral for alcohol and drug use/abuse testing	0		
Referral for pregnancy	0		N/A
Bathroom hygiene	360		2 per day/180 days
Illness assessment	900		5 per day/180 days
Referrals for Body Mass Index	30		10% of student population

Nursing Diagnosis for actual or potential physical health problems	180	8 per month/10 months
Health teaching in Health office	2700	15 per day x 180 days
Attendance	1800	10 per day x 180 days
Review Health Records, documenting health office visits	2700	15 per day x 180 days
Arrange for programs to benefit student body	2	Dental Hygiene, mobile dentist
Epi pen delegate training	29	
State reports	4	Nursing Services Plan, immunization report, Communicable disease weekly report, TB annual report
County Public Health Review of Immunizations	1	
In-services, State Mandated for Staff	6	Communicable disease, asthma, diabetes, epinephrine delegate training/anaphylaxis discussion, blood borne pathogens, Lyme disease
Referrals for NJ Family Care	10	Estimated
Medical Clearance for School Sports (along with school physician)	42 anticipated if return	Sports physical completed, maintaining all state and school required sports forms
Review Asthma Action Plans, IHPs, and IEPs	26	Asthma action (3) IHP 26, IEP (5)

Preschool and Kindergarten Registration	31	Estimated based on present year
Parent/Guardian Communication	1800	10 per day x 180 days, medical concerns and parent notification
COVID testing weekly-unvaccinated staff	700	20 per week x 35 weeks
Verifying weekly staff lab results	700	20 per week x 35 weeks

III. Emergency Management (N.J.A.C. 6A 16-2.1 (b) 2 (iii))

A. Acute Care Management Plan

- a. Emergency Management Kits (“Go-bag” etc.) maintained at school for utilization during:
- b. Cardiac or respiratory distress action plan
 - i. AED’s deployment and delegates trained
 - ii. CPR trained school nurse
 - iii. Universal precautions trained staff
 - iv. CPR/AED trained teachers/staff
 - v. EPI pen delegates-trained staff
- c. Concussion training for staff and management of current in-service certificated for coaches, PE teachers, nurse

B. IEHPS/IHPS

- a. Epinephrine Auto-Injector/Anaphylaxis Action
 - i. Epinephrine delegates designated and trained annually by the school nurse
 - ii. Epinephrine auto-injectors are available for delegate use at all times and kept in secure, unlocked locations
 - iii. CPR training provided bi-annually
- b. Asthma Action
 - i. Treatment for asthmatic students administered as per the directives of an individualized Asthma Action Plan
 - ii. Nebulizer trained nurse
- c. Environmental allergy

- d. Food allergy
- e. Crohn's disease
- f. Diabetes

C. District Crisis Management Plan:

- a. Fire
- b. Shelter-in-place
- c. Lock-down
- d. Evacuation
- e. Kidnapping
- f. Suicide
- g. Child abuse/neglect
- h. Weapons

D. Community Rescue Squad and Emergency paramedic services

- a. In the event advanced medical care, beyond the scope of the school nurse is required:
 - i. 911 will be called eliciting emergency response services
 - ii. When a parent/guardian is unable to accompany a student to the emergency room, a staff member (designated by the building administrator) will accompany the student
 - iii. Montague has a volunteer fire department. The township also utilizes the services of the Blue Ridge Rescue Squad in Branchville, NJ. Montague is serviced by the NJ State Police located in Augusta, NJ and Sussex County Sheriff's Department located in Newton, NJ.

III. Detailed Nursing Assignments Sufficient to Provide Health Services (N.J.A.C. 6A 16-2.1 (b) 2 (iv), N.J.A.C. 6A:16-2.1 (b) 3, N.J.A.C. 6A:16-2.3)

Montague Township School District	
Grade levels	10
Enrollment numbers as of October 1, 2021	280
Number of students receiving:	
Special Services/IEPs	45

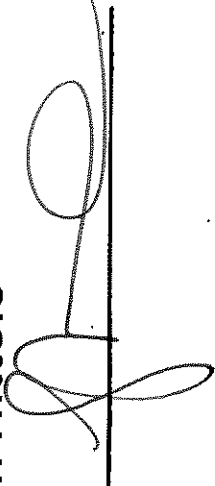
504s	13
MTS	5
IHPs	22
IEHPs	4
Nursing assignments- number of:	
NJAC 6A:9-13.3 Certified School Nurse- CSN	0
Registered Nurse-RN	1
CPR certified	30
AED certified	30
Asthma Nebulizer trained	1
School Physician	1

IV. Nursing Services and Additional Medical Services Provided to Nonpublic Schools


- A. Non-public nursing services
 - a. Non-public nursing services are not provided in Montague Township as there are no non-public schools

Nursing Services 2021-2022 Plan Reviewed by:

Name: John Nittolo Title: Chief School Administrator

Signature:  Date: 10-25-21

Name: Danielle Mott, RN Title: School Nurse

Signature:  Date: 10-25-21

Name: Denise Autotte, MD Title: School Physician

Signature:  Date: 9/21/2021