

Sussex County Educational Services Commission
10 Gail Court
Sparta, New Jersey 07871
Phone: 973-579-6980; Fax: 973-579-1086

Andrea Romano
Superintendent

Jennifer Cook
Principal

Erin Siipola
Business Administrator

June 24, 2021

Dear Mr. Nittolo,

Thank you for your interest in Sussex County ESC working with Montague School District for Child Study Team Services for ESY.

Attached you will find a proposal for the three main positions of Social Worker, LDTC, and School Psychologist. Additional proposals for Director of Child Study Team and CST Secretary can be purchased services, as necessary.

Please confirm as soon as possible based on your request of services to begin July 1, 2021.

Thank you,

Andrea Romano
Superintendent

Northern Hills Academy
Sussex County Educational Services Commission
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Sparta, New Jersey 07871
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The parties agree as follows:

1. *The SCESC agrees to provide, as needed, Director of Special Services, Learning Disabilities Teacher-Consultant, Social Worker and School Psychologist services according to the New Jersey Administrative Code (NJAC), Title 6A Chapter 14-Special Education.*
2. *Montague School District agrees to purchase these services for the 2021-2022 Extended School Year from SCESC. The rate for these services shall be at a of \$525 per person per diem and will be billed in two installments beginning July 1, 2021- August 30, 2021 Either party may cancel this contract by providing 10 days written notification. Invoices are due within 30 days of receipt of the bill. This rate does not include the Director of Special Services.*
3. *SCESC agrees to provide up to ten (10) days, 6 hours per day, during July/August 2021 The LDT-C, Social Worker, and School Psychologist will provide on-site services during this time, on an as needed basis. Invoices will be sent at the end of July 2021 and the end of August 2021 for days actually worked.*
4. *SCESC agrees to complete the LDT-C, Social Worker and School Psychologist components for: Initial Evaluations, Annual Reviews and Re-Evaluations. Case Management responsibilities and other professional duties associated with the assigned caseload will be performed during the terms of the contract while on-site. The LDT-C, Social Worker and School Psychologist will contribute information about student performance, goals, and objectives, as needed.*
5. *SCESC agrees to provide a Director of Special Services, as necessary, who will be responsible for the coordination and direction of the CST members through supervision of all team members, complete required state reports, IDEA application, state monitoring requirements, DOE/county contacts, and make recommendations regarding budget/funding for the CST department at the SCESC Board approved rates. Rate will be the SCESC Board approved rate.*
6. *Direct supervision of Montague School District staff (speech, special education/assistants) and/or other contracted service providers, will remain the responsibility of Montague School District. The Director and/or CST from the SCESC will be available to provide recommendations regarding Montague School staff and/or other contracted service providers, as necessary billed hourly.*
7. *Services required by a student's IEP will remain the responsibility of Montague School or may be contracted separately with SCESC, on an as needed basis.*
8. *Montague School District agrees to provide the needed equipment to complete the contracted duties (i.e.: computers and internet access, all testing materials) that allows for completion of the IEP's.*
9. *SCESC will assign __Kathy Grennan__ as the LDT-C, __Samantha Sovelove__ as the School Psychologist, and __Dawn DiLascio__ as thh School Social Worker for the term of this contract. The SCESC will, to the best of their ability, keep the CST member consistent. Any request for an alternative CST member must be for a valid reason and with 10 days written notice.*
10. *Montague School District agrees to not negotiate directly or through any other agency in offering employment to any candidate referred by SCESC for a period of 2 – years from the date of the assignment. If Montague School District refers SCESC's candidate to another department, division, subsidiary, or similar affiliate, including an outside organization, and the candidate is subsequently hired within 2-years of the assignment, Montague School agrees to pay a finder's fee equal to one-half (1/2) of the contracted price listed to SCESC.*

This agreement shall be duly executed by Board resolution, by both Montague School District and the Sussex County Educational Services Commission. These approved Board Resolutions shall be attached to this contract.

Board President: Montague School District

Board President: SCESC

Board Secretary: Montague School District

Board Secretary: SCESC