

**REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION**

Montague

All Funds

For the Month Ending Jan 31, 2023

CASH REPORT

FUNDS		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1)+(2)-(3)	Bd Sec. Report Difference
<u>GOVERNMENTAL FUNDS</u>						
1	General Fund Regular- Fund 10	\$1,213,163.35	\$1,314,360.23	\$847,249.39	\$1,680,274.19	-\$99,003.39
2	NJ Cash Management-Fund 10	\$54,759.64	\$196.08	\$0.00	\$54,955.72	\$0.00
3	Impact Aid Reserve-Fund 10	\$349,561.85	\$0.00	\$0.00	\$349,561.85	\$0.00
4	Capital Reserve- Fund 10	\$2,586,401.06	\$65.63	\$0.00	\$2,586,466.69	\$0.00
5	Maintenance Reserve- Fund 10	\$239,982.38	\$0.00	\$0.00	\$239,982.38	\$0.00
6	Special Revenue-Fund 20	\$339,038.02	\$76,972.00	\$56,010.05	\$359,999.97	\$1,794.97
7	Capital Projects Fund-30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Debt Service Fund - Fund 40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	TOTAL (Lines 1 thru 8)	\$4,782,906.30	\$1,391,593.94	\$903,259.44	\$5,271,240.80	
<u>ENTERPRISE FUNDS</u>						
10	Student Council	\$828.59	\$0.03	\$140.26	\$688.36	\$0.02
11	Lunch Program -Fund 60	-\$14,070.96	\$31,282.32	\$5,729.91	\$11,481.45	-\$2,699.91
12	Before & After Care-Fund 61	\$36,073.88	\$3,865.74	\$1,563.01	\$38,376.61	\$1,898.51
13	Total Enterprise Funds (Lines 10 thru 12)	\$22,831.51	\$35,148.09	\$7,433.18	\$50,546.42	
<u>PAYROLL, AGENCY & SCHOLARSHIP FUNDS</u>						
14	Payroll Account	\$467.59	\$255,404.38	\$255,403.48	\$468.49	-\$87.89
15	Trust & Agency Account-Fund 90	\$2,169.62	\$200,430.91	\$200,428.86	\$2,171.67	-\$145,221.01
16	Summer Savings Account	\$88,721.31	\$21,921.68	\$0.00	\$110,642.99	\$0.00
17	Flexible Spending Plan Account	\$81.04	\$0.00	\$0.00	\$81.04	\$0.00
18	Unemployment Account	\$373.35	\$0.01	\$135.00	\$238.36	\$0.00
19	Dureler Scholarship Fund	\$824.84	\$0.04	\$0.00	\$824.88	\$0.00
20	Petty Cash	\$278.08	\$0.01	\$0.00	\$278.09	\$0.00
21	Total Trust & Agency Funds (Lines 14 thru 20)	\$92,915.83	\$477,757.03	\$455,967.34	\$114,705.52	
22	TOTAL - ALL FUNDS (LINES 9, 13 AND 21)	\$4,898,653.64	\$1,904,499.06	\$1,366,659.96	\$5,436,492.74	

Prepared and Submitted By:

Bene Metzgar

2/15/2023

Treasurer of School Monies

**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account Number	14001330	Date: 2/15/2023
Statement Date	Jan 31, 2023	
Fund/Funds	General Fund Account	

1	Balance per Bank	Jan 31, 2023	\$ 3,868,905.62
	Reconciling Items		PETTY CASH 200.00
	Additions		
	Deposits in Transit		
	Date	Amount	
2a	Jan 2023	330.09	Combined adjustments -see attached adjustment page
2b	Nov,'Dec 2022	370.00	Combined adjustments -see attached adjustment page
2c	July, Aug 2022	3,519.00	Combined adjustments -see attached adjustment page
2d	Sept, Oct 2022	#####	Combined adjustments -see attached adjustment page
2	Total D.I.T.	14,458.30	
3	Total Additions	14,458.30	
	Deductions		
	Outstanding Checks		
4	(Attach list)	1,284,647.50	See attached list
5	Other Deductions		
6	Total Deductions	1,284,647.50	
7	Net Reconciling Items		(1,270,189.20)
8	Adjusted Balance per Bank as of	Jan 31, 2023	\$ 2,598,916.42

9	Bal. per Board Secretary's Records as of	Jan 31, 2023	\$2,629,818.39
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)	(30,901.97)	See attached adjustments
12	Total Additions	\$ (30,901.97)	
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions	-	
16	Net Reconciling Items		(30,901.97)
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	2,598,916.42

* Line 8 MUST EQUAL Line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	NJ Cash Management		Prepared by: René Metzgar
Account Number	000050881-171		Date: 2/15/2023
Statement Date	Jan 31, 2023		
Fund/Funds	Cash Management		

1	Balance per Bank	Jan 31, 2023	54,955.72
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2	Total D.I.T.	0	
3	Total Additions		
	Deductions		
	Outstanding Checks		
4	(Attach list)	0	
5	Other (Explain)	0	
6	Total Deductions	0	
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Jan 31, 2023	54,955.72
9	Bal. per Board Secretary's Records as of	Jan 31, 2023	54,955.72
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		-
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	54,955.72

* Line 8 MUST EQUAL Line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	14002655		Date: 2/15/2023
Statement Date	Jan 31, 2023		
Fund/Funds	Capital Reserve Fund		

1	Balance per Bank	Jan 31, 2023	1,545,504.83
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a	6/30/2022	1,040,837	
2b			
2c			
2	Total D.I.T.	1,040,837	
3	Total Additions		1,040,837
	Deductions		
	Outstanding Checks		
4	(Attach list)	0	
5	Other (Explain)	0	
6	Total Deductions		0
7	Net Reconciling Items		1,040,837.00
8	Adjusted Balance per Bank as of	Jan 31, 2023	2,586,341.83
9	Bal. per Board Secretary's Records as of	Jan 31, 2023	2,586,466.69
	Reconciling Items:		
	Additions		
10	Interest Earned	\$ (124.86)	See attached adjustments
11	Other (Explain)	-	
12	Total Additions		(124.86)
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		-
16	Net Reconciling Items		(124.86)
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	2,586,341.83

* Line 8 MUST EQUAL Line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account Number	1998003160	Date: 2/15/2023
Statement Date	Jan 31, 2023	
Fund/Funds	Maintenace Reserve	

1	Balance per Bank	Jan 31, 2023	-
	Reconciling Items		
	Additions		*FUNDS SHOULD BE MOVED INTO THIS ACCOUNT
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2	Total D.I.T.	-	
3	Total Additions		-
	Deductions		
	Outstanding Checks		
4	(Attach list)	0	
5	Other (Explain)	0	
6	Total Deductions		0
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Jan 31, 2023	-

9	Bal. per Board Secretary's Records as of	Jan 31, 2023	
	Reconciling Items:		
	Additions		
10	Interest Earned	\$ -	See attached adjustments
11	Other (Explain)	-	
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		-
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	-

* Line 8 MUST EQUAL Line 17.

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	14001349		Date: 2/15/2023
Statement Date	Jan 31, 2023		
Fund/Funds	Student Council		

1	Balance per Bank	Jan 31, 2023	688.36
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		Reconciling Items			
		Additions			
		Deposits in Transit			
		Date	Amount		
2a					
2b					
2c					
2		Total D.I.T.		0	
3		Total Additions			
		Deductions			
		Outstanding Checks			
4		(Attach list)		0	
5		Other (Explain)			
6		Total Deductions		0	
7		Net Reconciling Items			-

8	Adjusted Balance per Bank as of	Jan 31, 2023	688.36
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9	Bal. per Board Secretary's Records as of	Jan 31, 2023	688.36
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		Reconciling Items:			
		Additions			
10		Interest Earned			
11		Other (Explain)			
12		Total Additions		-	
		Deductions			
13		Bank Charges			
14		Other (Explain)			
15		Total Deductions		-	
16		Net Reconciling Items			-

17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	688.36
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* Line 8 MUST EQUAL Line 17.

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account Number	14001381	Date: 2/15/2023
Statement Date	Jan 31, 2023	
Fund/Funds	Lunch Program Account	

1	Balance per Bank	Jan 31, 2023	4,134.28
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a	6/30/2022	1,300.00	see attached adjustments
2b	1/31/2023	#####	
2c			
2	Total D.I.T.	26,300.00	
3	Total Additions		26300
	Deductions		
	Outstanding Checks		
4	(Attach list)	13,422.33	
5	Other (Explain)		
6	Total Deductions		13,422.33
7	Net Reconciling Items		12,877.67
8	Adjusted Balance per Bank as of	Jan 31, 2023	17,011.95
9	Bal. per Board Secretary's Records as of	Jan 31, 2023	11,481.45
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)	5,530.50	SEE ATTACHED ADJUSTMENTS
12	Total Additions		5,530.50
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		-
16	Net Reconciling Items		5,530.50
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	17,011.95

* Line 8 MUST EQUAL Line 17.

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account Number	1998001923	Date: 2/15/2023
Statement Date	Jan 31, 2023	
Fund/Funds	AfterCare Account	

1	Balance per Bank	Jan 31, 2023	42,112.49
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2	Total D.I.T.	-	
3	Total Additions		0
	Deductions		
	Outstanding Checks		
4	(Attach list)	3,735.88	See attached list
5	Other (Explain)		
6	Total Deductions		3,735.88
7	Net Reconciling Items		(3,735.88)
8	Adjusted Balance per Bank as of	Jan 31, 2023	38,376.61
9	Bal. per Board Secretary's Records as of	Jan 31, 2023	38,376.61
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)	-	
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		-
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	38,376.61

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account Number	14001322	Date: 2/15/2023
Statement Date	Jan 31, 2023	
Fund/Funds	Payroll Account	

1	Balance per Bank	Jan 31, 2023		557.28
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a				
2b				
2	Total D.I.T.		0	
3	Total Additions		0	
	Deductions			
	Outstanding Checks			
4	(Attach list)		88.79	
5	Other (Explain)			
6	Total Deductions		88.79	
7	Net Reconciling Items			(88.79)

8	Adjusted Balance per Bank as of	Jan 31, 2023		468.49
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9	Bal. per Board Secretary's Records as of	Jan 31, 2023		468.49
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	Reconciling Items:			
	Additions			
10	Interest Earned		0	
11	Other (Explain)			
12	Total Additions		0	
	Deductions			
13	Bank Charges		0	
14	Other (Explain)			
15	Total Deductions		0	
16	Net Reconciling Items			-

17	Adjusted Board Secretary's Balance as of	Jan 31, 2023		468.49
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* Line 8 MUST EQUAL Line 17.
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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account Number	14001314	Date: 2/15/2023
Statement Date	Jan 31, 2023	
Fund/Funds	Trust & Agency Account	

1	Balance per Bank	Jan 31, 2023	50,957.66
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2	Total D.I.T.	\$ -	
3	Total Additions	\$ -	
	Deductions		
	Outstanding Checks		
4	(Attach list)	\$ 50,372.38	See attached list
5	Other (Explain)		
6	Total Deductions	\$ 50,372.38	
7	Net Reconciling Items		\$ (50,372.38)
8	Adjusted Balance per Bank as of	Jan 31, 2023	\$ 585.28

9	Bal. per Board Secretary's Records as of	Jan 31, 2023	\$ 2,171.67
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)	(1,586.39)	See attached adjustments
12	Total Additions	-1586.39	
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions	-	
16	Net Reconciling Items		(1,586.39)
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	\$ 585.28

* Line 8 MUST EQUAL Line 17.

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar Date: 2/15/2023
Account Number	14001292	
Statement Date	Jan 31, 2023	
Fund/Funds	Summer Savings Account	

1	Balance per Bank	Jan 31, 2023	\$ 110,642.99
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	Total D.I.T.	0	
3	Total Additions		0
	Deductions		
	Outstanding Checks		
4	Attach list	-	See attached list
5	Other (Explain)		
6	Total Deductions		-
7	Net Reconciling Items		\$ -
8	Adjusted Balance per Bank as of	Jan 31, 2023	\$ 110,642.99
9	Bal. per Board Secretary's Records as of	Jan 31, 2023	\$ 110,642.99
	Reconciling Items:		
	Additions		
10	Interest Earned	0	
11	Other (Explain)	0	
12	Total Additions		0
	Deductions		
13	Bank Charges	0	
14	Other (Explain)	0	
15	Total Deductions		0
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	\$ 110,642.99

* Line 8 MUST EQUAL Line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	35017856		Date: 2/15/2023
Statement Date	Jan 31, 2023		
Fund/Funds	Flexible Spending Account		

1	Balance per Bank	Jan 31, 2023	81.04
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	Total D.I.T.	0	
3	Total Additions		0
	Deductions		
	Outstanding Checks		
4	Attach list	0	
5	Other (Explain)		
6	Total Deductions		0
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Jan 31, 2023	81.04
9	Bal. per Board Secretary's Records as of	Jan 31, 2023	81.04
	Reconciling Items:		
	Additions		
10	Interest Earned	0	
11	Other (Explain)	0	
12	Total Additions		0
	Deductions		
13	Bank Charges	0	
14	Other (Explain)	0	
15	Total Deductions		0
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	81.04

* Line 8 MUST EQUAL Line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar Date: 2/15/2023
Account Number	14001373	
Statement Date	Jan 31, 2023	
Fund/Funds	Unemployment Account	

1	Balance per Bank	Jan 31, 2023	238.36
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	Total D.I.T.	0	
3	Total Additions		0
	Deductions		
	Outstanding Checks		
4	Attach list	0	
5	Other (Explain)		
6	Total Deductions		0
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Jan 31, 2023	238.36
9	Bal. per Board Secretary's Records as of	Jan 31, 2023	238.36
	Reconciling Items:		
	Additions		
10	Interest Earned	0	
11	Other (Explain)	0	
12	Total Additions		0
	Deductions		
13	Bank Charges	0	
14	Other (Explain)	0	
15	Total Deductions		0
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	238.36

* Line 8 MUST EQUAL Line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	35012439		Date: 2/15/2023
Statement Date	Jan 31, 2023		
Fund/Funds	Dureler Scholarship Fund		

1	Balance per Bank	Jan 31, 2023	824.88
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	Total D.I.T.	0	
3	Total Additions		0
	Deductions		
	Outstanding Checks		
4	Attach list	0	
5	Other (Explain)		
6	Total Deductions		0
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Jan 31, 2023	824.88
9	Bal. per Board Secretary's Records as of	Jan 31, 2023	824.88
	Reconciling Items:		
	Additions		
10	Interest Earned	0	
11	Other (Explain)	0	
12	Total Additions		0
	Deductions		
13	Bank Charges	0	
14	Other (Explain)	0	
15	Total Deductions		0
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	824.88

* Line 8 MUST EQUAL Line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	1998003071		Date: 2/15/2023
Statement Date	Jan 31, 2023		
Fund/Funds	Petty Cash		

1	Balance per Bank	Jan 31, 2023	278.09
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	Total D.I.T.	0	
3	Total Additions		0
	Deductions		
	Outstanding Checks		
4	Attach list	0	
5	Other (Explain)		
6	Total Deductions		0
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Jan 31, 2023	278.09
9	Bal. per Board Secretary's Records as of	Jan 31, 2023	278.09
	Reconciling Items:		
	Additions		
10	Interest Earned	0	
11	Other (Explain)	0	
12	Total Additions		0
	Deductions		
13	Bank Charges	0	
14	Other (Explain)		
15	Total Deductions		0
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Jan 31, 2023	278.09

* Line 8 MUST EQUAL Line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**MONTAGUE BOARD OF EDUCATION
OUTSTANDING CHECKS**

		Provident Bank			Prepared by: René Metzgar			
Account No.		14001349			Date:	Feb 15, 2023		
Statement Date		Jan 31, 2023						
Fund/Funds		Student Council	OUTSTANDING CHECKS					
Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	
Subtotal	-	Subtotal	0	Subtotal	0	Subtotal	0	
GRAND TOTAL - CHECKS OUTSTANDING							0	

MONTAGUE BOARD OF EDUCATION OUTSTANDING CHECKS

Bank Name		Provident Bank			Prepared by: René Metzgar		
Account No.		14001381			Date:	Feb 15, 2023	
Statement Date		Jan 31, 2023					
Fund/Funds		Lunch Program Account			OUTSTANDING CHECKS		
Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
	766.66		due to GF july-See attached adjustments				
	766.66		due to GF aug-See attached adjustments				
	1,985.68		due to GF aug-See attached adjustments				
	495.00		due to GF sept-See attached adjustments (CK#27216)				
	2,713.79		due to GF sept-See attached adjustments				
	3,245.66		due to GF October-See attached adjustments				
	48.88		due to GF October-See attached adjustments (CK#N1029)				
	179.00		due to GF November-See attached adjustments (CK#27459)				
	191.00		due to GF December-See attached adjustments (CK#27598)				
	3,030.00		due to GF for January- See attached adjustments (CKN0005)				
Subtotal	13,422.33	Subtotal	0	Subtotal	0	Subtotal	0
	GRAND TOTAL - CHECKS OUTSTANDING					<u>13422.33</u>	

MONTAGUE BOARD OF EDUCATION OUTSTANDING CHECKS

Bank Name		Provident Bank			Prepared by: René Metzgar		
Account No.		1998001923			Date:	Feb 15, 2023	
Statement Date		Jan 31, 2023					
Fund/Funds		AfterCare Account			OUTSTANDING CHECKS		
Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
	1,585.38	due to GF sept-See attached adjustments					
	2,150.50	due to GF Oct-See attached adjustments					
Subtotal	3,735.88	Subtotal	0	Subtotal	0	Subtotal	0
	GRAND TOTAL - CHECKS OUTSTANDING				<u>3,735.88</u>		

MONTAGUE BOARD OF EDUCATION OUTSTANDING CHECKS

Bank Name	Provident Bank		Prepared by: René Metzgar
Account No.	14001322		Date: Feb 15, 2023
Statement Date	Jan 31, 2023		
Fund/Funds	Payroll Account		OUTSTANDING CHECKS
Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
25078	88.79		
Subtotal	88.79	Subtotal	0
		Subtotal	0
		Subtotal	0
GRAND TOTAL - CHECKS OUTSTANDING			<u>88.79</u>

**MONTAGUE BOARD OF EDUCATION
OUTSTANDING CHECKS**

Bank Name		Provident Bank			Prepared by: René Metzgar			
Account No.		14001314			Date:	Feb 15, 2023		
Statement Date		Jan 31, 2023						
Fund/Funds		Trust & Agency Account			OUTSTANDING CHECKS			
Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	
N6842	131.76							
N0114	0.01							
N0340	266.67							
N0341	250.00							
N0342	275.00							
N0343	275.00							
N0344	623.26							
N0345	250.00							
N0421	250.00							
N0422	275.00							
N0423	275.00							
N0424	275.00							
N0435	250.00							
N1037	3,300.00							
N6993	1,100.00							
N6995	524.36							
N0128	7,098.16	PERS						
N0129	24,315.56	TPAF						
N0130	706.16	DCRP						
N7043	5,791.94	NJEA						
N7040	1,052.00	Wage Garn						
N7041	3,087.50	AXA						
Subtotal	50,372.38	Subtotal	0	Subtotal	0	Subtotal	0	
	GRAND TOTAL - CHECKS OUTSTANDING							<u>50372.38</u>

**MONTAGUE BOARD OF EDUCATION
OUTSTANDING CHECKS**

Bank Name		Provident Bank			Prepared by: René Metzgar		
Account No.		35017856			Date:	Feb 15, 2023	
Statement Date		Jan 31, 2023					
Fund/Funds		Flexible Spending Account			OUTSTANDING CHECKS		
Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
Subtotal	-	Subtotal	0	Subtotal	0	Subtotal	0
GRAND TOTAL - CHECKS OUTSTANDING							0

**MONTAGUE BOARD OF EDUCATION
OUTSTANDING CHECKS**

Bank Name		Provident Bank			Prepared by: René Metzgar		
Account No.		35012439			Date:	Feb 15, 2023	
Statement Date		Jan 31, 2023					
Fund/Funds		Dureler Scholarship Fund			OUTSTANDING CHECKS		
Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
Subtotal	-	Subtotal	0	Subtotal	0	Subtotal	0
GRAND TOTAL - CHECKS OUTSTANDING						0	

MONTAGUE BOARD OF EDUCATION OUTSTANDING CHECKS

Bank Name		Provident Bank			Prepared by: René Metzgar		
Account No.		1998003071		Date:	Feb 15, 2023		
Statement Date		Jan 31, 2023					
Fund/Funds		Petty Cash			OUTSTANDING CHECKS		
Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
Subtotal	-	Subtotal	0	Subtotal	0	Subtotal	0
GRAND TOTAL - CHECKS OUTSTANDING							0

**MONTAGUE BOARD OF EDUCATION
ADJUSTMENTS**

	Provident Bank		Prepared by: René Metzgar
Account No.	14001330		Date: Feb 15, 2023
Statement Date	Jan 31, 2023		
Fund/Funds	General Account		ADJUSTMENTS TO BOARD SECRETARY REPORT
Item			Amount
<u>Prior year/Treasurer adjustments</u>			
Petty Cash not on CDK Reports. Not in bank, but reflected in 10-101 \$200			
<u>September 2021</u>			
9/22/21 deposit not recorded in CDK \$36,417.60			\$ 36,417.60
<u>December 2021</u>			
Tried to correct adjustment \$20 from October, but deposited funds to café instead of transferring to GF			\$ (20.00)
<u>January 2022</u>			
Aftercare bank interest should be recorded in fund 61 (.27)			\$ (0.27)
<u>February 2022</u>			
6/30/22 Audit JE#17- funds due to capital reserve acct. Listed as O/S Check register \$1,040,837.00			
<u>April 2022</u>			
capital reserve interest posted twice			\$ (63.49)
<u>May 2022</u>			
5/12/22 transfer to acct#3071 not recorded in cdk			\$ (500.00)
Capital reserve interest posted twice			\$ (65.61)
<u>June 2022</u>			
N0643 ?, listed as O/S check, but I think incorrect adjustment for GF			
N0001 ?, listed as O/S check, but I think incorrect adjustment for GF			
N0002 ?, listed as O/S check, but I think incorrect adjustment for GF			
N0633 ?, listed as O/S check, but I think incorrect adjustment for GF			
N0634 ?, listed as O/S check, but I think incorrect adjustment for GF			
6/30 deposit in cdk-incorrect adjustment for agency, but hit GF?			\$ (67,136.46)
6/30 deposit in cdk-incorrect adjustment for agency, but hit GF?			\$ (150.00)
6/30 deposit in cdk-incorrect adjustment for petty cash may adjustment- should have been a ck			\$ (500.00)
duplicate june cap reserve interest posted			\$ (63.49)
durluer fund interest			\$ (0.04)
payroll interest			\$ (1.11)
student council interest			\$ (0.05)
unemployment interest			\$ (0.02)

**MONTAGUE BOARD OF EDUCATION
ADJUSTMENTS**

GENERAL FUND ADJUSTMENTS PAGE 2

<u>Item</u>	Amount
<u>June 2022 continued</u>	
petty cash interest	\$ (0.01)
duplicate JE Cash management	\$ 2.40
duplicate JE Cash management	\$ 4.22
duplicate JE Cap reserve	\$ 59.25
duplicate JE Cash management	\$ 9.95
duplicate JE Cash management	\$ 16.95
duplicate JE Cap reserve	\$ 65.61
duplicate JE Cap reserve	\$ 63.49
reclass from fund 60 to fund 20- money due to café, shown as O/S \$1300	
no Cash Management JE	\$ (38.90)
no capital reserve JE	\$ (63.49)
<u>July 2022</u>	
GF ck#N0715, but expensed from fund 60. funds due to GF, listed as DIT CK \$383.33	
GF ck#N0729, but expensed from fund 60. funds due to GF, listed as DIT CK \$383.33	
<u>August 2022</u>	
GF ck#N0815, but expensed from fund 60. funds due to GF, listed as DIT CK \$383.33	
GF ck#N0830, but expensed from fund 60. funds due to GF, listed as DIT CK \$383.33	
GFck#27220 cashed, written from both fund 10 & 60, funds due to GF from cafe, listed as DIT \$1,985.68	
8/16/22 withdrawal to food service "to cover June", not recorded in cdk	\$ (5,530.50)
N0815 cashed for \$61,720.96 (\$6480 difference), this check should be reduced since the \$6480 was already recorded in CDK from CK#N0730.	\$ 6,480.00
<u>September 2022</u>	
GF ck#N0915, but expensed from fund 60. funds due to GF, listed as DIT CK \$1,007.71	
GF ck#N0930, but expensed from fund 60. funds due to GF, listed as DIT CK \$1,706.08	
GF ck#N0915, but expensed from fund 61. funds due to GF, listed as DIT CK \$433.50	
GF ck#N0930, but expensed from fund 61. funds due to GF, listed as DIT CK \$1,151.88	
GF Ck#27216 cashed on 9/1/22 should have been fund 60, funds due to GF, listed as DIT \$495	

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**MONTAGUE BOARD OF EDUCATION
ADJUSTMENTS**

GENERAL FUND ADJUSTMENTS PAGE 3

Item	Amount			
<u>October 2022</u>				
GF ck#N1014, but expensed from fund 60. funds due to GF, listed as DIT CK \$1,622.83				
GF ck#N1028, but expensed from fund 60. funds due to GF, listed as DIT CK \$1,622.83				
GF ck#N1014, but expensed from fund 61. funds due to GF, listed as DIT CK \$1,070				
GF ck#N1028, but expensed from fund 61. funds due to GF, listed as DIT CK \$1,080.50				
GF Ck#N1029 should have been part café check, funds due to GF, listed as DIT \$48.88				
<u>November 2022</u>				
Deposit made on 11/29/22 to GF bank account, not recorded in fund 10. Need to record in CDK	\$ 112.00			
GF Ck#27459 cashed on 11/15/22 should have been fund 60, funds due to GF, listed as DIT \$179				
<u>December 2022</u>				
GF Ck#27459 cashed on 12/20/22 should have been fund 60, funds due to GF, listed as DIT \$191				
<u>January 2023</u>				
GF Ck#N0005 cashed on 1/20/23 should have been fund 60, funds due to GF, listed as DIT \$330.09				
Bd sec report and treasurer report do not match. various Incorrect JE's.				
Subtotal				
\$ (30,901.97)				
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%;"></td> <td style="width:40%;">GRAND TOTAL - ADJUSTMENTS</td> <td style="width:45%; text-align: right;"><u>-\$30,901.97</u></td> </tr> </table>			GRAND TOTAL - ADJUSTMENTS	<u>-\$30,901.97</u>
	GRAND TOTAL - ADJUSTMENTS	<u>-\$30,901.97</u>		

**MONTAGUE BOARD OF EDUCATION
ADJUSTMENTS**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account No.	14001381	Date: Feb 15, 2023
Statement Date	Jan 31, 2023	
Fund/Funds	Lunch Program Account	ADJUSTMENTS TO BOARD SECRETARY REPORT

Item	Amount
<u>July 2022</u>	
766.66 due to GF, listed as O/S for July payroll	
<u>August 2022</u>	
8/16/22 deposit not recorded	\$ 5,530.50
766.66 due to GF, listed as O/S for august payroll	
GFck#27220 cashed, written from both fund 10 & 60, funds due to GF from cafe, listed as O/S \$1,985.68	
<u>September 2022</u>	
GF Ck#27216 cashed on 9/1/22 should have been fund 60, funds due to GF, listed as O/S ck \$495	
2,713.79 due to GF, listed as O/S for sept payroll	
<u>October 2022</u>	
GF Ck#N1029 should have been cafeteria check, funds due to GF, listed as O/S ck \$48.88	
3,245.66 due to GF, listed as O/S for Oct payroll	
<u>November 2022</u>	
GF Ck#27459 should have been cafeteria check, funds due to GF, listed as O/S ck \$179	
<u>December 2022</u>	
GF Ck#27598 should have been cafeteria check, funds due to GF, listed as O/S ck \$191	
<u>December 2022</u>	
GF Ck#N0005 should have been cafeteria check, funds due to GF, listed as O/S ck \$330.09	
<u>January 2023</u>	
Board secretary report incorrect: (saw deposit on 60-101 detail, but not on regular deposit report)	
1/10/23 deposit to 60-101 is incorrect, this is a payroll transfer to the GF \$1,012.33	
1/24/23 deposit to 60-101 is incorrect, this is a payroll transfer to the GF \$1687.58	

**MONTAGUE BOARD OF EDUCATION
ADJUSTMENTS**

Bank Name		Provident Bank			Prepared by: René Metzgar	
Account No.		14001322		Date:	Feb 15, 2023	
Statement Date		Jan 31, 2023				
Fund/Funds		Payroll Account		ADJUSTMENTS TO BOARD SECRETARY REPORT		
<u>Item</u>						
						Amount
<u>October 2021</u>						
deposit made on 10/15, AXA payment, deposited to incorrect account, S/B agency \$150						
<u>January 2023</u>						
Needs additional credit to 90-103 for 1/27/23. Did not include that in the checks for 88.79. Off on trial balance						
Needs JE for 1/31/23 for interest .90						
Subtotal						\$ -
GRAND TOTAL - ADJUSTMENTS						<u>\$0.00</u>

**MONTAGUE BOARD OF EDUCATION
ADJUSTMENTS**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account No.	14001314	Date: Feb 15, 2023
Statement Date	Jan 31, 2023	
Fund/Funds	Trust & Agency Account	ADJUSTMENTS TO BOARD SECRETARY REPORT
Item		Amount
<u>October 2020</u>		
CK#N1033 written for \$340.03, cashed in bank for \$340.04		\$ (0.01)
CK#N1034 written for \$189.93, cashed in bank for \$189.95		\$ (0.02)
<u>January 2021</u>		
CK#N0114 written for \$1432.55, cashed in bank for \$1432.54. \$0.01 difference on O/S check list		
<u>January 2022</u>		
1/31/22 deposit not recorded in cdk \$67,136.46		\$ 67,136.46
127/22 deposit not recorded in cdk \$150		\$ 150.00
1/18/22 deposit not recorded in cdk \$67,136.46		\$ 67,136.46
1/18/22 check not recorded in cdk (\$67,136.46)		\$ (67,136.46)
<u>February 2022</u>		
2/14/22 withdrawal not recorded in cdk		\$ (67,136.46)
<u>June 2022</u>		
6/23/22 Unknown ACH not recorded in cdk		\$ (1,624.36)
<u>November 2022</u>		
Deposit recorded on 11/29/22 for \$112 into 90-133. This should have been a fund 10 acct since transfer was made from Agency to General fund.		\$ (112.00)
<u>Janaury 2023</u>		
Did not record in CDK fund 90 the deposit and check for PERS payment \$98,143.57. (Only recorded on the fund 10 side to transfer to agency)		
No JE credit entries for Janaury, so off on TB.		
Subtotal		\$ (1,586.39)
GRAND TOTAL - ADJUSTMENTS		<u>-\$1,586.39</u>

**MONTAGUE BOARD OF EDUCATION
ADJUSTMENTS**

Bank Name		Provident Bank		Prepared by: René Metzgar	
Account No.		14001292		Date:	Feb 15, 2023
Statement Date		Jan 31, 2023			
Fund/Funds		Summer Savings Account		ADJUSTMENTS TO BOARD SECRETARY REPORT	
Item					Amount
Subtotal					\$ -
	GRAND TOTAL - ADJUSTMENTS				\$0.00

MONTAGUE BOARD OF EDUCATION ADJUSTMENTS

Bank Name		Provident Bank			Prepared by: René Metzgar
Account No.		1998003071			Date: Feb 15, 2023
Statement Date		Jan 31, 2023			
Fund/Funds		Petty Cash			ADJUSTMENTS TO BOARD SECRETARY REPORT
Item					
<u>Janaury 2023</u>					Amount
Did not record the \$200 withdrawal or deposit from petty cash in cdk petty cash account. Only recorded it in fund 11 which is just the transfer to the petty cash bank account.					
Subtotal					\$ -
GRAND TOTAL - ADJUSTMENTS					<u>\$0.00</u>