

**REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION**

Montague

All Funds

For the Month Ending Dec 31, 2022

CASH REPORT

FUNDS		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1)+(2)-(3)	Bd Sec. Report Difference
<u>GOVERNMENTAL FUNDS</u>						
1	General Fund Regular- Fund 10	\$2,019,323.19	\$216,270.36	\$1,022,430.20	\$1,213,163.35	-\$5,178.39
2	NJ Cash Management-Fund 10	\$54,577.78	\$181.86	\$0.00	\$54,759.64	\$0.00
3	Impact Aid Reserve-Fund 10	\$349,561.85	\$0.00	\$0.00	\$349,561.85	\$0.00
4	Capital Reserve- Fund 10	\$2,586,335.43	\$65.63	\$0.00	\$2,586,401.06	\$0.00
5	Maintenance Reserve- Fund 10	\$239,982.38	\$0.00	\$0.00	\$239,982.38	\$0.00
6	Special Revenue-Fund 20	\$323,756.74	\$76,972.00	\$61,690.72	\$339,038.02	\$1,794.99
7	Capital Projects Fund-30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Debt Service Fund - Fund 40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	TOTAL (Lines 1 thru 8)	\$5,573,537.37	\$293,489.85	\$1,084,120.92	\$4,782,906.30	
<u>ENTERPRISE FUNDS</u>						
10	Student Council	\$828.55	\$0.04	\$0.00	\$828.59	\$0.00
11	Lunch Program -Fund 60	-\$11,503.13	\$5,538.99	\$8,106.82	(\$14,070.96)	\$0.00
12	Before & After Care-Fund 61	\$40,399.86	\$6,009.52	\$10,335.50	\$36,073.88	\$1,898.51
13	Total Enterprise Funds (Lines 10 thru 12)	\$29,725.28	\$11,548.55	\$18,442.32	\$22,831.51	
<u>PAYROLL, AGENCY & SCHOLARSHIP FUNDS</u>						
14	Payroll Account	\$466.77	\$293,584.78	\$293,583.96	\$467.59	\$0.00
15	Trust & Agency Account-Fund 90	\$2,167.89	\$230,429.45	\$230,427.72	\$2,169.62	-\$51,661.01
16	Summer Savings Account	\$66,362.83	\$33,748.31	\$11,389.83	\$88,721.31	\$0.00
17	Flexible Spending Plan Account	\$81.04	\$0.00	\$0.00	\$81.04	\$0.00
18	Unemployment Account	\$373.33	\$0.02	\$0.00	\$373.35	\$0.00
19	Dureler Scholarship Fund	\$824.80	\$0.04	\$0.00	\$824.84	\$0.00
20	Petty Cash	\$278.07	\$0.01	\$0.00	\$278.08	\$0.00
21	Total Trust & Agency Funds (Lines 14 thru 20)	\$70,554.73	\$557,762.61	\$535,401.51	\$92,915.83	
22	TOTAL - ALL FUNDS (LINES 9, 13 AND 21)	\$5,673,817.38	\$862,801.01	\$1,637,964.75	\$4,898,653.64	

Prepared and Submitted By:

Bene Metzgar

1/24/2023

Treasurer of School Monies

**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account Number	14001330	Date: 1/24/2023
Statement Date	Dec 31, 2022	
Fund/Funds	General Fund Account	

1	Balance per Bank	Dec 31, 2022	\$ 3,359,164.83
	Reconciling Items		PETTY CASH 200.00
	Additions		
	Deposits in Transit		
	Date	Amount	
2a	Nov. 2022	179.00	Combined adjustments -see attached adjustment page
2b	Dec 2022	191.00	Combined adjustments -see attached adjustment page
2c	July, Aug 2022	3,519.00	Combined adjustments -see attached adjustment page
2d	Sept, Oct 2022	#####	Combined adjustments -see attached adjustment page
2	Total D.I.T.	14,128.21	
3	Total Additions	14,128.21	
	Deductions		
	Outstanding Checks		
4	(Attach list)	1,262,649.41	See attached list
5	Other Deductions		
6	Total Deductions	1,262,649.41	
7	Net Reconciling Items		(1,248,521.20)
8	Adjusted Balance per Bank as of	Dec 31, 2022	\$ 2,110,843.63

9	Bal. per Board Secretary's Records as of	Dec 31, 2022	\$2,141,745.60
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)	(30,901.97)	See attached adjustments
12	Total Additions	\$ (30,901.97)	
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions	-	
16	Net Reconciling Items		(30,901.97)
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	2,110,843.63

* Line 8 MUST EQUAL Line 17.
 ** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	NJ Cash Management		Prepared by: René Metzgar
Account Number	000050881-171		Date: 1/24/2023
Statement Date	Dec 31, 2022		
Fund/Funds	Cash Management		

1	Balance per Bank	Dec 31, 2022	54,759.64
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2	Total D.I.T.	0	
3	Total Additions		
	Deductions		
	Outstanding Checks		
4	(Attach list)	0	
5	Other (Explain)	0	
6	Total Deductions	0	
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Dec 31, 2022	54,759.64
9	Bal. per Board Secretary's Records as of	Dec 31, 2022	54,759.64
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		-
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	54,759.64

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	14002655		Date: 1/24/2023
Statement Date	Dec 31, 2022		
Fund/Funds	Capital Reserve Fund		

1	Balance per Bank	Dec 31, 2022	1,545,439.20
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a	6/30/2022	1,040,837	
2b			
2c			
2	Total D.I.T.	1,040,837	
3	Total Additions		1,040,837
	Deductions		
	Outstanding Checks		
4	(Attach list)	0	
5	Other (Explain)	0	
6	Total Deductions		0
7	Net Reconciling Items		1,040,837.00
8	Adjusted Balance per Bank as of	Dec 31, 2022	2,586,276.20
9	Bal. per Board Secretary's Records as of	Dec 31, 2022	2,586,401.06
	Reconciling Items:		
	Additions		
10	Interest Earned	\$ (124.86)	See attached adjustments
11	Other (Explain)	-	
12	Total Additions		(124.86)
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		-
16	Net Reconciling Items		(124.86)
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	2,586,276.20

* Line 8 MUST EQUAL Line 17.

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account Number	1998003160	Date: 1/24/2023
Statement Date	Dec 31, 2022	
Fund/Funds	Maintenace Reserve	

1	Balance per Bank	Dec 31, 2022	-
	Reconciling Items		
	Additions		*FUNDS SHOULD BE MOVED INTO THIS ACCOUNT
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2	Total D.I.T.	-	
3	Total Additions		-
	Deductions		
	Outstanding Checks		
4	(Attach list)	0	
5	Other (Explain)	0	
6	Total Deductions		0
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Dec 31, 2022	-

9	Bal. per Board Secretary's Records as of	Dec 31, 2022	
	Reconciling Items:		
	Additions		
10	Interest Earned	\$ -	See attached adjustments
11	Other (Explain)	-	
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		-
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	-

* Line 8 MUST EQUAL Line 17.

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	14001349		Date: 1/24/2023
Statement Date	Dec 31, 2022		
Fund/Funds	Student Council		

1	Balance per Bank	Dec 31, 2022	828.59
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2	Total D.I.T.	0	
3	Total Additions		
	Deductions		
	Outstanding Checks		
4	(Attach list)	0	
5	Other (Explain)		
6	Total Deductions	0	
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Dec 31, 2022	828.59
9	Bal. per Board Secretary's Records as of	Dec 31, 2022	828.59
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)		
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		-
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	828.59

* Line 8 MUST EQUAL Line 17.

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	14001381		Date: 1/24/2023
Statement Date	Dec 31, 2022		
Fund/Funds	Lunch Program Account		

1	Balance per Bank	Dec 31, 2022	551.87
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		Reconciling Items						
		Additions						
		Deposits in Transit						
		Date	Amount					
2a		6/30/2022	1,300.00	see attached adjustments				
2b								
2c								
2		Total D.I.T.	1,300.00					
3		Total Additions		1300				
		Deductions						
		Outstanding Checks						
4		(Attach list)	10,392.33					
5		Other (Explain)						
6		Total Deductions		10,392.33				
7		Net Reconciling Items					(9,092.33)	

8	Adjusted Balance per Bank as of	Dec 31, 2022	(8,540.46)
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9	Bal. per Board Secretary's Records as of	Dec 31, 2022	(14,070.96)
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		Reconciling Items:						
		Additions						
10		Interest Earned						
11		Other (Explain)	5,530.50	SEE ATTACHED ADJUSTMENTS				
12		Total Additions		5,530.50				
		Deductions						
13		Bank Charges						
14		Other (Explain)						
15		Total Deductions		-				
16		Net Reconciling Items					5,530.50	

17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	(8,540.46)
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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	1998001923		Date: 1/24/2023
Statement Date	Dec 31, 2022		
Fund/Funds	AfterCare Account		

1	Balance per Bank	Dec 31, 2022	39,809.76
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2	Total D.I.T.	-	
3	Total Additions		0
	Deductions		
	Outstanding Checks		
4	(Attach list)	3,735.88	See attached list
5	Other (Explain)		
6	Total Deductions		3,735.88
7	Net Reconciling Items		(3,735.88)
8	Adjusted Balance per Bank as of	Dec 31, 2022	36,073.88
9	Bal. per Board Secretary's Records as of	Dec 31, 2022	36,073.88
	Reconciling Items:		
	Additions		
10	Interest Earned		
11	Other (Explain)	-	
12	Total Additions		-
	Deductions		
13	Bank Charges		
14	Other (Explain)		
15	Total Deductions		-
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	36,073.88

* Line 8 MUST EQUAL Line 17.

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar Date: 1/24/2023
Account Number	14001322	
Statement Date	Dec 31, 2022	
Fund/Funds	Payroll Account	

1	Balance per Bank	Dec 31, 2022	467.59
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2	Total D.I.T.	0	
3	Total Additions		0
	Deductions		
	Outstanding Checks		
4	(Attach list)	-	
5	Other (Explain)		
6	Total Deductions		-
7	Net Reconciling Items		-

8	Adjusted Balance per Bank as of	Dec 31, 2022	467.59
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9	Bal. per Board Secretary's Records as of	Dec 31, 2022	467.59
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	Reconciling Items:		
	Additions		
10	Interest Earned	0	
11	Other (Explain)		
12	Total Additions		0
	Deductions		
13	Bank Charges	0	
14	Other (Explain)		
15	Total Deductions		0
16	Net Reconciling Items		-

17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	467.59
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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account Number	14001314	Date: 1/24/2023
Statement Date	Dec 31, 2022	
Fund/Funds	Trust & Agency Account	

1	Balance per Bank	Dec 31, 2022		53,824.75
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a				
2b				
2c				
2	Total D.I.T.	\$ -		
3	Total Additions		\$ -	
	Deductions			
	Outstanding Checks			
4	(Attach list)	\$ 54,223.32	See attached list	
5	Other (Explain)			
6	Total Deductions		\$ 54,223.32	
7	Net Reconciling Items			\$ (54,223.32)
8	Adjusted Balance per Bank as of		Dec 31, 2022	\$ (398.57)

9	Bal. per Board Secretary's Records as of	Dec 31, 2022		\$ 2,169.62
	Reconciling Items:			
	Additions			
10	Interest Earned			
11	Other (Explain)	(2,568.19)	See attached adjustments	
12	Total Additions		-2568.19	
	Deductions			
13	Bank Charges			
14	Other (Explain)			
15	Total Deductions		-	
16	Net Reconciling Items			(2,568.19)
17	Adjusted Board Secretary's Balance as of		Dec 31, 2022	\$ (398.57)

* Line 8 MUST EQUAL Line 17.

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank	Prepared by: René Metzgar Date: 1/24/2023
Account Number	14001292	
Statement Date	Dec 31, 2022	
Fund/Funds	Summer Savings Account	

1	Balance per Bank	Dec 31, 2022	\$	88,721.31
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a				
2b				
2c				
2d				
2	Total D.I.T.	0		
3	Total Additions		0	
	Deductions			
	Outstanding Checks			
4	Attach list	-	See attached list	
5	Other (Explain)			
6	Total Deductions		-	
7	Net Reconciling Items			\$ -
8	Adjusted Balance per Bank as of	Dec 31, 2022	\$	88,721.31
9	Bal. per Board Secretary's Records as of	Dec 31, 2022	\$	88,721.31
	Reconciling Items:			
	Additions			
10	Interest Earned	0		
11	Other (Explain)	0		
12	Total Additions		0	
	Deductions			
13	Bank Charges	0		
14	Other (Explain)	0		
15	Total Deductions		0	
16	Net Reconciling Items			-
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	\$	88,721.31

* Line 8 MUST EQUAL Line 17.

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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	35017856		Date: 1/24/2023
Statement Date	Dec 31, 2022		
Fund/Funds	Flexible Spending Account		

1	Balance per Bank	Dec 31, 2022	81.04
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	Total D.I.T.	0	
3	Total Additions	0	0
	Deductions		
	Outstanding Checks		
4	Attach list	0	
5	Other (Explain)		
6	Total Deductions	0	
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Dec 31, 2022	81.04
9	Bal. per Board Secretary's Records as of	Dec 31, 2022	81.04
	Reconciling Items:		
	Additions		
10	Interest Earned	0	
11	Other (Explain)	0	
12	Total Additions	0	0
	Deductions		
13	Bank Charges	0	
14	Other (Explain)	0	
15	Total Deductions	0	
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	81.04

* Line 8 MUST EQUAL Line 17.
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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	14001373		Date: 1/24/2023
Statement Date	Dec 31, 2022		
Fund/Funds	Unemployment Account		

1	Balance per Bank	Dec 31, 2022	373.35
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	Total D.I.T.	0	
3	Total Additions	0	0
	Deductions		
	Outstanding Checks		
4	Attach list	0	
5	Other (Explain)		
6	Total Deductions	0	
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Dec 31, 2022	373.35
9	Bal. per Board Secretary's Records as of	Dec 31, 2022	373.35
	Reconciling Items:		
	Additions		
10	Interest Earned	0	
11	Other (Explain)	0	
12	Total Additions	0	0
	Deductions		
13	Bank Charges	0	
14	Other (Explain)	0	
15	Total Deductions	0	
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	373.35

* Line 8 MUST EQUAL Line 17.
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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	35012439		Date: 1/24/2023
Statement Date	Dec 31, 2022		
Fund/Funds	Dureler Scholarship Fund		

1	Balance per Bank	Dec 31, 2022	824.84
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	Total D.I.T.	0	
3	Total Additions	0	0
	Deductions		
	Outstanding Checks		
4	Attach list	0	
5	Other (Explain)		
6	Total Deductions	0	
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Dec 31, 2022	824.84
9	Bal. per Board Secretary's Records as of	Dec 31, 2022	824.84
	Reconciling Items:		
	Additions		
10	Interest Earned	0	
11	Other (Explain)	0	
12	Total Additions	0	0
	Deductions		
13	Bank Charges	0	
14	Other (Explain)	0	
15	Total Deductions	0	
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	824.84

* Line 8 MUST EQUAL Line 17.
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**MONTAGUE BOARD OF EDUCATION
BANK RECONCILIATION**

Bank Name	Provident Bank		Prepared by: René Metzgar
Account Number	1998003071		Date: 1/24/2023
Statement Date	Dec 31, 2022		
Fund/Funds	Petty Cash		

1	Balance per Bank	Dec 31, 2022	278.08
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2d			
2	Total D.I.T.	0	
3	Total Additions		0
	Deductions		
	Outstanding Checks		
4	Attach list	0	
5	Other (Explain)		
6	Total Deductions		0
7	Net Reconciling Items		-
8	Adjusted Balance per Bank as of	Dec 31, 2022	278.08
9	Bal. per Board Secretary's Records as of	Dec 31, 2022	278.08
	Reconciling Items:		
	Additions		
10	Interest Earned	0	
11	Other (Explain)	0	
12	Total Additions		0
	Deductions		
13	Bank Charges	0	
14	Other (Explain)	0	
15	Total Deductions		0
16	Net Reconciling Items		-
17	Adjusted Board Secretary's Balance as of	Dec 31, 2022	278.08

* Line 8 MUST EQUAL Line 17.
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**MONTAGUE BOARD OF EDUCATION
OUTSTANDING CHECKS**

Bank Name		Provident Bank			Prepared by: René Metzgar		
Account No.		14001314			Date:	Jan 24, 2023	
Statement Date		Dec 31, 2022					
Fund/Funds		Trust & Agency Account			OUTSTANDING CHECKS		
Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.	Ck. #	Ck. Amt.
N6842	131.76						
N0114	0.01						
N0340	266.67						
N0341	250.00						
N0342	275.00						
N0343	275.00						
N0344	623.26						
N0345	250.00						
N0421	250.00						
N0422	275.00						
N0423	275.00						
N0424	275.00						
N0435	250.00						
N1037	3,300.00						
N6993	1,100.00						
N6995	524.36						
N0734	331.80	prudential					
N0736	650.00	security benefit					
N1230	8,029.10	PERS					
N1231	30,220.04	TPAF					
N1233	1,050.30	DCRP					
N0735	5,621.02	NJEA					
Subtotal	54,223.32	Subtotal	0	Subtotal	0	Subtotal	0
	GRAND TOTAL - CHECKS OUTSTANDING						54223.32

**MONTAGUE BOARD OF EDUCATION
ADJUSTMENTS**

	Provident Bank		Prepared by: René Metzgar
Account No.	14001330		Date: Jan 24, 2023
Statement Date	Dec 31, 2022		
Fund/Funds	General Account		ADJUSTMENTS TO BOARD SECRETARY REPORT
Item			Amount
<u>Prior year/Treasurer adjustments</u>			
Petty Cash not on CDK Reports. Not in bank, but reflected in 10-101 \$200			
<u>September 2021</u>			
9/22/21 deposit not recorded in CDK \$36,417.60			\$ 36,417.60
<u>December 2021</u>			
Tried to correct adjustment \$20 from October, but deposited funds to café instead of transferring to GF			\$ (20.00)
<u>January 2022</u>			
Aftercare bank interest should be recorded in fund 61 (.27)			\$ (0.27)
<u>February 2022</u>			
6/30/22 Audit JE#17- funds due to capital reserve acct. Listed as O/S Check register \$1,040,837.00			
<u>April 2022</u>			
capital reserve interest posted twice			\$ (63.49)
<u>May 2022</u>			
5/12/22 transfer to acct#3071 not recorded in cdk			\$ (500.00)
Capital reserve interest posted twice			\$ (65.61)
<u>June 2022</u>			
N0643 ?, listed as O/S check, but I think incorrect adjustment for GF			
N0001 ?, listed as O/S check, but I think incorrect adjustment for GF			
N0002 ?, listed as O/S check, but I think incorrect adjustment for GF			
N0633 ?, listed as O/S check, but I think incorrect adjustment for GF			
N0634 ?, listed as O/S check, but I think incorrect adjustment for GF			
6/30 deposit in cdk-incorrect adjustment for agency, but hit GF?			\$ (67,136.46)
6/30 deposit in cdk-incorrect adjustment for agency, but hit GF?			\$ (150.00)
6/30 deposit in cdk-incorrect adjustment for petty cash may adjustment- should have been a ck			\$ (500.00)
duplicate june cap reserve interest posted			\$ (63.49)
durluer fund interest			\$ (0.04)
payroll interest			\$ (1.11)
student council interest			\$ (0.05)
unemployment interest			\$ (0.02)

**MONTAGUE BOARD OF EDUCATION
ADJUSTMENTS**

GENERAL FUND ADJUSTMENTS PAGE 2

Item	Amount
<u>June 2022 continued</u>	
petty cash interest	\$ (0.01)
duplicate JE Cash management	\$ 2.40
duplicate JE Cash management	\$ 4.22
duplicate JE Cap reserve	\$ 59.25
duplicate JE Cash management	\$ 9.95
duplicate JE Cash management	\$ 16.95
duplicate JE Cap reserve	\$ 65.61
duplicate JE Cap reserve	\$ 63.49
reclass from fund 60 to fund 20- money due to café, shown as O/S \$1300	
no Cash Management JE	\$ (38.90)
no capital reserve JE	\$ (63.49)
<u>July 2022</u>	
GF ck#N0715, but expensed from fund 60. funds due to GF, listed as DIT CK \$383.33	
GF ck#N0729, but expensed from fund 60. funds due to GF, listed as DIT CK \$383.33	
<u>August 2022</u>	
GF ck#N0815, but expensed from fund 60. funds due to GF, listed as DIT CK \$383.33	
GF ck#N0830, but expensed from fund 60. funds due to GF, listed as DIT CK \$383.33	
GFck#27220 cashed, written from both fund 10 & 60, funds due to GF from cafe, listed as DIT \$1,985.68	
8/16/22 withdrawal to food service "to cover June", not recorded in cdk	\$ (5,530.50)
N0815 cashed for \$61,720.96 (\$6480 difference), this check should be reduced since the \$6480 was already recorded in CDK from CK#N0730.	\$ 6,480.00
<u>September 2022</u>	
GF ck#N0915, but expensed from fund 60. funds due to GF, listed as DIT CK \$1,007.71	
GF ck#N0930, but expensed from fund 60. funds due to GF, listed as DIT CK \$1,706.08	
GF ck#N0915, but expensed from fund 61. funds due to GF, listed as DIT CK \$433.50	
GF ck#N0930, but expensed from fund 61. funds due to GF, listed as DIT CK \$1,151.88	
GF Ck#27216 cashed on 9/1/22 should have been fund 60, funds due to GF, listed as DIT \$495	

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**MONTAGUE BOARD OF EDUCATION
ADJUSTMENTS**

Bank Name	Provident Bank	Prepared by: René Metzgar
Account No.	14001314	Date: Jan 24, 2023
Statement Date	Dec 31, 2022	
Fund/Funds	Trust & Agency Account	ADJUSTMENTS TO BOARD SECRETARY REPORT
Item		Amount
<u>October 2020</u>		
CK#N1033 written for \$340.03, cashed in bank for \$340.04		\$ (0.01)
CK#N1034 written for \$189.93, cashed in bank for \$189.95		\$ (0.02)
<u>January 2021</u>		
CK#N0114 written for \$1432.55, cashed in bank for \$1432.54. \$0.01 difference on O/S check list		
<u>January 2022</u>		
1/31/22 deposit not recorded in cdk \$67,136.46		\$ 67,136.46
127/22 deposit not recorded in cdk \$150		\$ 150.00
1/18/22 deposit not recorded in cdk \$67,136.46		\$ 67,136.46
1/18/22 check not recorded in cdk (\$67,136.46)		\$ (67,136.46)
<u>February 2022</u>		
2/14/22 withdrawal not recorded in cdk		\$ (67,136.46)
<u>June 2022</u>		
6/23/22 Unknown ACH not recorded in cdk		\$ (1,624.36)
<u>November 2022</u>		
Deposit recorded on 11/29/22 for \$112 into 90-133. This should have been a fund 10 acct since transfer was made from Agency to General fund.		\$ (112.00)
<u>December 2022</u>		
12/21/22 withdrawal not recorded in cdk-unknown ACH		\$ (981.80)
Subtotal		\$ (2,568.19)
GRAND TOTAL - ADJUSTMENTS		<u>-\$2,568.19</u>

