

**Montague Township Board of Education Meeting  
Regular Action Meeting Agenda  
May 1, 2024 - 6:30 p.m.**

1. **CALL TO ORDER** at \_\_\_\_\_
2. **OATH OF OFFICE** - Michael Bussow, Board Secretary will administer the oath of office to the newly elected Board member, Lisa D'Amore
3. **Michael Bussow, Board Secretary will read letter from Executive County Superintendent**
4. **ROLL CALL**

	Present	Absent
Andree Campbell, President		
Michael Zernhelt, Vice President		
Christopher Bell		
Paul Brislin		
Tasha DeGeorge		
Jaime Johnson		
Lisa D'Amore		

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting CSA	_____	_____
Michael Bussow, SBA/BS	_____	_____
Joseph Garcia, Esq.	_____	_____
Dana Berry, Adm. Asst. to Bd Sec.	_____	_____

5. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**
6. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.
7. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.
8. **ANNOUNCEMENT OF EXECUTIVE SESSION**

**BE IT RESOLVED**, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at \_\_\_\_ p.m. Motion \_\_\_\_\_ 2nd \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_

Motion to close Executive Session at \_\_\_\_ p.m. Motion \_\_\_\_\_ 2nd \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_

Motion to reopen Regular Meeting at \_\_\_\_ p.m. Motion \_\_\_\_\_ 2nd \_\_\_\_\_ All in Favor/Opposed \_\_\_\_\_

**9. CSA REPORT**

- On going school events
- March’s Students of the month
- Superintendent Roundtable Award Recipient

**10. SBA REPORT - 2024-25 Budget Presentation**

**11. PUBLIC SESSION – AGENDA ITEMS**

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

Motion to close Public Comment at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

**12. FINANCE**

**F-1 BE IT RESOLVED** that the Montague Township Board of Education approve the final 2024-2025 fiscal year County approved school budget as follows:

EXPENDITURES		REVENUE - GENERAL FUND	
General Current Expense	\$11,073,155.00	Local Tax Levy	\$ 6,703,895.00
Special Revenue Fund	<u>\$ 1,395,492.00</u>	Tuition Reserve	\$ 0.00
Total Expenditures	\$12,468,647.00	Unrestricted Misc. Funds	\$ 125,000.00
		Maintenance Interest	\$ 10,500.00
		Capital Reserve Interest	\$ 25,000.00
		Ex Aid	\$ 95,886.00
		State Aid	\$ 2,210,289.00
		Federal Impact Aid	\$ 165,599.00
		Fund Balance	\$ 433,236.00
		Capital Reserve Withdrawal	\$ 960,000.00
		Impact Aid Reserve Withdrawal	\$ 343,750.00
		Total General Fund:	<u>\$11,073,155.00</u>
		Special Revenue Fund	+ 1,395,492.00
		Total Revenue	<u>\$12,468,647.00</u>

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	D'Amore	DeGeorge	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-2 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve the Tuition Contract dated December 4, 2023 between the Montague Board of Education and Lakeland Andover School for Student ID#100563 for the 2023-2024 school year commencing December 7, 2023 (total number billable days will be 117), with a tentative per diem tuition rate of the school year of \$38,025.00.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	D'Amore	DeGeorge	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

**F-3 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve the Joint Transportation Agreement - To and From School, between High Point Regional High School and the Montague Township Board of Education for Student ID#100563 for the 2023-2024 school year commencing January 2, 2024 through June 30, 2024, with a total per diem cost of \$12,075.00.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	D'Amore	DeGeorge	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

### 13. PERSONNEL

**P-1 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, the Montague Township Board of Education appoint **PRISCILLA ORTIZ** as the Director of Early Childhood Education, without any increase to salary, for the 2023-2024 school year.

Moved:		Seconded:			Discussion:			
Roll Call	Bell	Brislin	Campbell	D'Amore	DeGeorge	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

**P-2 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education accept the resignation of **Employee #10870665** effective June 30, 2024.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	D'Amore	DeGeorge	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

**14. BUILDINGS AND GROUNDS**

**BG-1 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve Montague's Got Talent Club's request for Use of Facilities or Grounds for the following: Gymnasium and bathroom usage for their Talent Show on Tuesday, May 14, 2024 at 6PM.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	D'Amore	DeGeorge	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

**15. ADMINISTRATION**

**A-1 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the Request to Establish a Special Education Program or Service.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	D'Amore	DeGeorge	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

**A-2 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following dates:

Tuesday, June 11, 2024 for Preschool Graduation (time TBD)  
 Thursday, June 13, 2024 for 8th Grade Graduation (time TBD)

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>			
<b>Roll Call</b>	Bell	Brislin	Campbell	D'Amore	DeGeorge	Johnson	Zernhelt	Total
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**A-3 BE IT RESOLVED**, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following field trips:

<b>GRADE</b>	<b>DESTINATION</b>	<b>COST</b>
Kindergarten	Sussex County Fairgrounds - Agricultural Learning Center	\$102.00 (transportation provided)
3rd-8th Grade	Skylands Stadium - Education Day	\$484.00 (transportation provided)

<b>Moved:</b>		<b>Seconded:</b>			<b>Discussion:</b>			
<b>Roll Call</b>	Bell	Brislin	Campbell	D'Amore	DeGeorge	Johnson	Zernhelt	Total
<b>YES</b>								
<b>NO</b>								
<b>ABSTAIN</b>								
<b>ABSENT</b>								

**16. LIAISON REPORTS**

- High Point - Tasha DeGeorge
- Montague PTA - Michael Zernhelt
- Sussex County Charter/Tech School - Andree Campbell
- School Board Association

**17. PUBLIC SESSION**

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Motion to open Public Comment at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

Motion to close Public Comment at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

**18. UNFINISHED BUSINESS**

**19. NEW BUSINESS**

**20. EXECUTIVE SESSION, IF NECESSARY:**

**BE IT RESOLVED**, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at \_\_\_\_ Motion \_\_\_\_ 2 \_\_\_\_ All in Favor/Opposed \_\_\_\_

Motion to close Executive Session at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

Motion to reopen Regular Meeting at \_\_\_\_ Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_

**21. ADJOURNMENT**

Motion \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ All in Favor/Opposed \_\_\_\_ Time of Adjournment: \_\_\_\_

Next meeting: May 8, 2024 at 6:30 p.m.