

**Montague Township Board of Education Meeting
Regular Action Meeting Agenda
September 27, 2023
6:30 p.m.**

1. **CALL TO ORDER** at _____

2. **ROLL CALL**

	Present	Absent
Barbara Holstein, President		
Michael Zernhelt, Vice President		
Christopher Bell		
Paul Brislin		
Andree Campbell		
Tasha DeGeorge		
Jaime Johnson		

Others Present:	<u>Present</u>	<u>Absent</u>
James Andriac - Acting Superintendent	_____	_____
Michael Bussow, SBA/BS	_____	_____
Joseph Garcia, Esq. – Board Atty.	_____	_____

3. **FLAG SALUTE - FOLLOWED BY A MOMENT OF SILENCE OR PRAYER**

4. **MISSION STATEMENT** - The mission of the Montague Township School District is to provide the best educational experience and opportunities to realize the potential of every child.

5. **LEGAL NOTICE** - In accordance with the New Jersey Sunshine Law, a legal notice of this meeting has been posted on the official bulletin board at the school and advertised in the New Jersey Herald and the Sunday New Jersey Herald.

6. **PRESENTATION** - Jenannette Castro of FileBank, Inc. (Go digital with FileBank’s desktop scanning solution, store and manage digital files)

7. **ANNOUNCEMENT OF EXECUTIVE SESSION**

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to close Executive Session at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to reopen Regular Meeting at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

8. **CSA REPORT**

- HIB
- School events
- Security

9. SBA REPORT

10. BOARD PRESIDENT'S REPORT

11. CORRESPONDENCE, if any

12. PUBLIC SESSION – AGENDA ITEMS

Public comment is invited on all matters pertaining to the school district. All participants shall be permitted four (4) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The board uses the public comment as an opportunity to listen to Citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

13. FINANCE

F-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the September 14, 2023 through September 27, 2023 - Bill List below:

Fund 10	\$ 10,749.67
Fund 11	\$525,267.53
Fund 12	\$ 6,000.00
Fund 20	\$ 86,654.32
Grand Total	\$628,671.52

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent that the Montague Township Board of Education approve the transfers adjustments as of September 25, 2023 (see attached).

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education accepts the grant award of the School Security Grant #20E00487 in the amount of \$20,000.00.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-4 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve and accept McCloskey Mechanical Contractors, Inc., professional mechanical services proposal quote #W09262023-D1 dated September 26, 2023, in the amount of \$176,825.00 to provide HVAC repair/replacement services to be paid from the ESSER II grant funds. (McCloskey Mechanical Contractors are members of the Educational Services Commission of NJ Cooperative Pricing System).

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

F-5 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the allocation of the remaining ESSER II Grant funds be used towards the installation costs of the HVAC VFR System.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

14. PERSONNEL

P-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **TARA FANSLER** as a bus aide (salary Step B) for the 2023-2024 school year, pending background check, if needed.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve **DANIELLE CONKLIN**, as Transportation Advisor with a non-pensionable salary of \$9,000.00 for the 2023-24 school year with an end date of June 30, 2024.

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

P-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the following stipend positions according the the MEA Agreement for the 2023-24 school year:

5th Grade Advisor - EMILY WEISS

6th Grade Advisors - MELISSA NEAMAND and JENNIFER VANKIRK

7th Grade Advisors - MICHAEL HARRIS and MICHAEL SPINA

Moved:

Seconded:

Discussion:

Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

15. TRANSPORTATION

T-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the 2022-2023 Joint Transportation Agreement between Kittatinny Regional High School and Montague Board of Education at a cost of \$4,336.60 from September 1, 2023 through June 30, 2024.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

16. CURRICULUM

C-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the curriculum for the 2023-24 school year.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

17. ADMINISTRATION

A-1 BE IT RESOLVED, at the recommendation of the Acting Superintendent, that the Montague Township Board of Education approve the District goals for the 2023-2024 school year.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-2 BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve the Interlocal Shared Service Agreement between High Point Regional High School Board of Education and the Montague Board of Education regarding Nurse services dated August 22, 2023.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

A-3 BE IT RESOLVED, at the recommendation of the Acting Superintendent, the Montague Township Board of Education approve **Priscilla Ortiz, Vice Principal, Michael D’Amore, Security Guard, Darah Pinzoe, School Counselor, Kelly Boyle, School Counselor, Kathleen Lynch, School Psychologist and Lorie Jeskey, Teacher**, as the School Threat Assessment Team.

Moved:	Seconded:			Discussion:				
Roll Call	Bell	Brislin	Campbell	DeGeorge	Holstein	Johnson	Zernhelt	Total
YES								
NO								
ABSTAIN								
ABSENT								

18. LIAISON REPORTS

- High Point
- Montague PTA
- Sussex County Charter/Tech School
- School Board Association - Barbara Holstein

19. PUBLIC SESSION

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Motion to open Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

Motion to close Public Comment at ____ Motion ____ 2nd ____ All in Favor/Opposed ____

20. UNFINISHED BUSINESS

21. NEW BUSINESS

22. EXECUTIVE SESSION, IF NECESSARY:

BE IT RESOLVED, that the Montague Township Board of Education recess and proceed to executive session to discuss personnel matters and legal issues. Action may or may not be taken.

Motion to open Executive Session at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to close Executive Session at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

Motion to reopen Regular Meeting at _____ Motion _____ 2nd _____ All in Favor/Opposed _____

23. ADJOURNMENT

Motion _____ 2nd _____ All in Favor/Opposed _____ Time of Adjournment: _____